

City of Lambertville
Regularly Scheduled Session of Mayor and Council
Tuesday, January 15, 2013, 6:30 p.m.
Phillip L. Pittore Justice Center, 25 South Union Street, Lambertville
MINUTES

The meeting was called to order by Mayor DeVecchio at 6:31 p.m. with a statement of compliance with the open public meeting act, providing the required notice on Friday, January 11, 2013 to the Beacon, the Democrat, the Times, posting the agenda to the bulletin board at city hall, the website at www.lambertvillenj.org, and noticing various people on the list serve, inclusive of department heads, city attorney and city engineer.

ROLL CALL.

Mrs. Ege called the roll as follows:

Present: Councilwoman Asaro (participated by phone), Councilman Sanders, Councilwoman Warner, Council President Stegman, Mayor DeVecchio.

Absent: None.

**RESOLUTION TO GO INTO CLOSED SESSION TO DISCUSS
CONTRACTS, PERSONNEL, ACQUISITION OF PROPERTY AND
POTENTIAL LAW SUITS.**

RESOLUTION

*“Authorizing a Closed Session at the January 15, 2013 Lambertville City Council Meeting to Discuss
Contracts, Personnel, Acquisition of Property, Possible Litigation”*

WHEREAS, the Council of the City of Lambertville is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6, et seq.; and

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that a closed session, not open to the public, may be held for certain specified purposes when authorized by N.J.S.A 10:4-12(b).

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Lambertville that a closed session shall be held on January 15, 2013, in the Justice Center 25 South Union Street, Lambertville, to discuss the following matters: *Contracts, Personnel, Acquisition of Property, and Possible Litigation.*

BE IT FURTHER RESOLVED that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Lambertville Mayor and City Council.

The resolution was adopted on a call of ayes and nays as follows:

Ayes: Councilwoman Asaro, Councilman Sanders, Councilwoman Warner, Council President Stegman, Mayor DeVecchio.

Nays: None.

Mayor DeVecchio and City Council convened in closed session at 6:32 p.m.

Mayor DeVecchio and City Council re-convened in regular session at 7 p.m.

PLEDGE OF ALLEGIANCE.

Mayor DeVecchio led the public in the Pledge of Allegiance.

MOMENT OF SILENCE.

Mrs. Ege led the public in a moment of silence in honor of those serving their country in the United States Armed Forces.

APPROVAL OF MINUTES.

Council President Stegman made a motion to approve the following sets of minutes as submitted: December 17, 2012 Regularly Scheduled Session Minutes, December 17, 2012 Closed Session Minutes, December 27, 2012 Regularly Scheduled Session Minutes, December 27, 2012 Closed Session Minutes, and January 1, 2013 Reorganization Minutes. Councilman Sanders seconded the motion. An affirmative roll call vote was taken in favor of the motion by all members present. MOTION CARRIED.

ADMINISTRATIVE REPORTS.

Councilwoman Warner made a motion to approve the following administrative reports: Tax Collector – Bonnie Eick, Municipal Court Administrator – Barbara Halper, Construction Official – Ken Rogers (received 01-15-13), Zoning Officer/Fire Inspector – John Barczyk, Police Director – Bruce Cocuzza, Acting Public Works Director – Lester Myers, City Clerk – Cynthia L. Ege (received 01-15-13), and Chief Financial Officer and Treasurer – Christie Ehret. Council President Stegman seconded the motion. An affirmative roll call vote was taken in favor of the motion by all members present. MOTION CARRIED.

APPROVAL OF BILLS LIST.

Councilwoman Warner made a motion to approve the bills lists and the addendum to the bills list submitted for this evening. Council President Stegman seconded the motion. An affirmative roll call vote was taken in favor of the motion by all members present. MOTION CARRIED.

RESOLUTIONS.

Consent Agenda: *provides rapid response to items which do not require discussion.*

Resolution Number 27-2013: A Resolution to Appoint Matthew Bast as a Special Officer for the City of Lambertville.

City of Lambertville

RESOLUTION NUMBER 27-2013

A Resolution to Appoint Matthew Bast as a Class 2 Special Police Officer for the City of Lambertville

WHEREAS, Matthew Tyler Bast was hired on May 23, 2011 as the part time Parking Enforcement Officer for the City of Lambertville, and

WHEREAS, in an effort to improve operational efficiency, reduce police overtime, and enhance patrol coverage capability in a cost-effective manner, the police director is endorsing Matthew Tyler Bast as a candidate for a Class 2 Special Police Officer.

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NOW THEREFORE BE IT RESOLVED by Mayor and Council of the City of Lambertville, in the County of Hunterdon, in the State of New Jersey, that Matthew Tyler Bast is hereby appointed as a Class 2 Special Police Officer for the City of Lambertville which will become effective on the date of entry into the official training provided by a State of New Jersey certified police academy.

ADOPTED: January 15, 2013

Resolution Number 28, 2013: *A Resolution to Authorize the Signatures on the Bank Account with Princeton Bank for Petty Cash for the Police Department.*

RESOLUTION NUMBER 28-2013

“Authorizing Signatures on Police Department’s Petty Cash Bank Accounts”

WHEREAS, Mayor and Council designated the following employees as signers on the Petty Cash Account for the Police Department.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Lambertville, County of Hunterdon, State of New Jersey, that through 2013 checks drawn or withdrawals from this account be signed as follows:

Police Department’s Petty Cash Account:
Bruce Cocuzza, City Clerk, or Sally Lelie, Police Secretary/Administrative Officer

ADOPTED: January 15, 2013

Resolution Number 29-2013: *A Resolution to Approve the Raffle Application filed by Lambertville Area Education Foundation for two iPads to be pulled on April 28, 2013 in the City of Lambertville.*

RESOLUTION NUMBER 29-2013

“A Resolution Approving the Raffle Application Filed by the Lambertville Area Education Foundation for a 50/50 Raffle on April 28, 2013”

WHEREAS, the Lambertville Area Education Foundation filed an application for a 50/50 raffle with the City Clerk on Monday, January 7, 2013, and

WHEREAS, the raffle application is for a 50/50 cash raffle to be held in the City of Lambertville on April 28, 2013, and

WHEREAS, the police department received a copy of the application and have verified that Jill Myers was fingerprinted, and

WHEREAS, the police department completed their investigation of this application and did not find any reasons to deny the application.

WHEREAS, the Clerk has reviewed the application and has completed the determinations statement as required by the Legalized Games of Chance Control Commission.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Lambertville, County of Hunterdon, State of New Jersey, that the raffle application filed by the

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Lambertville Area Education Foundation is here by approved for submission to the Attorney General's Office, Legalized Games of Chance Control Commission.

ADOPTED: January 15, 2013

Resolution Number 30-2013: *A Resolution to Approve the 50/50 Raffle Application filed by Roxey Ballet to be pulled on May 13, 2013.*

RESOLUTION NUMBER 30-2013

"A Resolution Approving the Raffle Application Filed by the Roxey Ballet for a Raffle of Two iPads on May 13, 2013"

WHEREAS, the Roxey Ballet filed an application for a 50/50 raffle with the City Clerk on Monday, January 7, 2013, and

WHEREAS, the raffle application is for two iPads to be held in the City of Lambertville on May 13, 2013, and

WHEREAS, the police department received a copy of the application and have verified that Denise Carr was fingerprinted, and

WHEREAS, the police department completed their investigation of this application and did not find any reasons to deny the application.

WHEREAS, the Clerk has reviewed the application and has completed the determinations statement as required by the Legalized Games of Chance Control Commission.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Lambertville, County of Hunterdon, State of New Jersey, that the raffle application filed by the Roxey Ballet is here by approved for submission to the Attorney General's Office, Legalized Games of Chance Control Commission.

ADOPTED: January 15, 2013

Resolution Number 31-2013: *A Resolution to Authorize the Purchase of Computer Equipment for the Tax Assessor in An Amount Not To Exceed \$1,400 from Vital Communications.*

City of Lambertville

RESOLUTION NUMBER 31-2013

A Resolution To Authorize the Purchase of Computer Equipment for the Tax Assessor in An Amount Not To Exceed \$1,400 from Vital Communications

NOW THEREFORE BE IT RESOLVED by Mayor and Council that the contract for purchase from Vital Communications for the purchase of computer equipment for the Tax Assessor is here by authorized in an amount not to exceed \$1,400 funded through Ordinance Number 19-2012.

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Resolution Number 32-2013: *A Resolution to Authorize the Purchase of Computer Equipment from JWS for the Clerk's Office, Construction Office, Tax Office, Finance Office in an Amount Not to Exceed \$7,031.*

City of Lambertville

RESOLUTION NUMBER 32-2013

A Resolution To Authorize the Purchase of Computer Equipment in An Amount Not To Exceed \$7,031 from JWS Computers

NOW THEREFORE BE IT RESOLVED by Mayor and Council that the contract for purchase from JWS Computers for the purchase of computer equipment is here by authorized in an amount not to exceed \$7,031 funded through Ordinance Number 19-2012.

ADOPTED: January 15, 2013

Resolution Number 33-2013: *A Resolution to Authorize the Purchase of Radios and Equipment from M&W Communications in An Amount Not to Exceed \$6,512*

City of Lambertville

RESOLUTION NUMBER 33-2013

A Resolution To Authorize the Purchase of Radios and Equipment from M&W Communications In An Amount Not To Exceed \$6,512.50

NOW THEREFORE BE IT RESOLVED by Mayor and Council that the contract for purchase from M&W Communications, Motorola Equipment, State Contract Number 53804 for the purchase of radios and equipment is here by authorized in an amount not to exceed \$6,512.50 funded through Ordinance Number 19-2012.

ADOPTED: January 15, 2013

Resolution Number 34-2013: *A Resolution to Authorize the Purchase of Equipment/Furniture from Staples in An Amount Not to Exceed \$3,634.98.*

City of Lambertville

RESOLUTION NUMBER 34-2013

A Resolution To Authorize the Purchase of Equipment and Furniture from Staples or Any State Contract in An Amount Not to Exceed \$3,634.98

NOW THEREFORE BE IT RESOLVED by Mayor and Council that the contract for purchase from Staples for Any State Contract for the purchase of a fire rated four drawer filing cabinet and typewriting for the Clerk's Office is here by authorized in an amount not to exceed \$3,634.98 funded through Ordinance Number 19-2012.

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Resolution Number 35-2013: *A Resolution to Authorize the contract with Otis Elevator Company for the maintenance and inspection of the elevator at City Hall in an amount not to exceed \$2,580.*

City of Lambertville

RESOLUTION 35-2013

A Resolution Authorizing the Mayor to Sign the Contract with Otis Elevator Company for the Maintenance of the elevator at City Hall

NOW THEREFORE BE IT RESOLVED that the Mayor is authorized to sign the contract with Otis Elevator Company for maintenance on the elevator at City Hall, 18 York Street in the City of Lambertville at a rate not to exceed \$215 monthly, \$2,580 annually.

ADOPTED: January 15, 2013

Council President Stegman made a motion to adopt the resolutions on the consent agenda. Councilwoman Warner seconded the motion. An affirmative roll call vote was taken in favor of the motion by all members present. MOTION CARRIED.

Resolution Number 37-2013: *A Resolution to Extend the Time Line for Award of Contract for Pay for Meters Using Cell Phones:*

Mayor DelVecchio informed the members of the public present that this resolution is to request an extension of time for the award of a bid for the Pay for Meters Using Cell Phones.

City of Lambertville

Resolution Number 37-2013

A Resolution to Extend the Time Line for Award of Contract for the Pay for Meters Using Cell Phones

WHEREAS, on Friday, August 31, 2012, the City of Lambertville advertised for the acceptance of bids for the Pay by Cell Phone for Parking Meters for Parking On and Off Streets in Public Owned Lots, and

WHEREAS, the City received two sealed bids on September 20, 2012 which were publicly opened and read aloud, and

WHEREAS, the following two responders submitted bid packets:

- Integrated Technical Systems, Inc., Wallingford, CT, Transaction Cost per item: \$.25, only valid with iPhones and Droids, and
- Park Mobile, Atlanta, GA, Transaction Cost per item: \$.35 plus going rate of credit card processing fees, valid for use with all cell phones.

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NOW THEREFORE BE IT RESOLVED by Mayor and Council of the City of Lambertville, in the County of Hunterdon, in the State of New Jersey, that the contract is here by extended to March 30, 2013 subject to the acceptance and approval of both bidders.

ADOPTED: January 15, 2013

Councilman Sanders made a motion to adopt resolution number 37-2013. Councilwoman Warner seconded the motion. An affirmative roll call vote was taken in favor of the motion by all members present. MOTION CARRIED.

Resolution Number 36-2013: A Resolution to Name the Justice Center after Phillip Pittore, Retired Mayor of the City of Lambertville.

City of Lambertville

Resolution Number 36-2013

“A Resolution Authorizing the Name Change of the Lambertville Municipal Court to the Phillip L. Pittore Justice Center”

WHEREAS, Phillip L. Pittore served 18 years on the governing body of the City of Lambertville when the City was a Commission form of government with a term that began on May 19, 1964 and ended on December 31, 1982, *and*

WHEREAS, he served the community as the Director of Public Affairs and Public Safety, Director of Revenue and Finance, and Treasurer, *and*

WHEREAS, Phillip L. Pittore was elected by his Commissioners as Mayor on May 16, 1972, *and*

WHEREAS, Mayor Pittore served during a time when Lambertville was in need of development and renewal and he worked through several emergency situations and helped to obtain HUD funding to improve the structures and the quality of life in our beautiful City, *and*

WHEREAS, in his tenure, he helped to create various ordinances, and the end of his term marked the end of a Commission form of Government and the creation of the Small Municipality form of government in the City of Lambertville, *and*

WHEREAS, Mayor Pittore’s contributions reached beyond the borders of Lambertville, serving on various other boards including the New Jersey State League of Municipalities, *and*

WHEREAS, Phillip L. Pittore is being bestowed the honor of naming the Lambertville Municipal Court after him because of his many contributions, his years of service and his continued commitment to our community.

NOW THEREFORE BE IT RESOLVED BY Mayor and Council of the City of Lambertville, in the County of Hunterdon, in the State of New Jersey, that the Lambertville Municipal Court, located at 25 South Union Street in the City of Lambertville is hereby formally named the “Phillip L. Pittore Justice Center.”

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the Administrator of the Court, State of New Jersey, as documentation for their records.

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BE IT FURTHER RESOVLED that this resolution shall take effect immediately upon passing.

ADOPTED: January 15, 2013

Mayor DelVecchio commented that Mr. Pittore was his mentor and he very much appreciated his input throughout his term as Mayor. Mayor DelVecchio stated he would like to have an celebratory event in February.

Councilman Sanders made a motion to adopt Resolution Number 36-2013, naming the Justice Center after Phillip L. Pittore, former Mayor of the City of Lambertville. Councilwoman Asaro seconded the motion. An affirmative roll call vote was taken in favor of the motion by all members present. MOTION CARRIED.

Ordinances – Introduction and First Reading – None.

Ordinances – Second Reading and Final Adoption – None.

CORRESPONDENCE.

TOWNSHIP OF MARLBORO: JCP&L petition to the State of New Jersey Board of Public Utilities for Review and Approval of Increases in and Other Adjustments to Its Rates and Charges for Electric Service, and for Approval of Other Proposed Tariff Revisions in Connection Therewith. BPU Docket No., EO 12111050.

SOMERSET COUNTY JIF: rebate check in the amount of \$14,967.00.

MCNEES WALLACE & NURICK LLC: Copy of a motion to intervene in the JCP&L 2012 Base Rate Filing, BPU Docket No. ER12111052.

SPECTRA ENERGY: Request for Identified Site Information and Information on Safety and the interstate pipeline system.

WEST AMWELL TOWNSHIP: Copy of Resolution Number 201-2012, requesting that the NJ Board of Public Utilities hold hearings on JCP&L's response to Hurricane Sandy and take the appropriate actions as may be authorized.

LAMBERTVILLE MUNICIPAL UTILITIES AUTHORITY: Authorization and Payment of Hurricane Sandy Tree Removal.

FIFTH ANNUAL L'ENFER D'HUNTERDON: A 79 mile bike ride starting and ending in the City of Lambertville scheduled for Saturday, March 30th. Registration will begin at 7 am at River Walk. The route will proceed up Feeder Street to South Main Street, out Route 518 and proceed

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through West Amwell, East Amwell, Hopewell Township, Kingwood, and Stockton and back into Lambertville. The event will end at the YMAC with a pizza party.

BOROUGH OF BOUND BROOK: a copy of the resolution adopted at the December 4, 2012 session in support of a one seat ride service being implemented on the Raritan Valley line.

ENTEGRUS INC.: A letter of appreciation from the crew members who restored power to Lambertville.

WEST AMWELL TOWNSHIP: Notice of Public Hearing, Tuesday, January 15, 2013 to discuss the updated Natural Resource Inventory.

OFFICE OF THE HUNTERDON COUNTY ENGINEER: 2013 Surface Treatment Program.

LAMBERTVILLE CHAMBER OF COMMERCE: Request for Shad Festival: Street Closures and public parking suspended on Saturday and Sunday, April 27 and 28 as follows:

9 am to 8 pm: Union Street from York to Ferry
Church Street from Union to Main
Kline's Court from Bridge to Ferry
Ferry from Kline's Court to Union

SUSPENDED PARKING ON THE FOLLOWING:

Main Street from Swan to York
Bridge Street from Lambert Lane to Ferry
Parking lot by the Public Library
Justice Center parking lot

We also ask for the closing of the North Union Street parking lot from Wednesday morning, April 24 through Tuesday, April 30. Once again this year we request 8 spaces in St. John's parking lot be reserved for handicapped parking only. In the past, we have used the Library lot, which has proved to be too distant for our physically challenged visitors. We have requested the exclusive use of the Bank lot from Wells Fargo from their closing on Saturday to 8 pm through Sunday until 8 pm as we plan to allow Food Court vendors once again to remain in situ overnight. Their booths will be watched Saturday after festival hours through Sunday before the festival begins by representatives from Town Watch and coordinated by a representative of the Lambertville Police Department. This procedure was successfully introduced in 2010, simplified event logistics and was a great boon to the food vendors.

___ made a motion to approve the following in response to the request of the Lambertville Chamber of Commerce for Shad Festival:

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The following streets will be closed and public parking suspended on Saturday, April 27th and Sunday, April 28th:

9 am to 8 pm: Union Street from York to Ferry
Church Street from Union to Main
Kline's Court from Bridge to Ferry
Ferry from Kline's Court to Union

SUSPENDED PARKING ON THE FOLLOWING:

Main Street from Ferry to York
Bridge Street from Lambert Lane to Main
Parking lot by the Public Library
Justice Center parking lot

LOT CLOSED: North Union Street parking lot from Wednesday morning, April 24th through Tuesday, April 30th.

St. John's parking lot is a privately owned lot and you will need to make your request for the 8 handicapped parking spaces to the Rectory for their consideration. Please forward the copy of the approval letter from Wachovia Bank/Wells Fargo for the use of the parking lot once received for our records.

Mayor and Council members respectfully request that the City of Lambertville be recognized on the t-shirts and signage for the event, in light of their support for this event.

Councilman Sanders seconded the motion. An affirmative roll call vote was taken in favor of the motion by all members present. MOTION CARRIED.

UNFINISHED BUSINESS.

Update on Various Construction Improvement Projects.

City Hall: Sidewalk from North Union to elevator/repair of parking space: the Mayor reported that the work at City Hall will commence as soon as the weather breaks.

Structural Engineer – Hoisington Engineers was hired on December 27th and will begin his work as soon as possible.

Construction Projects.

South Franklin & Weeden Street Drainage Project: South Franklin & Weeden Street Drainage Project: the City is currently waiting on JCP&L to trim trees. The City is waiting for a letter from D&R Canal Commission approving the change in the paving to a base coat only on the roadway.

Ely Field Light Poles: Ely Field Light Poles: Change Order 2 will be processed at the February meeting and should be in the amount of \$3,520.21 for the last light pole. The contractor is waiting for the ground to harden. They tried last week but it was too soft to put their equipment on the soil.

Miscellaneous.

Tom Horn – LMUA: Tom Horn, the Executive Director for the Lambertville Municipal Utilities Authority was present to give an update. He gave handouts to Mayor and Council which outlined the record keeping for odor complaints received. The holding tank is in the processing of being replaced. They anticipate a March 4 delivery. They are currently looking at the best way to move the slug from the old tank before installing the new tank and anticipate a period of time when the public could be inconvenienced by an odor. They will be using a chemical additive and hope this helps. The goal for the Commissioners and Staff of the LMUA is to have zero complaints.

Update on projects for flood relief:

Swan Creek: Swan Creek: the Engineer resubmitted the grant application to FEMA. John Franzini is asking the status and what you want him to do with the project.

Ely Creek: Ely Creek: the gate is expected to be delivered on January 28th with the installation to be completed the first week in February weather permitting.

Miscellaneous – nothing to report.

Update on various non-construction projects:

SWIFT Reach 911 – nothing to report.

Shared Services:

SHREC: RAI is no longer a subcontractor for Swan Creek Energy. Swan Creek Energy will be sending the new paperwork on the new subcontractor any day.

SHRHS Regionalization Work Group: Councilman Sanders reported that the group has not met due to the holiday break.

Garbage & Recycling: Mayor DelVecchio reported that the garbage collection is down by 147 tons and the recycling collection is up by 131 tons. The new schedule will be mailed to the residents by the end of January. This is a cost savings of \$10,490 even with the collection of extra garbage caused by Hurricane Sandy.

NEW BUSINESS.

Appointments to Boards and Commissions.

Councilman Sanders made a motion to approve the appointment of Janine MacGregor as Commissioner to the LMUA, and to accept the resignation of Robert Garrenger as Chairperson to the Recreation Commission with regret. Council President Stegman seconded the motion. An affirmative roll call vote was taken in favor of the motion by all members present. MOTION CARRIED.

Mayor DelVecchio nominating Ken White and Charles Chamberlain to the Office of Emergency Management. Council President Stegman made a motion to confirm the Mayor's nomination. Councilwoman Asaro seconded the motion. An affirmative roll call vote was taken in favor of the motion by all members present. MOTION CARRIED.

Shade Tree Commission: Discussion on the acceptance of applications and application fees for the removal of shade trees – no action.

Report on Safety in Schools: the Mayor asked the Police Director to report on his meeting with the school districts regarding safety in the schools. The Police Director stated that representatives from the Lambertville Public School, West Amwell Elementary School, Stockton Elementary School, Lambertville Fire Chief Hartigan, Captain Bartzak of the West Amwell Police Department met and discussed standardized codes so that everyone is on the same page, evacuation procedures and scenarios.

ANNOUNCEMENTS.

DOG AND CAT LICENSES are available for purchase starting Monday, January 3, 2012 at City Hall, 18 York Street. The fee for a spayed dog or cat is \$15. Licensing of dogs a requirement of the NJSA 4. A \$25 late fee imposed beginning March 1, 2013.

PARKING PERMITS for those residing on metered streets will be available for purchase starting the week of December 27th at City Hall. The annual fee is \$45 for a Permanent Residential Parking Permit, \$60 for a Transferrable Permit, and \$25 for a Temporary Parking Permit.

LANDLORD REGISTRATION is due by April 1, 2013. All rental units must be registered with the City of Lambertville (Ordinance 2010-23). All rental properties with two (2) or more rental units must also register with the State of New Jersey.

PUBLIC PARTICIPATION/PETITION OF CITIZENS AND PUBLIC DISCUSSION.

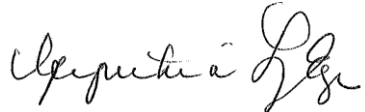
Mayor DelVecchio informed the members of the public present that he was off to Washington DC for the annual Conference of Mayors and to meet with the Mayors Against Gun Violence.

ADJOURNMENT.

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The meeting adjourned at 7:25 p.m. with a motion made by Council President Stegman and seconded by Councilwoman Warner. An affirmative voice vote was taken in favor of the motion by all members present. MOTION CARRIED.

Respectfully submitted,



Cynthia L. Ege
CMR, RMC, City Clerk

Approved at the regularly scheduled session of Mayor and Council held on February 19, 2013.