



**City of Lambertville**  
**Regularly Scheduled Session**  
**Monday, December 28, 2015, 6:30 p.m.**  
**Phillip L. Pittore Justice Center**  
**25 South Union Street, Lambertville**  
**MINUTES**

**STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETINGS  
ACT AND CALL TO ORDER.**

Mayor DelVecchio called the meeting to order at 6:36 p.m. noting that the annual meeting notice was published in the January 8<sup>th</sup> edition of the Beacon; the Clerk provided the required notice on Monday, December 21, 2015 to the Democrat, the Times, posted the agenda to the bulletin board at city hall, the website at [www.lambertvillenj.org](http://www.lambertvillenj.org), and noticed various people on the list serve, inclusive of department heads, city attorney and city engineer.

**ROLL CALL.**

Mrs. Ege called the roll as follows:

*Present:* Councilwoman Asaro (by phone), Councilman Sanders, Councilwoman Warner, Council President Stegman, Mayor DelVecchio.

*Absent:* None.

**RESOLUTION TO GO INTO CLOSED SESSION.**

**PLEASE NOTE: Mayor and Council may go into closed session at 6:30 p.m. to discuss contracts, personnel, acquisition of property and potential litigation.**

**RESOLUTION**

*“Authorizing a Closed Session at the December 28, 2016 Lambertville City Council Meeting to Discuss Contracts, Personnel, Acquisition of Property, Possible Litigation”*

**WHEREAS**, the Council of the City of Lambertville is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6, et seq.; and

**WHEREAS**, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that a closed session, not open to the public, may be held for certain specified purposes when authorized by N.J.S.A 10:4-12(b).

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and City Council of the City of Lambertville that a closed session shall be held on December 28, 2015, in the Phillip L. Pittore Justice Center, located at 25 South Union Street, Lambertville, to discuss the following matters: *Contracts, Personnel, Acquisition of Property, and Possible Litigation.*

**BE IT FURTHER RESOLVED** that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Lambertville Mayor and City Council.

ADOPTED:

Mayor DelVecchio and City Council convened in closed session at 6:37 p.m. with a motion made by Council President Stegman and seconded by Councilwoman Warner. An affirmative voice/roll call vote was taken in favor of the motion by all members present. MOTION CARRIED.

Mayor DelVecchio and City Council re-convened in regular session at 7:13 p.m. with a motion made by Council President Stegman and seconded by Councilwoman Warner. An affirmative voice/roll call vote was taken in favor of the motion by all members present. MOTION CARRIED.

**PLEDGE OF ALLEGIANCE.**

Mayor DelVecchio led the public in the Pledge of Allegiance.

**MOMENT OF SILENCE.**

Mrs. Ege led the public in a Moment of Silence in honor of those serving in the United States Armed Forces.

**RESOLUTIONS.**

Consent Agenda: *The following resolutions on a consent agenda are considered routine and shall be enacted by one motion. Should any member of City Council seek separate discussion of any item, that item shall be removed and discussed separately.*

Mayor DelVecchio informed the members of the public that Resolution Number 194-2015 for the amendments to the contract with the Friends of the Library was being removed from the consent agenda and Resolution Number 198-2015 Authorizing the Discharge of Mortgage for 54 Brunswick Avenue was being added to the consent agenda.

Resolution Number 190-2015: *A Salary & Wage Resolution for Frenchtown Shared Services for Construction.*

**City of Lambertville**  
**RESOLUTION 190-2015**

*A Salary & Wage Resolution for the Shared Services Agreement with Frenchtown for Construction Services*

**NOW THEREFORE BE IT RESOLVED** by Mayor and Council of the City of Lambertville, in the County of Hunterdon, in the State of New Jersey that the following salaries and wages for the Frenchtown Shared Services Agreement for Construction Services are authorized to be paid as follows:

Victor Timpanero in the amount of \$501.39 (paid)  
Timothy Dieterman in the amount of \$450.00  
Kenneth Rogers in the amount of \$1,642.86

BE IT FURTHER RESOLVED that the Chief Municipal Finance Officer has certified the payroll.  
ADOPTED: December 28, 2015

Resolution Number 191-2015: *A Resolution to Authorize the Clerk to Submit the Raffle Application to the State of New Jersey Legalized Games of Chance Control Commission for the BPO Elks #1070 for pull tabs beginning March 1, 2016 and ending December 1, 2016.*

**City of Lambertville**  
**RESOLUTION 191-2015**

*A Resolution to Authorize the City Clerk to Submit the Raffle Application Filed by BPO Elks #1070 for the Pull Tab Raffles Beginning March 1, 2016 and Ending December 1, 2016*

**WHEREAS**, the City Clerk has reviewed the application submitted and has determined that the BPO Elks #1070 are qualified to file an application for a raffle; and

**WHEREAS**, the Police Department has received the application and has no issue with the issuance of a permit.

**NOW THEREFORE BE IT RESOLVED** by Mayor and Council of the City of Lambertville, in the County of Hunterdon, in the State of New Jersey that the raffle application filed by BPO Elks #1070 for the Pull Tab Raffles beginning March 1, 2016 and ending December 1, 2016 is hereby authorized for submittal to the State of New Jersey Legalized Games of Chance Control Commission.

ADOPTED: December 28, 2015

Resolution Number 192-2015: A Resolution to Authorize the Clerk to Submit the Raffle Application to the State of New Jersey Legalized Games of Chance Control Commission for BPO Elks #1070 for the on premise 50/50 raffle on the following dates: January 15, February 19, March 18, April 15, May 20, June 17, August 19, September 23, October 21, November 18 and December 2, 2016.

**City of Lambertville**  
**RESOLUTION 192-2015**

*A Resolution to Authorize the City Clerk to Submit the Raffle Application Filed by BPO Elks #1070 for the Monthly 50/50 Raffles Beginning January 15, 2016 and Ending December 2, 2016*

**WHEREAS**, the City Clerk has reviewed the application submitted and has determined that the BPO Elks #1070 are qualified to file an application for a raffle; and

**WHEREAS**, the Police Department has received the application and has no issue with the issuance of a permit.

**NOW THEREFORE BE IT RESOLVED** by Mayor and Council of the City of Lambertville, in the County of Hunterdon, in the State of New Jersey that the raffle application filed by BPO Elks #1070 for the 50/50 Raffles beginning January 15, 2016 and ending December 2, 2016 is hereby authorized for submittal to the State of New Jersey Legalized Games of Chance Control Commission.

ADOPTED: December 28, 2015

Resolution Number 193-2015: A Resolution to Authorize the Clerk to Submit the Raffle Application to the State of New Jersey Legalized Games of Chance Control Commission for the BPO Elks #1070 for the Calendar Raffles Scheduled for February 27, March 26, April 30, May 28, June 25, July 30, August 27, September 30 and October 29, 2016.

**City of Lambertville**  
**RESOLUTION 193-2015**

*A Resolution to Authorize the City Clerk to Submit the Raffle Application Filed by BPO Elks #1070 for the Calendar Raffles Beginning February 27, 2016 and Ending October 29, 2016*

**WHEREAS**, the City Clerk has reviewed the application submitted and has determined that the BPO Elks #1070 are qualified to file an application for a raffle; and

**WHEREAS**, the Police Department has received the application and has no issue with the issuance of a permit.

**NOW THEREFORE BE IT RESOLVED** by Mayor and Council of the City of Lambertville, in the County of Hunterdon, in the State of New Jersey that the raffle application filed by BPO Elks #1070 for the Calendar Raffles beginning February 27, 2016 and ending October 29, 2016 is hereby authorized for submittal to the State of New Jersey Legalized Games of Chance Control Commission.

ADOPTED: December 28, 2015

Resolution Number 195-2015: A Resolution to Authorize the Shared Services Agreement with the Lambertville Municipal Utilities Authority for Gas and Diesel beginning January 1 and ending December 31, 2016.

**City of Lambertville**  
**RESOLUTION 195-2015**

*A Resolution to Authorize the Mayor, City Attorney and City Clerk to Execute the Agreement with the Lambertville Municipal Utilities Authority for the Use of the City's Diesel and Fuel.*

**NOW THEREFORE BE IT RESOLVED** by Mayor and Council of the City of Lambertville, in the County of Hunterdon, in the State of New Jersey that the Mayor, City Attorney and City Clerk are hereby authorized to execute the agreement with the Lambertville Municipal Utilities Authority for the Shared Services of the Diesel and Fuel at the Public Works Department located at 120 Quarry Street in the City.

ADOPTED: December 28, 2015

Resolution Number 196-2015: A Resolution to Rescind Resolution Number 184-2015 for Construction Permit Fees for Kathleen Shive, 34 Kingwood Avenue, Block 52, Lot 18 in the Amount of \$68.

**City of Lambertville**  
**RESOLUTION 196-2015**

*A Resolution to Rescind Resolution Number 184-2015, Refunding Construction Fees for Kathleen Shive, 34 Kingwood Avenue, Block 52, Lot 18 in the Amount of \$68*

**NOW THEREFORE BE IT RESOLVED** by Mayor and Council of the City of Lambertville, in the County of Hunterdon, in the State of New Jersey that the resolution adopted at the December 15, 2015 regularly scheduled session of Mayor and Council, authorizing the refund of construction permit fees to Kathleen Shive, 34 Kingwood Avenue, Block 52, Lot 18, in the amount of \$68 is hereby authorized.

ADOPTED: December 28, 2015

Resolution Number 197-2015: A Resolution to Make Budget Transfers Between Appropriations in the 2015 General Fund Budget

**City of Lambertville**  
**RESOLUTION NUMBER 197-2014**  
*A Resolution to Make Budget Transfers  
Between Appropriations in the 2015 General Fund Budget*

**City of Lambertville**  
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WHEREAS, certain 2015 Budget Appropriation balances are expected to be insufficient for the remainder of the year;

NOW THEREFORE BE IT RESOLVED by Mayor and Council of the City of Lambertville, in the County of Hunterdon, in the State of New Jersey, that in accordance with N.J.S.A. 40A:4-58, the Treasurer be and is hereby authorized to make transfers between appropriations in the 2015 Budget for the City of Lambertville as follows:

<u>ACCOUNT #</u>	<u>ACCOUNT TITLE</u>	<u>FROM</u>	<u>TO</u>
5-01-20-120-100	Clerk SW	200.00	
5-01-20-130-100	Finance SW	200.00	
5-01-20-145-200	Tax Collector OE	200.00	
5-01-22-195-100	Construction SW	1,500.00	
5-01-21-180-200	Planning Board OE	100.00	
5-01-22-195-101	Construction Frenchtown SW	1,800.00	
5-01-22-195-200	Construction OE	2,000.00	
5-01-25-240-100	Police SW	3,800.00	
5-01-25-240-200	Police OE		1,000.00
5-01-26-305-200	Solid Waste OE		7,500.00
5-01-31-435-271	Street Lighting		2,500.00
5-01-36-472-298	Social Security	1,200.00	
TOTAL:		<u>\$11,000.00</u>	<u>\$11,000.00</u>

ADOPTED: December 28, 2015

*Resolution Number 198-2015: A Resolution to Authorize the Mayor, City Attorney and City Clerk to Execute the Discharge of Mortgage for Arlyce Mullen, 54 Brunswick Avenue, In the Amount of \$28,132*

**City of Lambertville**  
**RESOLUTION 198-2015**

*A Resolution to Authorize the Mayor, City Attorney and City Clerk to Execute the Discharge of Mortgage for Arlyce Mullen, 54 Brunswick Avenue, In the Amount of \$28,132*

**NOW THEREFORE BE IT RESOLVED** by Mayor and Council of the City of Lambertville, in the County of Hunterdon, in the State of New Jersey that the Mayor, City Attorney and City Clerk are authorized to sign and file the discharge of mortgage for Arlyce Mullen, 54 Brunswick Avenue in the amount of \$28,132.

ADOPTED: December 28, 2015

Mayor DelVecchio asked for a motion to adopt the resolutions listed on the consent agenda. Councilwoman Warner made a motion to adopt the resolutions, number 190-2015 through 198-2015. Council President Stegman seconded the motion. An affirmative roll call vote was taken in favor of the motion by all members present. **MOTION CARRIED.**

**BILLS LIST.**

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Mayor DelVecchio asked for a motion to approve the bills listed on the Bills List. Councilwoman Warner made a motion to approve the Bills List. Council President Stegman seconded the motion. An affirmative roll call vote was taken in favor of the motion by all members present. MOTION CARRIED.

**ANNOUNCEMENTS.**

DECEMBER CLOSURES: All City Offices will be closed on Friday, December 25, 2015 and Friday, January 1, 2016. Friday Garbage and Recycling will be picked up on Thursday, December 24, 2015 and Thursday, December 31, 2015.

REORGANIZATION MEETINGS:

*Please take notice that pursuant to NJSA 10:4-6, the following is a schedule of the 2016 Reorganization Meetings of Mayor and Council, Boards and Committees for the City of Lambertville.*

Mayor and Council, Wednesday, January 1, 2016 at 11 AM  
Mayor and Council, Regularly Scheduled Session, Tuesday, January 19, 2016, 6:30 PM  
Planning Board, Wednesday, January 6, 2016, 7:00 PM  
Library Board, Tuesday, January 12, 2016, 7:00 PM at the Library, 6 Lily Street  
Historical Preservation, Tuesday, January 12, 2016, 7:30 PM  
Recreation Commission, Wednesday, January 13, 2016, 7:30 PM  
Office of Emergency Management, Thursday, January 14, 2016, 7:00 PM  
Environmental Commission, Wednesday, January 20, 2016, 7:00 PM  
Human Rights Council, Monday, January 25, 2016, 7:00 PM  
Shade Tree Commission, Tuesday, January 26, 2016, 7:30 PM  
Zoning Board of Adjustment, Thursday, January 28, 2016, 7:30 PM

All meetings are held at the Phillip L. Pittore Justice Center, located at 25 South Union Street in the City of Lambertville, unless otherwise noted.

A copy of all meeting agendas are posted in accordance with the Open Public Meetings Act on the bulletin board at City Hall located at 18 York Street, and on the City's website at [www.lambertvillenj.org](http://www.lambertvillenj.org).

DOG AND CAT LICENSES are available for purchase starting Friday, January 4, 2016 at City Hall, 18 York Street. The fee for a spayed dog or cat is \$15 and \$18 for all unaltered animals. Licensing of dogs a requirement of the NJSA 4. A \$25 late fee imposed beginning March 1, 2016.

PARKING PERMITS for those residing on metered streets will be available for purchase starting the week of December 21st at City Hall. The annual fee is \$45 for a Permanent Residential Parking Permit, \$60 for a Transferrable Permit, and \$25 for a Temporary Parking Permit.

LANDLORD REGISTRATION is due by April 1, 2016. All rental units must be registered with the City of Lambertville (Ordinance 2010-23). All rental properties with two (2) or more rental units must also register with the State of New Jersey.

**FRIENDS OF THE LIBRARY/ACME SCREENING ROOM.**

Resolution Number 194-2015 Authorizing the Fundraising Efforts of Accepting the Donation of Chairs from the Friends of the Library/ACME Screening Room was discussed. Due to significant changes in the language, but with no changes in the intent of the action in the resolution, it was thought best to take the time required to review the language of the resolution with the committee and Governing Body and taking action at the next regularly scheduled session.

### **FOODWASTE RECYCLING UPDATE.**

Mayor DelVecchio informed the members of the public present that the goal is to include 10 local restaurants who are currently participating in the City's garbage pick-up in the FoodWaste Recycling Program. If ten (10) restaurants participant, the City will save more in garbage fees than it saved with the 75 stakeholders who currently participate. To date, DeAnna's is the only restaurant that signed up but the Public Works Director has been talking to Rick's, Café Galleria and City Market who have all committed verbally to participating.

Discussion ensued about driving to Vineland.

### **GARBAGE & RECYCLING UPDATE.**

Mayor DelVecchio informed the members of the public present that the recycling numbers continue to climb. Garbage tonnage numbers have decreased by 16.25% since 2011. Recycling is up 5.79% from 2012, 3.94% from 2013, and 1.64% from 2014.

### **PUBLIC COMMENT.**

None.

### **ADJOURNMENT.**

The meeting adjourned at 7:46 p.m. with a motion made by Councilman Sanders and seconded by Councilwoman Warner. An affirmative voice vote was taken in favor of the motion by all members present. MOTION CARRIED.

Respectfully submitted,



Cynthia L. Ege, CMR, RMC, City Clerk



*The December 28, 2016 meeting minutes were approved at the regularly scheduled session of Mayor and Council held on January 19, 2016.*