

City of Lambertville
Reorganization Meeting
Tuesday, January 1, 2014, 11:00 a.m.
Justice Center, 25 South Union Street, Lambertville
Agenda

1. Call to order and statement of compliance with the open public meeting act, providing the required notice on Friday, December 27, 2013 to the Beacon, the Democrat, the Times, posting the agenda to the bulletin board at city hall, the website at www.lambertvillenj.org, and noticing various people on the list serve, inclusive of department heads, city attorney and city engineer.

1. Roll Call.
2. Pledge of Allegiance led by Boy Scout Troop 49.
3. Invocation by Gene Venettone.
4. Moment of silence in recognition of the Lambertville citizens and all others serving with the United States Armed Services led by Boy Scout Troop 49.
5. Certification of Election.
6. Oath of Office.
 - a. Steven M. Stegman.
 - b. Wardell Sanders.
7. Election of Council President.
8. Oath of Office – Council President.
9. Proclamations.
10. Resolutions.
 - a. Resolution Number 01-2014: *2014 Temporary Budget*
 - b. Resolution Number 02-2014: *Designating Official Newspapers*
The Beacon, The Democrat and the Times
 - c. Resolution Number 03-2014: *Designating 2014 City Council Meeting Schedule*
 - d. Resolution Number 04-2014: *Designating Annual Fee for Meeting Notices.*
 - e. Resolution Number 05-2014: *Appointing Richard Carmosino as the Tax Assessor and Authorizing Tax Assessor to File Corrective Appeals.*
 - f. Resolution Number 06-2014: *Authorizing Professional Service Contracts for City Attorneys.*
 - g. Resolution Number 07-2014: *Authorizing Professional Service Contract for Municipal Auditor.*
Robert R. Cagnassola, Suplee, Clooney & Co., \$37,850 audit, \$425 per SDS, \$75 to \$175 per hour.

City of Lambertville
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January 1, 2014, 11:00 a.m.
Justice Center, 25 South Union Street, Lambertville
Agenda
Page 2

- h. Resolution Number 08-2014: *Authorizing Professional Service Contracts for City Engineers.*
- i. Resolution Number 09-2014: *Authorizing Professional Service Contracts for City Planner, Planner for COAH Matters, Planning & Zoning Board Planner and Grants Specialist.*
- j. Resolution Number 10-2014: *Authorizing Professional Service Contract for City Architect.*
- k. Resolution Number 11-2014: *A Resolution Adopting A Cash Management Plan, Appointing Banks, Awarded through the Fair and Open Process*
- l. Resolution Number 12-2014: *A Resolution to appoint Susan Bacorn as Certifying Officer and Christie Ehret as Supervisor for PERS/PFRS.*
- m. Resolution Number 13-2014: *Authorizing Signatures on City Bank Accounts.*
- n. Resolution Number 14-2014: *A Resolution Approving the Contract with CNS Cleaning Company, Inc., of Bensalem, PA for All Office Space in the Amount Not to Exceed \$13,520 for all regularly scheduled cleanings.*
- o. Resolution Number 15-2014: *Appointing a Municipal Housing Liaison for the City of Lambertville.*
- p. Resolution Number 16-2014: *Utilization of the National Incident Management System (NIMS) for all incident management in the City of Lambertville.*
- q. Resolution Number 17-2014: *Resolution naming Zach Edelman of Fairview Insurance as the Risk Manager for 2013.*
- r. Resolution Number 18-2014: *Payment of Taxes.*
- s. Resolution Number 19-2014: *Resolution appointing Cynthia Ege as the Public Agency Compliance Officer for the City of Lambertville.*
- t. Resolution Number 20-2014: *A Resolution Authorizing Petty Cash Accounts for the Police Department and the Clerk's Office.*
- u. Resolution Number 21-2014: *A Resolution Authorizing Change Funds for the Clerk's Office, Construction Office and the Tax Collector.*
- v. Resolution Number 22-2014: *A Resolution Appointing Lester Myers, the Acting Public Works Director, as the Right To Know Coordinator/Officer for the City of Lambertville.*
- w. Resolution Number 23-2014: *A Resolution Authorizing TANS for the City of Lambertville.*
- x. Resolution Number 24-2014: *A Resolution Authorizing the Parking Permits for City Employees, Mayor and Council, and Board Members.*

City of Lambertville
Reorganization Meeting
January 1, 2014, 11:00 a.m.
Justice Center, 25 South Union Street, Lambertville
Agenda
Page 3

- y. Resolution Number 25-2014: A Resolution Appointing Lester E. Myers, Jr. as the Recycling Coordinator for the City of Lambertville.
 - z. Resolution Number 26-2014: A Resolution Authorizing Contract with JWS Computers for Technology Services for 2014 at an amount not to exceed \$7,200 annually, plus off site storage fees.
11. Ordinances – Introduction and First Reading.
- a. Ordinance Number 01-2014: A Resolution Authorizing the Salary & Wage Ranges for the Employees of the City of Lambertville.
12. Ordinances – Second Reading and Final Adoption – None.
13. Appointments to Boards and Commissions.
- a. Cable Television Advisory Committee
 - b. Emergency Management Council
 - c. Environmental Commission
 - d. Historic Preservation
 - e. Lambertville Free and Public Library
 - f. Local Economic Assistance Board
 - i. Susan Rovello – One year term
 - g. Lambertville Municipal Utilities Authority
 - h. Planning Board
 - i. Recreation Commission
 - j. Shade Tree Commission
 - k. Zoning Board of Adjustment
 - l. Memorial Day Parade Committee
 - m. Halloween Parade Committee
 - n. City Historian.
 - o. Division of Senior Services.
14. Announcements
- a. DOG AND CAT LICENSES are available for purchase starting Thursday, January 2, 2014 at City Hall, 18 York Street. The fee for a spayed dog or cat is \$15. Licensing of dogs a requirement of the NJSA 4. A \$25 late fee imposed beginning March 1, 2014.
 - b. PARKING PERMITS for those residing on metered streets will be available for purchase starting the week of December 23rd at City Hall. The annual fee is \$45 for a Permanent Residential Parking Permit, \$60 for a Transferrable Permit, and \$25 for a Temporary Parking Permit.

City of Lambertville
Reorganization Meeting
January 1, 2014, 11:00 a.m.
Justice Center, 25 South Union Street, Lambertville
Agenda
Page 4

c. LANDLORD REGISTRATION is due by April 1, 2013. All rental units must be registered with the City of Lambertville (Ordinance 2010-23). All rental properties with two (2) or more rental units must also register with the State of New Jersey.

d. Schedule of 2014 Reorganization Meetings

Mayor and Council, Regularly Scheduled Session, January, 21, 2014, 6:30 PM

Third Tuesday of every month, except holidays.

Planning Board January 8 7:00 p.m. Justice Center

First Wednesday of every month, except January and November. December meeting date will be determined at the annual reorganization meeting.

Library Board January 14 7:00 p.m. Library

Second Tuesday of every month.

Recreation Commission January 15 7:30 p.m. Justice Center

Second Wednesday of every month.

Historic Preservation January 14 7:30 p.m. Justice Center

Second Tuesday of every month.

Environmental Commission January 22 7:00 p.m. Justice Center

Third Wednesday of every month.

Office of Emergency Mgt January 23 7:00 p.m. Justice Center

Quarterly Meetings

Shade Tree Commission January 28 7:30 p.m. Justice Center

Last Tuesday of every month.

Board of Adjustment January 30 7:30 p.m. Justice Center

Last Thursday, except in November and December. Both Meetings shall be combined and the date will be determined at the annual reorganization meeting.

All meeting agendas are posted on the Bulletin Board at City Hall and may be available on the City's Website.

15. State of City Address

16. Remarks by City Council Members

17. Public Comment

18. Adjournment

c: Mayor and Council, Department Heads, Bulletin Board at City Hall, the City's website at www.lambertvillenj.org, Beacon, Trenton Times, Democrat, Attorney Faherty, Engineer Ballard, and assorted individuals on the list serve.