

**Trustees of the Lambertville Free Public Library**  
**Minutes February 9, 2021**  
**Lambertville Free Public Library**  
**6 Lilly St, Lambertville, NJ 08530 6PM**  
**Meeting was held Virtually via zoom**

The meeting of the Trustees of the Lambertville Free Public Library was called to order at 7:05 PM by Matt Larkin. In addition to Mr. Larkin present were Trustees, Jacqueline Sornstein, Stephanie Volmer, Karen Riedeburg, Maureen Smyth, Rose King, Albert Bauer, Paul Hamilton, Ricardo Zapata and Library Director Jen Sirak.

In compliance with the open public meeting act, it was announced that this was the February meeting which had been published in *The Democrat* and filed with the City Clerk for posting on the bulletin board located in City Hall.

Matt Larkin was the host for the zoom meeting and explained how a zoom meeting works, including public comment.

**Presentation of the Minutes:** Minutes from the January 12, 2021 meetings were reviewed. On a motion by Matt Larkin and seconded by Rose King, the Board unanimously approved the minutes. An affirmative voice vote was taken in favor of the motion by all members. MOTION CARRIED

**Treasury Report:** On a motion by Matt Larkin and seconded Rose King, the Board unanimously approved the payment of bills. An affirmative voice vote was taken in favor of the motion by all members. MOTION CARRIED.

**Director's Report:** see attached.

**Trustee Committee Reports:**

**Policy & Personnel-** Working on a draft of a policy and personnel manual for staff. Using the city's document as a boiler plate.

**Finance & Facility-** Discussed specifics for Albert to be bonded as treasurer. Initial Budget review was held. CAT wants to know what library needs and wants to meet with Trustees. \$325K is planned for the budget for next year which would mean \$50K would need to be withdrawn from savings to make budget work. This is not sustainable over time. Need an over view of what expenses are recurring vs a one time expense.

**Public Participation-** Bart Thurber discussed the CAT and building plans. Maria McGrath was checking in on the newly formed FOLL.

**Adjournment:** A motion was made by Matt Larkin, seconded by Rose King, to adjourn at 9:13 PM. An affirmative voice vote was taken in favor of the motion by all members present. MOTION CARRIED.

Respectfully submitted by Jacqueline Sornstein.