



City of Lambertville
REGULARLY SCHEDULED SESSION
THURSDAY, OCTOBER 22, 2020, 6:00 PM
VIRTUAL MEETING USING ZOOM
AGENDA

Please use this link to obtain information for meeting participation:
<http://lambertvillenj.org/virtualmeetings>

Please note: this meeting agenda will be updated and the amendment will be posted on October 20, 2020.

I. STATEMENT OF COMPLIANCE WITH OPEN PUBLIC MEETINGS ACT

This meeting is being held in compliance with the Open Public Meetings Act with the Annual Notice advertised in Trenton Times, provided to the Hunterdon County Democrat and Trenton Times, the posting of the meeting agenda on the Bulletin Board at City Hall, on the City's website at www.lambertvillenj.org, on the exterior door of the Elevator Entrance at City Hall, and to department heads and the listserv.

This session will be recorded using Zoom. The recording will be posted to the City's website.

II. CLOSED SESSION: *A Resolution to go into Closed Session to discuss Personnel, Contracts and Litigation Involving the City, Pursuant to N.J.S.A. 40:4-12(b)(7)*

RESOLUTION

"Authorizing a Closed Session at the September 24, 2020 Lambertville City Council Meeting to Discuss Personnel, Contracts and Litigation Involving the City, Pursuant to N.J.S.A. 40:4-12(b)(7)"

WHEREAS, the Council of the City of Lambertville is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6, et seq.; and

WHEREAS, N.J.S.A. 10:4-12 provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by resolution; and

WHEREAS, it is necessary for the City to discuss, in a session not open to the public, attorney-client privileged issues related to contracts, personnel, and anticipated litigation involving the City, pursuant to N.J.S.A. 10:4-12(b) (7).

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Lambertville that a closed session shall be held on September 24, 2020, via Zoom, to discuss litigation involving the City, pursuant to N.J.S.A. 40:4-12(b)(7).

BE IT FURTHER RESOLVED that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Lambertville Mayor and City Council.

ADOPTED:

Mayor Fahl and City Council convened in closed session at _____ p.m. with a motion made by ____ and seconded by _____. An affirmative voice/roll call vote was taken in favor of the motion by all members present. **MOTION CARRIED.**

Mayor Fahl and City Council re-convened in regular session at _____ p.m. with a motion made by ____ and seconded by _____. An affirmative voice/roll call vote was taken in favor of the motion by all members present. **MOTION CARRIED.**

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III. ROLL CALL

Councilman Sanders, Councilwoman Taylor, Councilwoman Urbish, Council President Asaro, Mayor Fahl

IV. PLEDGE OF ALLEGIANCE

V. MOMENT OF SILENCE

- a. Those serving in the United States Arms Forces in Country and Abroad;
- b. Those serving on the front lines of COVID19

VI. CITY ATTORNEY STATEMENT REGARDING COUNCIL SESSIONS

Based on the public health emergency caused by the COVID-19 virus, the State of New Jersey and the City of Lambertville have taken necessary action to ensure the continued regular operation of government.

Pursuant to the Open Public Meetings Act, formal action by the Governing Body must be taken in public, at a meeting that is adequately noticed to invite public participation and maximum transparency. **Such requirements are not set aside during times of emergency, and therefore the City and its Governing Body MUST proceed with conducting these necessary meetings, in accordance with State law, and in a manner that ensures optimum transparency.**

Despite recent amendments to OPMA providing for electronic notice of any meeting, the City will continue to provide the standard statutory notice for its meetings by posting such notice in City Hall and publishing notice with The Trenton Times and Hunterdon County Democrat.

We would like to note the following, as the City has formulated a specific plan as to how to proceed with Governing Body meetings for the foreseeable future:

The OPMA, as amended, authorizes governing bodies to conduct public meetings through use of streaming services and other online meeting platforms. The City will utilize Zoom video conferencing, which also provides a dial-in feature if residents would prefer to participate by phone rather than video, as well as teleconferencing for those who wish to connect by phone only.

The City will continue to rely on the procedures currently in place for public comments directed to City officials during all meetings. **There will be no change to the City's public comment policy for virtual meetings.**

The City, at all times, will act within the requirements of the OPMA for meetings conducted during this public health emergency so that the City government can continue to provide services to the community, and the public can continue to participate and provide comments, without interruption.

VII. PUBLIC COMMENT/PUBLIC PARTICIPATION

PARTICIPATION BY COMPUTER: If you are currently utilizing a computer to participate, you would click the "Raise Hand" button on the bottom of the screen. This will place you in a queue that I can see for when it is time to take public comments. People are sorted in the order they raised their hands. When I call on you, a message will pop-up asking if you want to unmute yourself. If you choose to

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move forward and place a public comment or question, choose to unmute, if you have changed your mind then choose to deny.

PARTICIPATION BY PHONE: If you are dialing in on your phone

DISPLAY OF YOUR PHONE NUMBER: To avoid having your phone number displayed on the screen, first dial *67, then the meeting phone number followed by the meeting identification number. Your phone number will not be displayed.

RAISE YOUR HAND: dial *9 to be placed in the queue. When called on, the system will ask you to confirm being un-muted to proceed.

You will be asked to state your full name and address into the record, then please feel free to make your comment or ask a question. You will remain unmuted while the governing body responds. Please make sure there is no background noise such as the T.V. on, music or loud chatter.

When public comments are finished, participants will be placed back on mute for the duration of the meeting.

Members of the Governing Body will raise their hand to make a comment or ask a question.

VIII. MEETING MINUTES

- a. September 24, 2020 Voting Session Minutes
- b. September 24, 2020 Closed Session Minutes
- c. October 6, 2020 Work Session Minutes

IX. BILLS LIST

X. PROCLAMATIONS

- a. Anthony Memolo: for life saving efforts

XI. RESOLUTIONS

Draft reports, contracts and other documentation in draft form will be provided to the members of the public if they are adopted by the Governing Body.

CONSENT AGENDA:

- a. RESOLUTION NUMBER 122-2020: *A Resolution to Authorize the Tax Refund for Block 1030, Lot 4, for a Total Disabled Veteran.*

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A Resolution to Authorize the Refund to Corelogic in the Amount of \$3,564.59 and Canceling 2020 Taxes in the Amount of \$6,024.61 and 2021 Taxes in the Amount of \$4,506.41

WHEREAS, the Tax Assessor has certified that the owner of 57 N. Union Street meets all of the requirements to receive Veterans Status;

WHEREAS, the Tax Collector requested that the Governing Body authorize the refund of tax payments made for 2020 in the Amount of \$3,564.59 to Corelogic and cancel the balance of taxes due for 2020 in the Amount of \$6,024.61 and for 2021 in the Amount of \$4,506.41.

NOW THEREFORE BE IT RESOLVED by the Governing Body of the City of Lambertville, in the County of Hunterdon, in the State of New Jersey that the refund of tax payments made for 2020 in the Amount of \$3,564.59 to Corelogic and cancel the balance of taxes due for 2020 in the Amount of \$6,024.61 and for 2021 in the Amount of \$4,506.41 is hereby authorized.

ADOPTED: October 22, 2020

- b. RESOLUTION NUMBER 123-2020: A Resolution to Correct the Refund Amount in Resolution Number 111-2020, for Block 1020, Lot 3, 111 North Union Street, to read \$11,185.88

NOW THEREFORE BE IT RESOLVED by the Governing Body of the City of Lambertville, in the County of Hunterdon, in the State of New Jersey that the refund of first and second quarter tax payments to Young Life, Texas Nonprofit Corp., 111 North Union Street, Lambertville for Block 1020, Lot 3 in the amount of \$11,185.88 due to total exemption.

ADOPTED: October 22, 2020

- c. RESOLUTION NUMBER 124-2020: A Resolution to Correct the Lien for Block 1003, Lot 11, 310 North Union Street, Eric HineLine to Remove Demolition from the Lien

RESOLUTION NUMBER 124-2020

A Resolution to Correct the Lien for Block 1003, Lot 11, 310 North Union Street, Eric HineLine to Remove Demolition from the Lien

WHEREAS, on December 26, 2001, the City of Lambertville demolished the fire damaged structure located at 310 North Union Street, block 1003, Lot 11; and

WHEREAS, the statutory reference for demolition, N.J.S.A 40:48-2.5 et. seq. (Repair, Closing or Demolition; ordinance; authorization for order of public officer; summary proceedings to demolish unsafe building) was incorrectly cited in the filing of the lien; and

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WHEREAS, Certificate Number 07-04, indicates a portion of the lien was for demolition.

NOW THEREFORE BE IT RESOLVED by the Governing Body, of the City of Lambertville, in the County of Hunterdon, in the State of New Jersey, that the demolition portion of the lien filed on Certificate Number 07-04, is hereby removed.

BE IT FURTHER RESOVLED that the Tax Collector is authorized to file the correction with the County of Hunterdon and any other agency retaining jurisdiction.

ADOPTED: October 22, 2020

- d. *RESOLUTION NUMBER 125-2020: A Resolution of the City of Lambertville Authorizing the Transfer of Regional Contribution Agreement Funds to the City of Lambertville Affordable Housing Trust Fund*

Resolution in process.

A RESOLUTION OF THE CITY OF LAMBERTVILLE AUTHORIZING THE TRANSFER OF REGIONAL CONTRIBUTION AGREEMENT FUNDS TO THE CITY OF LAMBERTVILLE AFFORDABLE HOUSING TRUST FUND

WHEREAS the Mayor and Council of the City of Lambertville authorized a Regional Contribution Agreement with the Township of Delaware, County of Hunterdon; developed pursuant to the provisions of N.J.S.A. 52:27D-301 et seq.; and

WHEREAS said Regional Contribution Agreement was approved by the Council on Affordable Housing on December 6, 2000; and

WHEREAS the Mayor and Council of the City of Lambertville also authorized a Regional Contribution Agreement with the Township of Franklin; developed pursuant to the provisions of N.J.S.A. 52:27D-301 et seq.; and

WHEREAS said Regional Contribution Agreement was approved by the Council on Affordable Housing on August 2, 2000; and

WHEREAS the City of Lambertville has met all obligations for the development of low-moderate income affordable housing pursuant to the terms of the Township of Franklin Regional Contribution Agreement: and

WHEREAS the City of Lambertville has met all obligations for the development of low-moderate income affordable housing pursuant to the terms of the Township of Delaware Regional Contribution Agreement: and

WHEREAS there currently remains an unobligated balance of \$19,971.34 from the Township of Franklin Regional Contribution Agreement; and

WHEREAS there currently remains an unobligated balance of \$34,308.29 from the Township of Delaware Regional Contribution Agreement; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Lambertville as follows:

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1. The City Council of the City of Lambertville hereby authorizes the City of Lambertville Chief Financial Officer to transfer all Regional Contribution Agreement balances to the City of Lambertville Affordable Housing Trust Fund account; and
2. All transferred funds shall be spent in accordance with *N.J.A.C. 5:93-8.16* and the City of Lambertville Affordable Housing Trust Fund Spending Plan as approved by the Superior Court of New Jersey, for the development of new affordable housing units in the City of Lambertville, including allowable administrative costs; and
3. This Resolution shall take effect immediately.

ADOPTED: October 22, 2020

- e. RESOLUTION NUMBER 126-2020: A Resolution to Request Grant funds from the County of Hunterdon for COVID19 Expenses

RESOLUTION NUMBER 126-2020

WHEREAS, Hunterdon County has approved a COVID Municipal Grant Program to assist Hunterdon County’s 26 municipalities with pandemic emergency response costs, and

WHEREAS, approved grants will be distributed on a per capita basis for each municipality with each jurisdiction being eligible for \$1,000, but up to a \$5,000 maximum, and

NOW, THEREFORE, BE IT RESOLVED, City of Lambertville requests \$1,562.40 to cover expenses related to the response to the COVID-19 pandemic, and has attached an itemized breakdown of costs incurred with a total sum. This resolution authorizes the application for, and acceptance of, funds issued under the Hunterdon County COVID Municipal Grant Program.

ADOPTED: October 22, 2020

NOTE: Resolution to Request Grant Funds from the DCA for COVID 19 through the Cares Act. The City just received the information and the application and resolution are in process.

- f. RESOLUTION NUMBER 127-2020: A Resolution to Authorize the Inclusion of the LEAP Grant in the 2020 Budget (Chapter 159).

Resolution in process

- g. RESOLUTION NUMBER 128-2020: A Resolution to Authorize the Inclusion of the Hunterdon Economic Development Grant in the 2020 Budget (Chapter 159).

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Resolution in process

END OF CONSENT AGENDA

- a. RESOLUTION NUMBER 129-2020: A Resolution to Define Sparkle Week for 2021

For Council discussion and consideration

A Resolution to Define the Items Accepted During Sparkle Week for the 2021 Calendar Year

WHEREAS, Sparkle Week has become a treasured event in the City of Lambertville; and

WHEREAS, in 2020, the tonnage tripled for Sparkle Week with the disposal of mattresses, box springs, and furniture.

NOW THEREFORE BE IT RESOLVED that the City of Lambertville, in the County of Hunterdon, in the State of New Jersey, that the following items that can be purchased with a Bulk Trash Permit will not be accepted during Sparkle Week in 2021:

- 1. Covered Chairs
- 2. Couch/Sofa
- 3. Love Seat
- 4. Mattresses or Box Springs
- 5. Electronics
- 6. Tires

BE IT FURTHER RESOLVED that the City Clerk is hereby authorized to place this on the City's website, post it on the Bulletin Board at City Hall and prior to the scheduled event, send it out through the list serve.

ADOPTED: October 22, 2020

- b. RESOLUTION NUMBER 130-2020: A Resolution to Authorize the City Clerk and CMFO to Certify and Submit the 2020 Best Practice Inventory

Draft -final in process.

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A Resolution to Authorize the City Clerk to Submit the Best Practice Inventory to the State of New Jersey

WHEREAS, the City Clerk, the Certified Municipal Finance Officer and the City Planner reviewed the Best Practice Inventory for the State of New Jersey; and

WHEREAS, the City has achieved a score of XX.

NOW THEREFORE BE IT RESOVLED by the Governing Body of the City of Lambertville, in the County of Hunterdon, in the State of New Jersey, that the City Clerk and CMFO are hereby authorized to submit the Best Practice Inventory to the State of New Jersey.

ADOPTED: October 22, 2020

c. CAT Recommendations

RESOLUTION NUMBER 120-2020

A Resolution to Adopt the Design Recommendations of the Community Advisory Team for Design Guidelines for the Redevelopment Project at the Police Site

WHEREAS, the Community Advisory Team was formed to understand the community's values as they pertain to the character of the City and development, understand the City's challenges and communicate obligations to the community, and after understanding these situations and values, advocate to the City Council for a plan that addresses these challenges and aligns with the community's values; and

WHEREAS, the Community Advisory Team members met from June through September and focused on community input hosting virtual meetings using the Zoom meeting platform

WHEREAS, the Co-Chairpersons of the Community Advisory Team, Sarah Gold and Paul Kuhl, presented their recommendations to the Governing Body at the October 6, 2020 session.

NOW THEREFORE BE IT RESOLVED by the Governing Body in the City of Lambertville, in the County of Hunterdon, in the State of New Jersey, that the design recommendations of the Community Advisory Team, made at the October 6, 2020 Work Session of the Governing Body are hereby deemed approved.

ADOPTED: October 22, 2020

RESOLUTION NUMBER 121-2020

A Resolution to Adopt the Recommendations of the Community Advisory Team for the Environmental Assessment at the Police Site

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WHEREAS, the Community Advisory Team was formed to understand the community’s values as they pertain to the character of the City and development, understand the City’s challenges and communicate obligations to the community, and after understanding these situations and values, advocate to the City Council for a plan that addresses these challenges and aligns with the community’s values; and

WHEREAS, the Community Advisory Team members met from June through September and focused on community input hosting virtual meetings using the Zoom meeting platform

WHEREAS, the Co-Chairpersons of the Community Advisory Team, Sarah Gold and Paul Kuhl, presented their recommendations to the Governing Body at the October 6, 2020 session.

NOW THEREFORE BE IT RESOLVED by the Governing Body in the City of Lambertville, in the County of Hunterdon, in the State of New Jersey, that the environmental recommendations of the Community Advisory Team for the environmental assessment for the Police Site, made at the October 6, 2020 Work Session of the Governing Body are hereby deemed approved.

ADOPTED: October 22, 2020

- d. RESOLUTION NUMBER 131-2020: A Resolution to Authorize A Special Emergency and Authorize Contracts

Resolution in process.

- e. RESOLUTION NUMBER 132-2020: A Resolution to Amend the Not to Exceed Amount of the Contracts Awarded in 2020 to the City Engineer, the COAH Attorney, and the City Engineer.

Resolution in process.

XII. ORDINANCES – FIRST READING – None

- a. Bond Ordinance to Fund Court Mandated Projects Related to Redevelopment

Bond Ordinance in process.

XIII. ORDINANCES – SECOND READING/PUBLIC HEARING - None

XIV. BOARDS AND COMMISSIONS

- a. Vacancies:

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- i. LMUA
- ii. Recreation Commission

XV. COUNCIL MEMBER UPDATES/DISCUSSION

- a. HALLOWEEN UPDATE – Mayor Fahl
- b. HUMAN RIGHTS COUNCIL UPDATE – Council President Asaro
- c. CENSUS – Councilman Sanders
Cut and paste this link in your browser:
<https://2020census.gov/?msckid=d5669b5e0b1d1fd97e13c5343c771c39>
- d. BUSINESS DISTRICT: Councilwoman Urbish

XVI. CORRESPONDENCE

XVII. ANNOUNCEMENTS

- a. APPOINTMENTS TO BOARDS AND COMMISSIONS: The City is in the beginning stages of planning appointments for the 2021 calendar year. If you are currently serving on a board or commission, or if you would like to be considered for an appointment, please submit your letter of interest and resume to the Mayor, Council President and City Clerk using the following email addresses:
 - i. mayorfahl@lambertvillenj.org
 - ii. Councilpresidentasaro@lambertvillenj.org
 - iii. cityclerk@lambertvillenj.org
- b. CONVENIENCE CENTER HOURS: For additional information, please visit the city’s website at: <https://lambertvillenj.org/newsfeed-pages/389-the-city-of-lambertville-convenience-center>

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- i. Wednesday, October 21, 2020 from 3 to 5 pm;
- ii. Wednesday, October 28, 2020 from 3 to 5 pm
- iii. Saturday, November 7, 2020 from 9 am to 12 noon
- iv. Wednesday, November 18, 2020 from 3 to 5 pm
- v. Saturday, November 21, 2020 from 9 am to 12 noon

XVIII. PUBLIC PARTICIPATION/PUBLIC CONCERN

XIX. ADJOURNMENT

C: Department Heads, City Attorney, City Engineer, Posting on the bulletin board at City Hall, the exterior glass doors by the elevator room at City Hall, on the exterior glass door of the Justice Center, the website (www.lambertvillenj.org) and notice was sent to the Democrat, the Trenton Times, various individuals on the list serve, Delaware River Towns Chamber of Commerce listserv, and the Bucks County Herald.