



**City of Lambertville**  
**Special Session of Mayor & Council**  
**Monday, September 30, 2013, 7 p.m.**  
**Phillip L. Pittore Justice Center**  
**25 South Union Street, Lambertville**  
**Minutes**

The meeting was called to order by Mayor DeVecchio at 7:01 p.m. with a statement of compliance with the open public meeting act, with the clerk providing the required notice on Thursday, September 26, 2013 to the Beacon, the Democrat, the Times, posting the agenda to the bulletin board at city hall, the website at [www.lambertvillenj.org](http://www.lambertvillenj.org), and noticing various people on the list serve, inclusive of department heads, city attorney and city engineer.

**ROLL CALL.**

Mrs. Ege called the roll as follows:

Present: Councilwoman Asaro, Councilman Sanders, Councilwoman Warner (by phone), Council President Stegman, Mayor DeVecchio.

Absent: None.

**PLEDGE OF ALLEGIANCE.**

Mayor DeVecchio led the public in the pledge of allegiance.

**MOMENT OF SILENCE.**

Mrs. Ege led the public in a moment of silence in honor of those serving in the United States Armed Forces.

**RESOLUTION TO GO INTO CLOSED SESSION TO DISCUSS PERSONNEL, CONTRACTS, AND POSSIBLE LITIGATION.**

**RESOLUTION**

*“Authorizing a Closed Session at the September 30<sup>th</sup> Special Session of the Lambertville City Council Meeting to Discuss Contracts, Personnel, Acquisition of Property, Possible Litigation”*

**WHEREAS**, the Council of the City of Lambertville is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6, et seq.; and

**WHEREAS**, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that a closed session, not open to the public, may be held for certain specified purposes when authorized by N.J.S.A 10:4-12(b).

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and City Council of the City of Lambertville that a closed session shall be held on September 30, 2013, in the Justice Center 25 South Union Street, Lambertville, to discuss the following matters: *Contracts, Personnel, Acquisition of Property, and Possible Litigation.*

**BE IT FURTHER RESOLVED** that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Lambertville Mayor and City Council.

The resolution was adopted on a call of ayes and nays as follows:

Ayes: Councilwoman Asaro, Councilman Sanders, Councilwoman Warner, Council President Stegman, Mayor DeVecchio.

Nays: None.

Mayor DelVecchio and City Council convened in closed session at 7:02 p.m. with a motion made by Council President Stegman and seconded by Councilman Sanders. An affirmative roll call vote was taken in favor of the motion by all members present. MOTION CARRIED.

Mayor DelVecchio and City Council re-convened in regular session at 7:10 p.m. with a motion made by Councilman Sanders and seconded by Councilwoman Asaro. An affirmative roll call vote was taken in favor of the motion by all members present. MOTION CARRIED.

### **CAVALLO PARK UPDATE.**

Mayor DelVecchio informed the members of the public present that as part of our application to Green Acres, the City had to complete a Preliminary Site Assessment, which uncovered some issues requiring a site investigation. The results of the site investigation were uncovered by the City's Engineering firm and he was made aware of this on Tuesday, September 24<sup>th</sup>. On Wednesday, September 25<sup>th</sup>, at the recommendation of the former Commissioner of DEP for the State of New Jersey, Cavallo Park was closed until proper signage was posted, notifying the public of the findings. In addition, a letter was mailed out via regular mail to those residing within 200 feet of Cavallo Park, notifying them of the findings. The Preliminary Site Assessment and the Site Investigation Report were posted to the City's website at [www.lambertvillenj.org](http://www.lambertvillenj.org). Notices were also posted on Facebook.

Mayor DelVecchio informed the members of the public present that there were three resolutions to approve on the agenda for the evening; Resolution Number 140-2013 is to hire a Tax Collector, Resolution Number 141-2013 to hire an assistant in the Tax Office and Resolution Number 142-2013 to authorize the Mayor and the Clerk to sign the lease for the Library Apartment subject to the criminal history check.

#### **Resolution Number 140-2013: A Resolution to Hire a Part-Time Tax Collector.**

Mayor DelVecchio informed the members of the public present that the City was hiring a part-time tax collector to replace Bonnie Eick who retires officially tomorrow, October 1. Cynthia McBride used to work for the State of New Jersey Department of Community Affairs and is an experienced and State of New Jersey Certified Tax Collector.

City of Lambertville

#### **RESOLUTION NUMBER 140-2013**

*A Resolution to Hire a Tax Collector*

NOW THEREFORE BE IT RESOVLED by Mayor and Council of the City of Lambertville, in the County of Hunterdon, in the State of New Jersey, that the Mayor's nomination of Cynthia McBride is hereby confirmed for hire for the position of Tax Collector starting September 30, 2013 with an annual salary of \$15,000; prorated not to exceed \$3,750 for the balance of 2013.

ADOPTED: September 30, 2013

#### **Resolution Number 141-2013: A Resolution to Amend the Salary & Wage Resolution.**

Mayor DelVecchio informed the members of the public present that the City is hiring a Tax Clerk to enter tax payments from 9 AM to 12:30 PM Monday through Friday.

*City of Lambertville*  
**RESOLUTION NUMBER 141-2013**  
*Salary & Wage Resolution*

NOW THEREFORE BE IT RESOVLED by Mayor and Council of the City of Lambertville, in the County of Hunterdon, in the State of New Jersey, hereby confirm the appointment of Jill McCarty at a rate of \$12 per hour to provide clerical assistance in the tax office.

ADOPTED: September 30, 2013

**Resolution Number 142-2013: Resolution to Approve the Lease for the Library Apartment.**

Mayor DelVecchio informed the members of the public present that the Library Apartment was vacant. The City followed the proper rules for leasing the apartment, which is a low income rental unit. Millennium Strategies has reviewed the application and certified Megan DeWalt qualifies as a low income renter.

*City of Lambertville*  
**RESOLUTION NUMBER 142-2013**  
*A Resolution to Approve the Lease for the Library Apartment*

WHEREAS, the City of Lambertville advertised the lease as a low income rental unit for the apartment located at 6 Lilly Street, and

WHEREAS, the deadline to apply was September 19, 2013, and

WHEREAS, Megan DeWalt was the only application received and she has been certified by Millennium Strategies and meets the qualifications as outlined in the State Guidelines.

NOW THEREFORE BE IT RESOVLED by Mayor and Council of the City of Lambertville, in the County of Hunterdon, in the State of New Jersey, lease is hereby approved for Megan DelWalt for a monthly fee of \$700 plus utilities, and a security deposit of \$1,050, subject to the outcome of the criminal history report.

BE IT FURTHER RESOLVED that the Mayor and City Clerk are hereby authorized to sign the lease.

ADOPTED: September 30, 2013

Mayor DelVecchio asked for a motion to adopt Resolution Numbers 140-2013, 141-2013 and 142-2013. Council President Stegman made a motion to adopt Resolution Numbers 140-2013, 141-2013 and 142-2013. Councilman Sanders seconded the motion. An affirmative roll call vote was taken in favor of the motion by all members present. MOTION CARRIED.

**ANNOUNCEMENTS.**

**SPECIAL ELECTION SCHEDULE:**

- i. October 16, 2013: Senate Election. Polling Places open at 6 am and close at 8 pm.
- ii. November 5, 2013: General Election. Polling Places open at 6 am and close at 8 pm.

**City of Lambertville**

**Regularly Scheduled Session**

**March 19, 2013, 6:30 p.m.**

**Phillip L. Pittore Justice Center, 25 South Union Street, Lambertville**

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iii. Polling Places:

1. Districts 1 & 2: The Phillip L. Pittore Justice Center,
2. Districts 3 & 4: The Columbia Fire House.

**PUBLIC PARTICIPATION/PETITION OF CITIZENS AND PUBLIC DISCUSSION.**

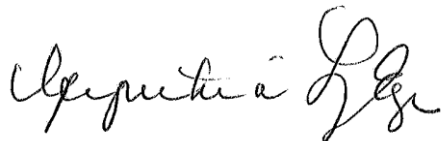
Mayor DelVecchio asked Cynthia McBride, the new Tax Collector what her office hours would be. She said she planned to work on Thursday evenings from 4:30 – 7 pm. The Clerk will work with Ms. McBride on advertising the hours on the website and in printing a new business card.

Mayor DelVecchio informed the members of the public present that the Acting Public Works Director was working on recycling food waste. The Environmental Commission applied for a grant to implement the program. The Acting Public Works Director informed the Mayor and Council that he is working with the Grant's Coordinator to fund the purchase of containers.

**ADJOURNMENT.**

The meeting adjourned at 7:25 p.m. with a motion made by Council President Stegman and seconded by Councilman Sanders. An affirmative voice vote was taken in favor of the motion by all members present. MOTION CARRIED.

Respectfully submitted,



Cynthia L. Ege, CMR, RMC, City Clerk

*APPROVED: Regularly scheduled session of Mayor and Council held on October 15, 2013.*