



**City of Lambertville**  
**Regularly Scheduled Session of Mayor & Council**  
**Tuesday, September 17, 2013, 6:30 p.m.**  
**Phillip L. Pittore Justice Center, 25 South Union Street, Lambertville**  
**Minutes**

The meeting was called to order at 6:35 p.m. by Mayor DeVecchio with a statement of compliance with the open public meeting act, providing the required notice on Friday, September 13, 2013 to the Beacon, the Democrat, the Times, posting the agenda to the bulletin board at city hall, the website at [www.lambertvillenj.org](http://www.lambertvillenj.org), and noticing various people on the list serve, inclusive of department heads, city attorney and city engineer.

**ROLL CALL.**

Mrs. Ege called the roll as follows:

Present: Councilwoman Asaro, Councilman Sanders, Councilwoman Warner, Council President Stegman, Mayor DeVecchio.

Absent: None.

Please Note: Mayor and Council will go into closed session at 6:30 p.m. and reopen to the public at 7:00 p.m.

**RESOLUTION TO GO INTO CLOSED SESSION TO DISCUSS  
CONTRACTS, PERSONNEL, ACQUISITION OF PROPERTY AND  
POTENTIAL LAW SUITS.**

**RESOLUTION**

*“Authorizing a Closed Session at the September 17, 2013 Lambertville City Council Meeting to Discuss  
Contracts, Personnel, Acquisition of Property, Possible Litigation”*

**WHEREAS**, the Council of the City of Lambertville is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6, et seq.; and

**WHEREAS**, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that a closed session, not open to the public, may be held for certain specified purposes when authorized by N.J.S.A 10:4-12(b).

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and City Council of the City of Lambertville that a closed session shall be held on September 17, 2013, in the Justice Center 25 South Union Street, Lambertville, to discuss the following matters: *Contracts, Personnel, Acquisition of Property, and Possible Litigation.*

**BE IT FURTHER RESOLVED** that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Lambertville Mayor and City Council.

The resolution was adopted on a call of ayes and nays as follows:

Ayes: Councilwoman Asaro, Councilman Sanders, Councilwoman Warner, Council President Stegman, Mayor DeVecchio.

Nays: None.

Mayor DeVecchio and City Council convened in closed session at 6:36 p.m.

Mayor DelVecchio and City Council re-convened in regular session at 6:53 p.m.

**PLEDGE OF ALLEGIANCE.**

Mayor DelVecchio led the public in the Pledge of Allegiance.

**MOMENT OF SILENCE.**

Mrs. Ege led the public in a moment of silence in honor of those serving in the United States Armed Forces.

**APPROVAL OF MINUTES.**

Councilwoman Asaro made a motion to approve the following meeting minutes: August 20, 2013 Regularly Scheduled Session Minutes, August 20, 2013 Closed Session Minutes. Councilwoman Warner seconded the motion. An affirmative roll call vote was taken in favor of the motion by all members present. MOTION CARRIED.

**ADMINISTRATIVE REPORTS.**

Council President Stegman made a motion to approve the following Administrative Reports: Tax Collector – Bonnie Eick, Municipal Court Administrator – Barbara Halper, Construction Official – Ken Rogers, Zoning Officer/Fire Inspector – John Barczyk, Police Director – Bruce Cocuzza, Acting Public Works Director – Lester Myers, City Clerk – Cynthia L. Ege and Chief Financial Officer and Treasurer – Christie Ehret. Councilwoman Warner seconded the motion an affirmative roll call vote was taken in favor of the motion by all members present. MOTION CARRIED.

**APPROVAL OF BILLS LIST.**

Council President Stegman made a motion to approve the Bills List for the evening. Councilwoman Warner seconded the motion. An affirmative roll call vote was taken in favor of the motion by all members present. MOTION CARRIED.

**RESOLUTIONS.**

Consent Agenda: *provides rapid response to items which do not require discussion.*

The Proclamation honoring FACT Bucks County and Resolution Number 139-2013 in support of the referendum to regionalize South Hunterdon Regional School District K-12 was added to the consent agenda.

Resolution Number 132 -2013: A Resolution to Authorize the Purchase of Trash and Recycling Receptacles off of State Contract, from Boyce Associates, State Contract Number A81420 in an Amount Not to Exceed \$13,685.39.

City of Lambertville

Resolution Number 132 -2013

*A Resolution to Authorize the Purchase of Trash and Recycling Receptacles off of State Contract from Boyce Associates, State Contract Number A81420 in an Amount Not to Exceed \$13,685.39.*

**WHEREAS**, the CMFO has certified funds available in the amount of \$13,685.39 in Account C-04-11-007-00E, and

**WHEREAS**, the Public Work's Department has identified a need for additional recycling and garbage receptacles at all parks and in the Central Business District, and

**WHEREAS**, there is a State Contract with Boyce Associates, Number NJSC#A81420 for recycling and garbage receptacles manufactured by Wabash Valley Manufacturing, Inc.

**NOW THEREFORE BE IT RESOLVED** that the Mayor and Council of the City of Lambertville, in the County of Hunterdon, in the State of New Jersey hereby authorize the purchase of recycling and garbage receptacles off State Contract #NJSCA81420 in an amount not to exceed \$13,685.39.

ADOPTED: September 17, 2013

Resolution Number 133-2013: A Resolution to Support the Ballot Question to Raise the Minimum Wage.

**City of Lambertville**  
**RESOLUTION NUMBER 133-2013**  
**Support Ballot Question #2 to Raise New Jersey's Minimum Wage**

**WHEREAS**, the federal minimum wage was signed into law in 1938 by President Franklin Roosevelt, at the height of the Great Depression; and

**WHEREAS**, the minimum wage increases consumer purchasing power, increases workers' standards of living, reduces poverty, and stimulates the economy; and

**WHEREAS**, the cost of living in New Jersey continues to rise, yet there has been no state legislative action approved to increase in the minimum wage since 2005; and

**WHEREAS**, unlike New Jersey, 19 other states and the District of Columbia currently maintain a minimum wage above the federal rate of \$7.25; and

**WHEREAS**, 10 states provide for the annual adjustment of their minimum wage to ensure that

the real value of the lowest paid workers' wages does not shrink as normal costs of living goes

up, 4 states have amended their constitutions to do so; and

**WHEREAS**, according to New Jersey Policy Perspective, 429,000 workers in New Jersey earn at or near the minimum wage, more than 350,000 are over the age of 20, 250,000 are women, 79,000 are men, 154,000 are Hispanic, 69,000 are Black and 31,000 are Asian; and

**WHEREAS**, because Governor Chris Christie vetoed a minimum wage increase this year, the state legislature voted to place the question before voters on the November 5, 2013 ballot to raise the minimum wage and adjust it annually according to the consumer price index; and

**WHEREAS**, by raising the standard of living through a higher minimum wage, New Jersey would likely realize various societal benefits such as improved education, safer communities, greater opportunity for upward mobility, and more financial stability for families; and

**WHEREAS**, The Chicago Federal Reserve Bank conducted a study in 2011 that estimates that for every dollar increase in the minimum wage, there is \$2,800 in new consumer spending by that household the following year, this revenue is injected into the local economy which translates into greater consumer demand for local goods and services, thereby requiring employers to hire additional workers to meet this demand which translates into job creation; and

**BE IT RESOLVED**, that we, the governing body of XX urge the residents of our community to support Ballot Question #2 to Raise New Jersey's minimum wage from \$7.25 to \$8.25 an hour and adjust annually based on the Consumer Price Index to reflect the economic conditions facing New Jersey workers and to ensure that New Jersey's minimum wage is not a poverty wage but is a fair wage for workers.

ADOPTED: September 17, 2013

Resolution Number 134-2013: A Resolution to Authorize the Return of Escrow to Molly Pfaffenroth in an Amount Not to Exceed \$1,050 for the Rental of the Library Apartment.

**City of Lambertville**

Resolution Number 134 -2013

*A Resolution to Authorize the Refund of Escrow Funds to Molly Pfaffenroth for the Library Lease*

**WHEREAS**, Molly Pfaffenroth leased the apartment at 6 Lilly Street owned by the City of Lambertville, and

**WHEREAS**, Public Works as reviewed the apartment for damages, and

**WHEREAS**, the CMFO has certified the funds are available.

**NOW THEREFORE BE IT RESOLVED** by the Mayor and Council of the City of Lambertville, in the County of Hunterdon, in the State of New Jersey, that the escrow funds deposited by Molly Pfaffenroth for the lease of the apartment at 6 Lilly Street in the amount of \$1,050 are authorized to be paid in full.

ADOPTED: September 17, 2013

Resolution Number 135-2013: A Salary & Wage Resolution for Construction Department/Frenchtown.

**City of Lambertville**

Resolution Number 135 -2013

*A Resolution to Authorize the Salary & Wage for Frenchtown Construction*

**WHEREAS**, the City of Lambertville has an interlocal agreement with Frenchtown for construction services, and

**WHEREAS**, the CMFO has certified funds available.

**City of Lambertville**  
**Regularly Scheduled Session**  
**September 17, 2013, 6:30 p.m.**  
**Phillip L. Pittore Justice Center, 25 South Union Street, Lambertville**  
**Minutes**  
**Page 5**

**NOW THEREFORE BE IT RESOLVED** by the Mayor and Council of the City of Lambertville, in the County of Hunterdon, in the State of New Jersey, that the following salary and wage is here by authorized in the fulfillment of the contract with Frenchtown for the period beginning January 1, 2013 and ending June 30, 2013:

- Ken Rogers, Construction Official, \$5,025.00
- Timothy Dieterman, Plumbing Subcode Official, \$900

**ADOPTED:** September 17, 2013

Resolution Number 136-2013: A Resolution Confirming the Review and Acceptance and Approval for Submission to DCA for the 2013 Best Practice Inventory.

**City of Lambertville**

Resolution Number 136 -2013

*A Resolution to Authorize the Submission of the 2013 Best Practice Inventory*

**WHEREAS**, the 2013 Best Practice Inventory was prepared by the City Clerk and the Certified Municipal Finance Officer, and

**WHEREAS**, the Best Practice Inventory was the reviewed by the Mayor and members of the Council at the regularly scheduled session held on Tuesday, September 17, 2013.

**NOW THEREFORE BE IT RESOLVED** by the Mayor and Council of the City of Lambertville, in the County of Hunterdon, in the State of New Jersey, that the 2013 Best Practice Inventory is authorized for submittal to the State of New Jersey Department of Community Affairs.

**ADOPTED:** September 17, 2013

Resolution Number 137-2013: A Resolution Authorizing the Refund of Escrow to Rago Auction and Art Center in the Amount of \$2,357.

**City of Lambertville**

Resolution Number 137 -2013

*A Resolution to Authorize Refund of Escrow Funds to Rago Auction & Art Gallery, Block 1003, Lot 4, in the Amount of \$2,357*

**WHEREAS**, the CMFO has certified the balance in the escrow account for Rago Auction & Art Gallery for Block 1003, Lot 4 is \$2,357, and

**WHEREAS**, the Secretary to the Planning and Zoning Boards has certified that no additional invoices are outstanding with the board professionals.

**NOW THEREFORE BE IT RESOLVED** by the Mayor and Council of the City of Lambertville, in the County of Hunterdon, in the State of New Jersey, that the escrow account for Rago Auction & Art Gallery for block 1003, Lot 4 in the amount of \$2,357 is hereby approved to be refunded to the applicant.

**ADOPTED:** September 17, 2013

Resolution Number 138-2013: A Resolution To Approve the Corrective Action Plan for the 2012 Audit Prepared by the CMFO.

**City of Lambertville**  
Resolution Number 138-2013

*A Resolution To Approve the Corrective Action Plan for the 2012 Audit Prepared by the CMFO.*

**NOW THEREFORE BE IT RESOLVED** by the Mayor and Council of the City of Lambertville, in the County of Hunterdon, in the State of New Jersey, that the corrective action plan prepared by the Certified Municipal Finance Officer for the 2012 audit is hereby approved.

**ADOPTED:** September 17, 2013

Resolution Number 139-2013: A Resolution of Support for the Referendum to Regionalize the School District K-12.

**City of Lambertville**  
Resolution Number 139-2013

*A Resolution of Support for the Referendum to Regionalize the School District K-12*

### **RESOLUTION**

**WHEREAS**, the South Hunterdon Regional High School District (“South Hunterdon”) educates students in grades 7-12 from the City of Lambertville (“Lambertville”), the Borough of Stockton (“Stockton”) and the Township of West Amwell (“West Amwell”); and

**WHEREAS**, the Lambertville Public School educates students in grades PK-6 from the City of Lambertville; and

**WHEREAS**, in an effort to explore appropriate cost-effective alternatives for educating the students from the three communities, a feasibility study was performed for the purpose of analyzing several alternative reconfigurations of the various school districts; and

**WHEREAS**, in February 2012, the feasibility study was completed, wherein it was concluded that, if South Hunterdon Regional High School were dissolved, a new PK-12 regional district could be formed with Lambertville, Stockton, and West Amwell that would provide each community with educational benefits over the current educational system with the best potential for each of the three communities to share in financial savings; and

**WHEREAS**, in April 2012, the boards of education and municipal governing bodies of each community as well as the South Hunterdon Board requested that the Executive County Superintendent conduct an investigation into the dissolution of South Hunterdon Regional High School and the creation of a PK-12 regional school district, and issue an advisability report as required by *N.J.S.A. 18A:13-52*; and

**WHEREAS**, in May 2012, the Executive County Superintendent completed his investigation and released his advisability report, which report supported the recommendation contained in the feasibility study that the communities of Lambertville, Stockton, and West

**City of Lambertville**  
**Regularly Scheduled Session**  
**September 17, 2013, 6:30 p.m.**  
**Phillip L. Pittore Justice Center, 25 South Union Street, Lambertville**  
**Minutes**  
**Page 7**

Amwell dissolve South Hunterdon Regional High School and join to create a PK-12 regional school district; and

**WHEREAS**, in September 2012, the Commissioner of Education, serving as Chairperson of the Board of Review, granted authorization to conduct a referendum on the dissolution of South Hunterdon Regional High School and, shortly thereafter, the Executive County Superintendent established September 24, 2013 as the date for the holding of the aforementioned referendum on dissolution; and

**WHEREAS**, in May 2013, the boards of education and municipal governing bodies of each community as well as the South Hunterdon Board, authorized and called for the holding of a special school election to take place on September 24, 2013, wherein two referendum questions shall be placed before the voters of Stockton, Lambertville, and West Amwell, first authorizing the dissolution of South Hunterdon Regional High School and second, authorizing the creation of a new PK-12 regional school district that will replace the four school districts currently serving the communities of Stockton, Lambertville, and West Amwell; and

**WHEREAS**, based on the favorable conclusions from the feasibility study and the subsequent analysis and work of the ad hoc Regionalization Committee, the Township Committee anticipates educational benefits and potential financial benefits for West Amwell; and

**WHEREAS** Mayor and Council acknowledges the desire and endorsement at both the state and county levels to regionalize small school districts such as ours; and

**WHEREAS**, the Mayor and Council anticipates short term tax savings to City of Lambertville homeowners through regionalization as compared to the current configuration due to the consolidated tax levy apportionment ; and

**WHEREAS**, the Mayor and Council anticipates long term tax savings to City of Lambertville homeowners through regionalization as compared to the current configuration, as it will enable more flexibility for reconfigurations and balancing of resources across all schools; and

**WHEREAS**, the Mayor and Council anticipates the benefits of regionalization will ultimately help to contain the rising cost to educate City of Lambertville students as well as enhance student performance, opportunities and experience while attending elementary, middle and high school.

**NOW THEREFORE BE IT RESOLVED** that the Mayor and Council supports and endorses the dissolution of South Hunterdon Regional High School and the subsequent creation of a new PK-12 regional school district to serve the students of Lambertville, West Amwell and Stockton.

**FURTHERMORE, BE IT RESOLVED** that the City of Lambertville encourages voters to consider supporting regionalization by voting Yes to both referendum questions on Sept 24<sup>th</sup> 2013.

ADOPTED: September 17, 2013

**PROCLAMATION.**

FACT Bucks County in honor of the Annual AIDS WALK, Walk with Your Heart and Soles!

Herbert Andrus from FACT Bucks County was present to accept the proclamation. Mayor DelVecchio asked him and other representatives to join him in the front of the room. Council members took turns reading the proclamation into the record.

**Proclamation**

*WHEREAS*, FACT Bucks County, a nonprofit organization, was established in 1992 with the primary purpose of raising essential funds to support those who continue to struggle with HIV/AIDS in Bucks, Hunterdon and Mercer Counties, *and*

*WHEREAS*, current board members include: Louis Licitra – President, Herb Andrus – Vice President, Boyd Oliver – Treasurer, Tim Philpot – Secretary, Morrie Breyer – Past President, Kenneth Black – Board Member At Large, Debra Garvey – Board Member, Gary Guarino – Board Member, Stephanie Nagy – Board Member, Janis Richards – Board Member, Gary Scibelli – Board Member, and David Witchell – Board Member, *and*

*WHEREAS*, FACT Bucks County has several venues established to keep the community informed about current research and they include a website ([www.factbuckcounty.org](http://www.factbuckcounty.org)), quarterly newsletters, Bingo Nights, special events and the annual FACT AIDS Walk, *and*

*WHEREAS*, FACT Bucks County raises funds to help those diagnosed with HIV/AIDS to pay for medications, utility bills, rent or mortgage payments, transportation, funeral expenses and other basic needs, *and*

*WHEREAS*, the money raised stays local in Bucks, Hunterdon and Mercer Counties and is used to improve the quality of life of people and families suffering from HIV/AIDS, *and*

*WHEREAS*, there is a very important education and outreach component which raises awareness of this disease that continues to spread throughout our communities, *and*

*WHEREAS*, on October 6, 2013, over 500 community members of all ages will gather to WALK WITH THEIR HEARTS AND SOLES in the 14<sup>th</sup> Annual FACT AIDS Walk, where over the past 13 years, over \$500,000 has been raised, helping numerous people and families through the worst time of their lives.

*NOW THEREFORE BE IT RESOLVED* by Mayor and Council of the City of Lambertville, in the County of Hunterdon, that FACT Bucks County be commended for their fundraising efforts, support and education of our communities on such an important cause, *and*

*BE IT FURTHER RESOLVED* that October 6, 2013 is proclaimed as **FACT Bucks County Day** in the City of Lambertville, County of Hunterdon, and State of New Jersey.

*ADOPTED:* September 17, 2013

David M. DelVecchio, Mayor

Council President Stegman made a motion to approve the resolutions on the consent agenda. Councilwoman Warner seconded the motion. An affirmative roll call vote was taken in favor of the motion by all members present. MOTION CARRIED.

**ORDINANCES – INTRODUCTION AND FIRST READING – None.**

**ORDINANCES – SECOND READING AND FINAL ADOPTION.**

Ordinance Number 18-2013: *An Ordinance to Amend Chapter 7, Traffic, Section 4.5, Meters.*

Mayor DelVecchio read Ordinance Number 18-2013 into the record by title. He informed the members of the public present that this ordinance is to remove three metered parking spaces on



Bridge Street and add additional metered spaces on South Union Street beginning at Ferry Street and running south to Swan Street.

**City of Lambertville**  
**ORDINANCE NUMBER 18-2013**  
*An Ordinance to Amend Chapter 7, Traffic, Section 4.5*

**7-4.5 Parking Time Limited on Certain Streets.** No person shall park a vehicle for longer than the time limit shown, at any time between the hours listed of any day upon any of the streets or parts of the streets described below.

This subsection shall not apply to Police, firefighting or rescue squad vehicles in the performance of their duties.

<i>Name of Street Sides</i>	<i>Limit</i>	<i>Time Hours</i>	<i>Location</i>
Bridge Street Lambert	Both	4 hours	Mon-Sat 9:00 am to 9:00 pm Sunday 1:00 pm to 9:00 pm
			From the Union Street to Lane

NOTE: This ordinance authorizes the removal of three spaces to establish a mid-block crosswalk by the D&R Canal's tow path on the north and south side of the street.

Union York	Both	4 hours	Mon-Sat 9:00 a.m. to 9:00 p.m.	From the south side of Street to the north
side of			Sun 1:00 p.m. to 9:00 p.m.	Swan Street

NOTE: This ordinance extends the meters to Swan Street on South Union Street, adding a new block beginning at Ferry Street and ending at Swan Street.

This ordinance is subject to the State of New Jersey, Department of Transportation's approval and installation of the mid-block crosswalk on Bridge Street to permit pedestrian traffic across the D&R Canal Commission's Tow Path, block 1035, lot 10, known on the Tax Maps of the City of Lambertville as the Delaware and Raritan Canal Feeder, owned by the State of New Jersey.

Introduced: August 20, 2013  
 Public Hearing: September 17, 2013  
 Adopted: October 16, 2013

Mayor DeVecchio opened the public hearing on Ordinance Number 18-2013 and asked for public comments. Mayor DeVecchio asked the Police Director approximately how many spaces this would provide for and Police Director Cocuzza commented 10-12 spaces. Caren Franzini of South Union Street asked where they would be ending. Mayor DeVecchio responded that it would end in front of the Justice Center.

Mayor DelVecchio asked for a motion to close the public hearing on Ordinance Number 18-2013. Councilwoman Asaro made a motion to close the public hearing on Ordinance Number 18-2013. Councilman Sanders seconded the motion. An affirmative roll call vote was taken in favor of the motion by all members present. MOTION CARRIED.

Mayor DelVecchio asked for a motion to adopt on second reading and final approval, Ordinance Number 18-2013. Councilman Sanders made a motion to adopt Ordinance Number 18-2013 on second reading and final approval. Councilwoman Asaro seconded the motion. An affirmative roll call vote was taken in favor of the motion by all members present. MOTION CARRIED.

*Ordinance Number 19-2013: An Ordinance of the City of Lambertville, County of Hunterdon, State of New Jersey, Authorizing the Establishment of a Government Energy Aggregation Program.*

Mayor DelVecchio read the Ordinance into the record by title. He informed the members of the public present that Government Energy Aggregation is the result of the deregulation of the utility in New Jersey and he then introduced Kenny Esser of Gable Associates, the consultant to the SHREC for Community Aggregation. Mr. Esser commented that this will allow the community to do third party purchasing of electric services through the South Hunterdon Renewable Energy Cooperative with West Amwell Township. There was a public meeting held on September 10<sup>th</sup> with approximately 30 people present and no one was in opposition.

### **ORDINANCE NO. 19-2013**

#### **AN ORDINANCE OF THE CITY OF LAMBERTVILLE, COUNTY OF HUNTERDON, STATE OF NEW JERSEY, AUTHORIZING THE ESTABLISHMENT OF A GOVERNMENT ENERGY AGGREGATION PROGRAM**

**WHEREAS**, the Government Energy Aggregation Act, N.J.S.A. 48:3-93.1 *et seq.* governs the establishment of a government energy aggregation program, which is a government-operated purchasing cooperative through which multiple energy consumers purchase energy together under the auspices of a government aggregator; and

**WHEREAS**, the New Jersey Board of Public Utilities (“BPU”) has promulgated rules (N.J.A.C. 14:4-6) for the implementation of government energy aggregation programs; and

**WHEREAS**, pursuant to the Government Energy Aggregation Act, N.J.S.A. 48:3-93.1 *et seq.*, the City of Lambertville seeks to establish a Government Energy Aggregation Program (“Program”) for the provision of electricity within the City, for the purpose of obtaining power supply cost savings for residential and business participants in the City; and

**WHEREAS**, the City of Lambertville intends to serve as the Lead Agency of the Government Energy Aggregation Program in the City of Lambertville and, in that capacity and consistent with applicable rules, to solicit proposals and enter into a contract for the provision of electric generation services on behalf of residential and business customers within the boundaries of the City, to the extent that such a contract will produce power supply cost savings to residents and businesses; and

**City of Lambertville**  
**Regularly Scheduled Session**  
**September 17, 2013, 6:30 p.m.**  
**Phillip L. Pittore Justice Center, 25 South Union Street, Lambertville**  
**Minutes**  
**Page 11**

**WHEREAS**, the City of Lambertville will implement the Government Energy Aggregation Program through the South Hunterdon Regional Energy Cooperative("SHREC"), and will serve as the Lead Agency of the SHREC for this purpose and, as Lead Agency, will solicit proposals and enter into a contract for the provision of electric generation services on behalf of residential and business customers within the boundaries of surrounding municipalities which have passed an ordinance to form a Government Energy Aggregation Program and to participate in the SHREC for that purpose, to the extent that such a contract will produce power supply cost savings for those residents and businesses; and

**WHEREAS**, the City of Lambertville will from time to time during the Effective Period as defined below solicit proposals from electric power suppliers for electric generation services through the Program in which the City of Lambertville will act as Lead Agency of the South Hunterdon Regional Energy Cooperative("SHREC"); and

**WHEREAS**, the City of Lambertville will from time to time during the Effective Period as defined below issue one or more Request for Proposals for electric generation services and energy aggregation services on behalf of the SHREC pursuant to the Local Public Contract Law Regulations, the Government Energy Aggregation Act and the Electric Discount and Energy Competition Act; and

**WHEREAS**, the City of Lambertville will only award contracts for said electric generation service and energy aggregation services to electric power suppliers that are deemed qualified and that submit price bids lower than the prevailing price for utility-provided basic generation service;

**WHEREAS**, pursuant to applicable BPU rules, the City needs to enter into an Electric Distribution Company Aggregation Agreement with Jersey Central Power and Light Company ("JCP&L"); and

**WHEREAS**, N.J.S.A. 48:3-93.1 *et seq.* requires the Program to be established by ordinance.

**NOW, THEREFORE, BE IT ORDAINED** by the governing body of the City of Lambertville, County of Hunterdon, State of New Jersey as follows:

**SECTION 1.** The City hereby establishes a Government Energy Aggregation Program, in accordance with the provisions of the Government Energy Aggregation Act, N.J.S.A. 48:3-93.1 *et seq.*

**SECTION 2.** The Mayor is authorized to execute and the Clerk to attest to the execution of and Electric Distribution Aggregation Agreement, in a form acceptable to the City, with Jersey Central Power and Light Company ("JCP&L").

**SECTION 3.** The City of Lambertville will act as Lead Agency of the SHREC and, in that capacity, and consistent with applicable rules, will solicit proposals for electric generation service and energy aggregation services on behalf of City residents and businesses, as well as the residents and businesses of any surrounding municipalities that pass an ordinance to form a Government Energy Aggregation Program and to participate in the SHREC for that purpose, and enter into a contract for such services provided that the lowest qualified bid price is below the prevailing price for utility-provided basic generation service.

**SECTION 4.** As Lead Agency the City of Lambertville will execute a master performance agreement that obligates the participants in the SHREC to purchase electricity at terms and conditions stated therein with a third party supplier who has been awarded the contract by the Lead Agency on behalf of participating members of the SHREC, and provided that such contract shall be at prices reasonably forecast and estimated by the City of Lambertville to provide savings to participants relative to the price charged for basic generation service by JCP&L.

**SECTION 5.** The authorization provided herein shall be valid until September 30, 2015, at which time the Program will be subject to renewal at the discretion of the City of Lambertville.

**SECTION 6.** All ordinances or parts of ordinances inconsistent herewith are hereby repealed.

**SECTION 7.** If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held to be invalid or unconstitutional by a court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions hereof.

INTRODUCED: August 20, 2013  
PUBLIC HEARING: September 17, 2013  
FINAL ADOPTION: October 16, 2013

Mayor DelVecchio opened the public hearing on Ordinance Number 19-2013 and he asked for comments and questions from the public. Mayor DelVecchio added that the SHREC is under no obligation to accept the bids.

There being no questions from the public, Mayor DelVecchio asked for a motion to close the public hearing on Ordinance Number 19-2013. Councilman Sanders made a motion to close the public hearing on Ordinance Number 19-2013. Councilwoman Asaro seconded the motion. An affirmative roll call vote was taken in favor of the motion by all members present. MOTION CARRIED.

Mayor DelVecchio asked for a motion to adopt Ordinance Number 19-2013 on second reading and final approval. Councilwoman Warner made a motion to adopt Ordinance number 19-2013 on second reading and final approval. Council President Stegman seconded the motion. An affirmative roll call vote was taken in favor of the motion by all members present. MOTION CARRIED.

Ordinance Number 20-2013: A Bond Ordinance to Amend Ordinance Number 23-2011, Adding \$10,000 to Fund the Review of the Grant Application for Swan Creek Flood Gates.

Mayor DelVecchio read Ordinance Number 20-2013 into the record by title. He informed the members of the public present that this Ordinance is to add \$10,000 to the Flood Mitigation Fund to support the review of the grant application for Swan Creek Flood Gates.

City of Lambertville

### **ORDINANCE NUMBER 20-2013**

*BOND ORDINANCE PROVIDING A SUPPLEMENTAL APPROPRIATION OF \$10,000 FOR FUNDING OF THE BACK FLOODING FEASIBILITY STUDY IN AND BY THE CITY OF LAMBERTVILLE, IN THE COUNTY OF HUNTERDON, NEW JERSEY AND AUTHORIZING THE ISSUANCE OF \$9,500 BONDS OR NOTES OF THE CITY FOR FINANCING PART OF THE APPROPRIATION.*

BE IT ORDAINED BY THE CITY COUNCIL, OF THE CITY OF LAMBERTVILLE, IN THE COUNTY OF HUNTERDON, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The improvement described in Section 3 of this bond ordinance has heretofore been authorized to be undertaken by the City of Lambertville, New Jersey as a general improvement. For the improvement or purpose described in Section 3, there is hereby appropriated the supplemental amount of \$10,000, such sum being in addition to the \$9,590 appropriated therefore by bond ordinance #2009-14 of

**City of Lambertville**  
**Regularly Scheduled Session**  
**September 17, 2013, 6:30 p.m.**  
**Phillip L. Pittore Justice Center, 25 South Union Street, Lambertville**  
**Minutes**  
**Page 13**

the City finally adopted September 19, 2011 (Bond Ordinance 2011-23); the \$50,000 appropriated therefore by bond ordinance #2009-14 of the City finally adopted August 17, 2009 (Bond Ordinance 2009-14); the \$100,000 appropriated therefore by bond ordinance # 2008-04 of the City finally adopted March 17, 2008 ("Bond Ordinance #2008-04"); the \$100,000 appropriated by bond ordinance #2007-16 of the City finally adopted April 16, 2007 ("Bond Ordinance 2007-16); and the \$40,000 appropriated therefore by bond ordinance #2007-01 of the City finally adopted January 16, 2007 ("Bond Ordinance #2007-01"), and including the sum of \$500 as the additional down payment required by the Local Bond Law. The additional down payment is now available by virtue of provision for down payment or for capital improvement purposes in one or more previously adopted budgets.

Section 2. In order to finance the additional cost of the improvement or purpose not covered by application of the additional down payment, negotiable bonds are hereby authorized to be issued in the principal amount of \$9,500 pursuant to the Local Bond Law. In anticipation of the issuance of the bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. (a) The improvement heretofore authorized and the purpose for the financing of which the bonds are to be issued is the funding of the Back Flooding Feasibility Study, including the project design, funding analysis and grant identification, for the construction of flood mitigation measures for the Ely Creek Region, a portion of the Alexauken Creek Region and Swan Creek as described in the bond ordinances #2007-1; #2007-16; #2008-04, #2009-14, and 2011-23, all as shown on and in accordance with the proposal on file in the office of the Clerk, which proposal is hereby approved.

(b) The estimated maximum amount of bonds or notes to be issued for the improvement or purpose is \$294,110, including the \$9,110 bonds or notes authorized under bond Ordinance #2011-23, the \$47,500 bonds or notes authorized under Bond Ordinance #2009-14, the \$38,000 bonds or notes authorized by Bond Ordinance #2007-01, the \$95,000 bonds or notes authorized by Bond Ordinance #2007-16, the \$95,000 bonds or notes authorized by Bond Ordinance # 2008-04 and the \$9,500 bonds or notes authorized herein.

(c) The estimated cost of the improvement or purpose is \$309,590, including the 9,590 appropriated under Bond Ordinance #2011-23, the \$50,000 appropriated under Bond Ordinance #2009-14; the \$40,000 appropriated by Bond Ordinance #2007-01, the \$100,000 appropriated by Bond Ordinance #2007-16, the \$100,000 by Bond Ordinance #2008-04, and the \$10,000 appropriated herein.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer; provided that no note shall mature later than one year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer. The chief financial officer shall determine all matters in connection with notes issued pursuant to this ordinance, and the chief financial officer's signature upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time subject to the provisions of the Local Bond Law. The chief financial officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the notes sold, the price obtained and the name of the purchaser.

Section 5. The City hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the City is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 6. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvement or purpose described in Section 3 of this bond ordinance is not a current expense. It is an improvement or purpose that the City may lawfully undertake as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

(b) The period of usefulness of the improvement or purpose within the limitations of the Local Bond Law, according to the reasonable life thereof computed from the date of the bonds authorized by this bond ordinance, is 15 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the City as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$9,500, and the obligations authorized herein will be within all debt limitations prescribed by that Law.

(d) An aggregate amount not exceeding \$309,590 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the purpose or improvement. Of this amount, \$9,590 was estimated for these items of expense in Bond Ordinance #2011-23, \$50,000 was estimated for these items of expense in Bond Ordinance #2009-14; \$40,000 was estimated for these items of expense in Bond Ordinance #2007-01; \$100,000 was estimated for these items of expense in Bond Ordinance 2007-16, \$100,000 was estimated for these items of expense in Bond Ordinance 2008-04, and an additional \$10,000 is estimated therefore herein.

Section 7. The City hereby declares the intent of the City to issue the bonds or bond anticipation notes in the amount authorized in Section 2 of this bond ordinance and to use proceeds to pay or reimburse expenditures for the costs of the purposes described in Section 3 of this bond ordinance. This Section 7 is a declaration of intent within the meaning and for purposes of Treasury Regulations §1.150-2 or any successor provisions of federal income tax law.

Section 8. Any grant moneys received for the purpose described in Section 3 hereof shall be applied either to direct payment of the cost of the improvement or to payment of the obligations issued pursuant to this ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are so used.

Section 9. The chief financial officer of the City is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the City and to execute such disclosure document on behalf of the City. The chief financial officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the City pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of obligations of the City and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the City fails to comply with its undertaking, the City shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

Section 10. The full faith and credit of the City are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the City, and the City shall be obligated to levy *ad valorem* taxes upon all the taxable real property within the City for the payment of the obligations and the interest thereon without limitation of rate or amount.

Section 11. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

Mayor DelVecchio opened the public hearing on Ordinance 20-2013 and asked for any public comment or questions regarding this ordinance. Caren Franzini of South Union Street was present to thank the Mayor and Council for employing Jeff Ward to review the grant application.

She added that when it floods, it impacts Union Street, Swan Street and Ferry Street residents. In the past nine years, we have had five floods. She offered the support of her, her husband and neighbors and asked if letters would be helpful.

Mayor DelVecchio responded that there were two directions or paths to take. The first would have been with the residents in seeking flood mitigation projects. A quick review found that most mitigation projects, like raising homes, would have been difficult and complicated. We chose the global project which we've studied and while it won't help with a 100 year flood, it will help resolve most other flooding events from the river. He informed the members of the public present that the New Jersey Water Authority is going to begin working on the aqueduct at Swan Creek which will also provide some relief. The announcement was posted to the City's website at [www.lambertvillenj.org](http://www.lambertvillenj.org). Caren Franzini said that it would be great to have Mike Foley of FEMA in to speak with the neighborhood. Mayor DelVecchio commented that it is important to have the bank stabilized by Lilly's. Residents of the southern part of town volunteered to help write letters. The Mayor asked the Clerk to reach out to Jeff Ward to see what the community could do to be helpful. He reviewed the history of the project with the members of the public, stating that the grant was rejected twice by FEMA. He said they could have said they had other priorities but instead, they met with the City and offered some input on changes and said to apply again. The State ranks the grant applications for FEMA.

There being no further comments, Mayor DelVecchio asked for a motion to close the public hearing on Ordinance 20-2013. Councilman Sanders made a motion to close the public hearing. Councilwoman Asaro seconded the motion. An affirmative roll call vote was taken in favor of the motion by all members present. MOTION CARRIED.

Mayor DelVecchio asked for a motion to adopt on second reading and final approval, Ordinance Number 20-2013. Councilwoman Warner made a motion to adopt Ordinance Number 20-2013 on second reading and final approval. Councilwoman Asaro seconded the motion. An affirmative roll call vote was taken in favor of the motion by all members present. MOTION CARRIED.

Ordinance Number 21-2013: A Special Emergency to Fund the Codification of the City's Ordinances, totaling \$18,050 to be paid over a five year period.

Mayor DelVecchio read Ordinance Number 21-2013 into the record by title and he informed the members of the public present that this ordinance will fund the codification of the City's General Ordinances and the Land Use Ordinances through a special emergency which will be funded and paid back through the budget over the next five years.

**City of Lambertville**  
**ORDINANCE NUMBER 21-2013**

*Special Emergency to Codify the Ordinances of the City of Lambertville*

WHEREAS, it has been found necessary to make an emergency appropriation to meet certain extraordinary expenses incurred, or to be incurred, for the revision and codification of ordinances; and  
WHEREAS, pursuant to N.J.S.A. 40A-53, a municipality may adopt an ordinance authorizing a special emergency appropriations for the purpose of the revision and codification of ordinances and pursuant to

N.J.S.A. 40A:4-55, "special emergency notes" may be authorized and issued to finance the special emergency appropriation and the municipality shall provide for an appropriation of at least one-fifth of the amount of the special emergency appropriation in succeeding annual budgets;

NOW THEREFORE, BE IT ORDAINED by the Mayor and Council of the City of Lambertville, in the County of Hunterdon, in the State of New Jersey, not less than two-thirds of all members thereof affirmatively concurring that in accordance with the provisions of N.J.S.A. 40A:4-55:

1. An emergency appropriation be and the same is hereby made for the codification of the City's ordinances in the amount of \$18,050.00.
2. That said emergency appropriation shall be provided for in full in the budgets of the next succeeding years by the inclusion of not less than \$3,610.00 in each of the next succeeding annual budgets.
3. That an "Emergency Note" not in excess of the above amount authorized pursuant to law be provided.
4. That such note shall be executed by the Chief Municipal Finance Officer of the City of Lambertville, the Mayor of the City of Lambertville and/or the City Clerk.
5. That said note shall be issued and dated as determined by the Chief Financial Officer, may be renewed from time to time and such note and any renewals thereof shall mature and be paid in the amount of not less than one-fifth of the total amount appropriated by this resolution in each year after the authorization thereof.

The capital budget is hereby amended to conform with the provisions of this ordinance to the extent of an inconsistency therewith and the resolutions promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director, Division of Local Government Services as on file with the Municipal Clerk and is available for public inspection. A certified copy of this resolution shall be submitted in duplicate to the Director, Division of Local Government Services.

First Reading and Introduction: August 20, 2013

Second Reading and Public Hearing: September 17, 2013

Mayor DelVecchio opened the public hearing on Ordinance Number 21-2013 and he asked for any questions or comments on Ordinance Number 21-2013.

There being no comments from the public, Mayor DelVecchio asked for a motion to close the public hearing for Ordinance Number 21-2013. Councilman Sanders made a motion to close the public hearing. Councilwoman Warner seconded the motion. An affirmative roll call vote was taken in favor of the motion by all members present. MOTION CARRIED.

Mayor DelVecchio asked for a motion to adopt Ordinance Number 21-2013 on second reading and final approval. Councilwoman Asaro made a motion to adopt Ordinance Number 21-2013 on second reading and final approval. Councilwoman Warner seconded the motion. An affirmative roll call vote was taken in favor of the motion by all members present. MOTION CARRIED.

## **CORRESPONDENCE.**

**NEW JERSEY WATER SUPPLY:** Rehabilitation of the Swan Creek Aqueduct on the Canal in the City of Lambertville, Hunterdon County.



JCP&L: In the matter of the Provision of Basic Generation Service for the Period Beginning June 1, 2014, BPU Docket No. ER13050378.

JCP&L: Notice of Proposed Increase in Societal Benefits Charge and Notice of Public Hearings.

JCP&L: Notice of Environmental Investigation and Cleanup, Lambertville Former Manufactured Gas Plant Site, located on South Main Street between Swan and Ferry Streets.

HUNTERDON COUNTY SOIL CONSERVATION DISTRICT: Swan Creek Aqueduct Rehabilitation Confirmation of 48 Hour Notification and Land Disturbance.

WEST AMWELL TOWNSHIP: A letter to the BPU opposing United Water's rate increase.

TOWNSHIP OF BETHLEHEM: Resolution in Opposition to JCP&L's Petition for a Rate Increase.

SOUTH HUNTERDON REGIONAL HIGH SCHOOL BAND PARENT ORGANIZATION: Letter asking permission to sell raffle tickets each weekend beginning September 28 and ending November 10<sup>th</sup> from 10 am to 5 pm at the corner of Bridge and South Union Street.

## **UNFINISHED BUSINESS.**

### *Update on Various Construction Improvement Projects.*

City Hall – the Clerk met with Charles Jones of Charles Jones Masonry and he is in the process of preparing a quote. Once received, it will be forwarded to the bonding company for approval.

Police Station – a quote is in the process.

### *Road Construction Projects.*

South Franklin & Weeden Street Drainage Project: punch list items remain which includes the planting of trees.

North Union Street Phase III: the bid opening is scheduled for September 27<sup>th</sup> at 10 am at City Hall. The residents were in support of speed humps. Mayor DelVecchio asked the Clerk to make sure the City Engineer was informed that he wanted “real” speed humps on this project.

York Street (Franklin Street to Route 179): the grant was submitted to NJDOT and we anticipate hearing back in the spring of 2014.

York Street (Clinton to Main Street) United Water Project: United Water's contractor is installing a new water main on York Street. They started on Monday, September 9<sup>th</sup> and hope to

be finished by October 14, 2013. Paving Project: The City Engineer is putting together a proposal to bid this project which includes streets on Cottage Hill: Studdiford, Lincoln, Boozer and the resurfacing of York Street. This will take place after Elizabethtown Gas installs the new gas line to fuel the generator at City Hall.

Miscellaneous.

*Update on projects for flood relief:*

Swan Creek: the application was submitted to FEMA on September 6, 2013. The State has until Oct 17th to review all, develop a State wide application (with all sub-applications rolled up). The rumor is the State will submit their prioritized list to FEMA Region. Once the Region receives all State applications for States in the Region, they will review for Tech Feasibility, Completeness, BCA, and Environmental and will select those for award. This will then roll up to FEMA national who will concur with awards. Awards may be announced late this year or early next year.

*Update on various non-construction projects:*

Shared Services:

SHRHS Regionalization Work Group will be finished after the referendum on September 24.

SHREC: the Ordinance for the Community Aggregation Project was adopted tonight.

Garbage & Recycling: Mayor DelVecchio reported that the 2013 figures are 9.29% less than 2012 figures which are 64% more than 2011 figures. The recycling tonnage for 2013 is up by 18% which is above 2011 numbers and he congratulated the Acting Public Works Director, 2011 numbers are .03% above 2012 recycling figures. The Mayor reported that the Acting Public Works Director and the Environmental Commission are working on a pilot program to recycle Food Waste.

Lambertville Chamber of Commerce Request for Use of the North Union Street Parking Lot for the 2014 Shad Festival – *on hold*.

**NEW BUSINESS.**

*Appointments & Resignations from Boards.*

Mayor DelVecchio nominated Jeff Neumann to the Recreation Commission for a term expiring on December 31, 2013, and Michelle Harris to the Office of Emergency Management. Council President Stegman made a motion to confirm the nomination made by Mayor DelVecchio. Councilwoman Asaro seconded the motion. An affirmative roll call vote was taken in favor of the motion by all members present. MOTION CARRIED.

Shade Tree Commission. Discussion on the acceptance of applications and application fees for the removal of shade trees – *on hold*.

LMUA Update on Odor Concerns: Mayor DeVecchio stated that there was a press release in the Beacon and an update in the membership packets.

**ANNOUNCEMENTS.**

FREE RABIES CLINIC will be held on Saturday, September 21 from 1 – 3 pm at the Union Fire House located at 230 North Union. Please come prepared to clean up after your pet and all pets need to be on a leash.

**SPECIAL ELECTION SCHEDULE:**

September 24, 2013: Special Referendum for the School Boards. Tentatively scheduled. Polling Place hours is to be determined. Mayor DeVecchio informed the members of the public present that the parking in the lot will be relaxed during elections.

October 16, 2013: Senate Election. Polling Places open at 6 am and close at 8 pm.

November 5, 2013: General Election. Polling Places open at 6 am and close at 8 pm.

300<sup>th</sup> ANNIVERSARY OF HUNTERDON COUNTY: will be celebrated in each Community in 2014.

350<sup>th</sup> FOUNDING OF NEW JERSEY: will be celebrated in 2014.

200<sup>th</sup> ANNIVERSARY OF THE LAMBERTVILLE/NEW HOPE BRIDGE will be celebrated through a DVD about the bridge.

**PUBLIC PARTICIPATION/PETITION OF CITIZENS AND PUBLIC DISCUSSION.**

Mayor DeVecchio informed the members of the public present that the City received an A+ rating from Standard and Poor's.

John Anderson of Jersey Central Power & Light was present and Mayor DeVecchio asked him to speak about the West Amwell Project. Mr. Anderson informed the members of the public present that JCP&L was looking into expanding the Rocktown Road substation to a 230,000 line. It is currently a 34,500 line. This would allow them to back feed when the south county suffers a power outage and help with resolving the large power outage.

Mr. Anderson spoke about JCP&L's Critical Facilities survey which has been circulated to all municipalities. This will make this information available to them and allow them to focus on the areas of importance during a storm without conversing with each municipality.

Mayor DeVecchio left the meeting at 8:00 pm to celebrate his son's birthday.

**BEST PRACTICE INVENTORY:**

**City of Lambertville**

**Regularly Scheduled Session**

**September 17, 2013, 6:30 p.m.**

**Phillip L. Pittore Justice Center, 25 South Union Street, Lambertville**

**Minutes**

**Page 20**

Council President Stegman asked the City Clerk to report on the Best Practice Inventory. The City Clerk informed the members of the public present that the Best Practice Inventory is created by the State of New Jersey Division of Community Affairs and is required to be completed and submitted on an annual basis. The Inventory encourages municipalities to embrace practices that promote financial accountability and transparency in government. She informed the members of Council that a full copy was in their packet and the members of the public present that copies were available on the desk. The Clerk reported that the Best Practice Inventory was prepared with the City's CMFO, who certified the report. Each question is given a point value and they are tallied. If a municipality falls below 41 points, they will not receive the final 5% of their State Aid in 2013. The City scored 47 points.

**ADJOURNMENT.**

The meeting adjourned at 8:24 p.m. with a motion made by Councilman Sanders and seconded by Councilwoman Warner. An affirmative voice vote was taken in favor of the motion by all members present. MOTION CARRIED.

Respectfully submitted,



Cynthia L. Ege, CMR, RMC, City Clerk

*This set of minutes was approved at the regularly scheduled session of Mayor and Council held on Tuesday, October 15, 2013.*