

CITY OF LAMBERTVILLE
Parks & Recreation Commission
August 10, 2022
7:00 P.M. @ Phillip L. Pittore Justice Center
AGENDA

1. Call to order and statement of compliance with the Open Public Meetings Act:

This meeting is being held in compliance with the Open Public Meetings Act with notice advertised in the Trenton Times, provided to the Hunterdon County Democrat and the Trenton Times. The meeting agenda was posted on the bulletin board at City Hall and on the city's website at www.lambertvillenj.org.

Call to order @ 6:58pm

2. Roll Call

In attendance: Mary Anne Borge, Melissa Lide, Patricia Walker, Russ Lambert, Jim Troutman, Barry Middleberg
Absent: Scott Connor, Katie Deutsch

3. Pledge of Allegiance
4. Approval of July Minutes
Motion to approve – Missy Lide
2nd – Jim Troutman
All approve

5. Swearing in of Commission Member – Barry Middleberg

6. Old Business

- N. Union/Cherry Street
 - i. Planting date October 15, trees to be installed sometime between 9/15 and 10/7
- Bike Repair Station for N. Union/Cherry Street – [Still waiting on manufacturer](#)
- Mary Sheridan Park
 1. Benches –Mento bench installed, DPW to remove old benches and store at Closson property
 2. Landscape improvements – RFP is posted, bids due August 26
- Cavallo Park

- i. Merry-go round – Replacement parts at DPW, need to select vendor for repair

Got 3 contractor bids → prices range from \$1,250 to \$1550

Motion to approve Park Builders to do work for \$1,250

2nd – Russ

Approve

- ii. Seesaw repair – DPW to repair when parts arrive
Patricia will keep an eye on seesaw to update when it gets repaired

- iii. Rain Garden Planting October 1

Missy suggests we always plan for a rain date for volunteer and recreation events → rain dates will be set for the Sunday after

- Ely Park

- i. Gaga court flooring – tiles need to be replaced

- 1. Russ – proposals

Russ has looked at several proposals and pricing, each vary greatly. Not a lot of vendors also provide the labor for installation

Mary Anne investigated pricing for replacing the whole court → can get all parts delivered for about ~\$2,700. It is recommended to have concrete or asphalt → could we consider just removing the current tiles and using the concrete underneath?

-Going to investigate removing the tiles and doing some minor repairs that are needed and seeing how it goes for now.

Will still need to replace the door

Motion to remove current tiles and using the existing concrete flooring – Barry Middleberg

2nd – Patricia Walker

All approve

- Summer Camp
 - i. 2022 recap – Mary Anne
 - 65 campers, attended an average of ~3 weeks per camper
 - Weeks 2 & 4 had most enrollment w/ 40 kids each; week 6 had the fewest
 - Should be clearing ~\$3,000 from the camp
 - Suggestion to check out the camp ourselves so the commission can see more first-hand
 - ii. Survey for parents of campers, prospective campers – Missy
 - Want to decide on the right format/platform for using the survey
 - Might do two survey versions: 1) past campers, and 2) prospective campers
 - Feedback on questions:
 - we should name the camp at the top
 - change verbiage from “partaking” to “participating”
 - #9 (volunteering for camp planning) → remove question
 - #10 (email) → change to an additional comments field
 - Remove questions about pricing
 - Send follow up email ~5 days email for non-responses
 - full day/half day question → change “other” to option to put preferable camp times
 - Add question about preferred/most liked programs
 - Take out question about “how were the counselors”
 - Bilingual option → will decide on best format depending on the survey platform/form used
- Next steps: Missy will revise and send to Mary Anne for final sign off + preparing to send out
- iii. Ideas for 2023 – Barry
 - *Document of camp suggestions provided by Barry (see attached notes) *
- Community recreation activities/events
 - i. Summer Concert Series – Katie, Mary Anne
 - Barry taking over responsibilities

Idea to have VFW cook/sell hot dogs and hamburgers at the event → need to speak with Cindy at City Hall and contacts at VFW for exact logistics

- Facility use requests
 - i. Capacity limits for structures – MSP gazebo = 15
 - ii. Insurance company inspects all parks every 2 years
 - iii. List of items to be checked – don't need them at this point

7. New Business

- Nature Trail Improvements
 - i. Need to post RFP for proposed trails west and south of current entrance
- Music Mountain project funding
 - i. Apply for NJDEP Stormwater Management Grant
Motion to apply for grant- Mary Anne Borge
2nd – Patricia Walker
All approve
- Ideas for community recreation activities/events?
- Personnel
 - i. Katie Deutsch will need to resign for personal reasons
 - 1. Missy Lide will take on social media needs
 - 2. We now have an opening → Patricia might have someone interested; Mary Anne will reach out

8. Facility use requests

- Mary Sheridan Park, Saturday, October 1, 12-6pm, Ryan Spreen.
Purpose: Porchfest.
Motion to approve – Patricia Walker
2nd – Barry Middleberg
All approve

9. Public Comment

10. Adjournment

Motion to adjourn – Mary Anne
2nd – Missy Lide
All approve

Meeting adjourned @ 8:21pm