

# City of Lambertville

## Checklist No. 3 – Determination of Completeness of Application for Final Major Subdivision Approval

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Applicant Address: \_\_\_\_\_

Block & Lot: \_\_\_\_\_ Submission Date: \_\_\_\_\_

Name of Project: \_\_\_\_\_

Applicant's Signature: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

All applications for Sketch Plat / Minor Subdivisions must be submitted to the Administrative Officer of the appropriate Board at least 21 Days prior to the next regularly scheduled Board meeting. All plans must be folded with the title block, date and revision date showing.

		Applicant			City of Lambertville		
		Plats Comply	Not Applicable	Waiver Requested	Plats Comply	Not Applicable	Waiver Requested
1	Application fee with separate computation calculation.						
2	15 Copies of the completed application form and 4 Copies of the checklist.						
3.	15 Copies of blue or black line prints.						
4.	All documents properly certified and sealed by the appropriate N.J. licensed professional persons.						
5.	Map scale not less than 1" = 100', drawn in conformance with the State of New Jersey "Map Filing Law".						
6	Identification						
	a. Date						
	b. Name of Subdivision						
	c. Location of Subdivision						
	d. Name of Owner						
	e. Name of Subdivider						
	f. Graphic scale						
	g. Reference meridian						
	h. Tax Map Sheet, Block , Lot numbers as assigned by the City Engineer						

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	i. Location & Description of monuments						
7	All existing & proposed lot boundary & easement information shown with accurate bearings & distances to the nearest 1/100'. All curves shall show radius, arc length, chord bearing & distance, tangent & central angle.						
8	Easements & other right of ways. Purpose & maintenance responsibilities must be stated for all existing or proposed easements & right of ways.						
9	Street names approved by the appropriate City agency.						
10.	Metes & bounds description of all proposed roads / streets.						
11.	Land reserved or dedicated to public use.						
12.	All existing & proposed easement areas & lot areas must be indicated to the nearest square foot.						
13.	Location & description of monumentation.						
14.	Certifications as indicated in the "Map Filing Law"						
15.	In subdivision providing open space, the following will pertain:						
	a. Amount & location & proposed use of common open space to be provided.						
	b. The location & description of any common facilities to be provided.						
	c. Description of the Organization to be established for ownership & maintenance of any common open space & common facilities.						
16	Approval from the following:						
	Hunterdon County Soil Conservation District						
	Hunterdon County Planning Board						
	D&R Canal Commission						
	Other appropriate State Agencies						
17	As-built plans & profiles of all roads & utilities. 4 Signed & sealed sets of prints along with one set of reproducible mylars.						
18	Certification from Tax Collector that all taxes & assessments on the property are paid.						

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