

City of Lambertville  
18 York Street, Lambertville NJ 08530  
P: 609-397-0803 ~ F: 609-397-2203

**Zoning Officer: Dick McManus**

**Hours: Monday's and Thursday's 1:00 pm to 4:30 pm.**

**Please be advised that you are required to submit certifications that the property taxes are up to date. Attached is the certification that needs to be signed by the Tax Collector and returned with this application. No Zoning Permits will be issued without this certification.**

Zoning approval is required for all exterior projects that include the changing of the footprint of the property (examples: additions, new buildings, sheds, decks, patios, pavers, signs, etc.)

You are also required to obtain approval from the Zoning Officer for the Change of Use of a building and also when a new tenant moves into the location.

When applying for a Zoning Permit, please submit a copy of the survey or site plan of the property showing the changed footprint. The original of this site plan or survey must have been sealed by a licensed engineer. No hand drawn plans will be accepted.

The fee for the review of this application is \$35.00 & is payable at the time you submit the application. All applications will be reviewed on Thursday's.

If you are also applying for Construction permits, please be advised that you must first obtain Zoning approval prior to the start of any work.

Also, there may be other City approvals that may be required for the proposed work. If you are unsure as to whether additional approvals are needed, please feel free to contact the Construction Office at (609) 397-0803.

Thank you in advance for your cooperation.

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**Zoning Permit Application**

Zoning Permit # \_\_\_\_\_ Block: \_\_\_\_\_ Lot: \_\_\_\_\_

**Was approval required from either the Zoning Board or the Planning Board for the City of Lambertville? \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_ Initials**

**\*\*If yes please attached approved resolution and signed plans to permit application\*\***

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**Property Owners Name:** \_\_\_\_\_

Work Site Location: \_\_\_\_\_

Work Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Owners Address (if different for work site location ) \_\_\_\_\_

**Contractor's Name / Tenant's Name:** \_\_\_\_\_

Address: \_\_\_\_\_

Work Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

**Applicant's Name:** \_\_\_\_\_

Address: \_\_\_\_\_

Work Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

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**Type of Work: (please check one)**

\_\_\_ Fence                      Dimensions: \_\_\_\_\_

\_\_\_ Addition                  Dimensions: \_\_\_\_\_

\_\_\_ Sign                        Dimensions: \_\_\_\_\_

\_\_\_ Deck                        Dimensions: \_\_\_\_\_

\_\_\_ Shed                        Dimensions: \_\_\_\_\_

\_\_\_ Patio                        Dimensions: \_\_\_\_\_

\_\_\_ Other                      \*Please describe in detail in the area provided below

\_\_\_ Change of Use    Previous Use: \_\_\_\_\_ Proposed Use: \_\_\_\_\_

\_\_\_ CCO                      Previous Use: \_\_\_\_\_ Proposed Use: \_\_\_\_\_

\_\_\_ Pool                        Dimensions: \_\_\_\_\_

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Description of proposed work: \_\_\_\_\_

## Property Information

**Zone:** Residential 1 \_\_\_\_\_ Residential 2 \_\_\_\_\_ C2 Service Comm. \_\_\_\_\_ C3 General Comm. \_\_\_\_\_  
CBD (Historical Review) \_\_\_\_\_ Residential 3 Townhouse (Homeowner Assoc.) \_\_\_\_\_

**Current Use:** Residential \_\_\_\_\_ Commercial \_\_\_\_\_ Mixed \_\_\_\_\_ ICC Use Code \_\_\_\_\_

**Proposed Use:** Residential \_\_\_\_\_ Commercial \_\_\_\_\_ Mixed \_\_\_\_\_ ICC Use Code \_\_\_\_\_

**Current Commercial Use Description:** \_\_\_\_\_ **Proposed Use:** \_\_\_\_\_

**Total Commercial Sq. Ft.** \_\_\_\_\_ **Residential # of Bedrooms** \_\_\_\_\_

### Off-Street Parking Requirements CBD Zone:

*Note: Off Street parking spaces shall be located within 200 ft. of use it is intended to serve.*

Galleries & Antique Stores-1 space per 600 sq. ft.

Cooperatives-3 spaces per exhibit area

Retail-Personal Sales-General & Professional Offices-1 space per 300 sq. ft.

Medical & dental offices-1 space per three seats

Restaurants & luncheonttes-1 space per 250 sq. ft.

Taverns & Bars-1 space per two seats

Apartments efficiency-1 space, 1 bedroom 1 ½ spaces, 2 bedroom 1 ¾ spaces, 3 bedroom or more 2 spaces, senior Citizen ½ space

General Commercial-1 space per 700 sq. ft.

Wholesale use-1 space per 3000 sq. ft

### Property setbacks for primary structure:

Existing:	Front Yard _____	Proposed _____
	Right Side Yard _____	Proposed _____
	Left Side Yard _____	Proposed _____
	Back Side Yard _____	Proposed _____

### Property Setbacks for accessory structure:

Existing:	Front Yard _____	Proposed _____
	Right Side Yard _____	Proposed _____
	Left Side Yard _____	Proposed _____
	Back Side Yard _____	Proposed _____

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**Approved:** \_\_\_\_\_ **Date:** \_\_\_\_\_ **Denied:** \_\_\_\_\_

**Dick McManus, Zoning Official**