

Trustees of the Lambertville Free Public Library
Minutes August 11, 2020
Lambertville Free Public Library
6 Lilly St, Lambertville, NJ 08530 7PM
Meeting was held Virtually via zoom

The meeting of the Trustees of the Lambertville Free Public Library was called to order at 7:08 PM by Matt Larkin. In addition to Mr. Larkin present were Trustees, Paul Hamilton, Evan Straley, Jacqueline Sornstein, Stephanie Volmer, Karen Riedeburg, Amy Connelly, Rose King and Children's Librarian/Acting Library Director Jennifer Sirak.

In compliance with the open public meeting act, it was announced that this was the August meeting which had been published in *The Democrat* and filed with the City Clerk for posting on the bulletin board located in City Hall.

Matt Larkin was the host for the zoom meeting and explained how a zoom meeting works, including public comment.

Oath of Office: Rose King completed her oath of office and was sworn in as a member of the library board.

Board Changes: In addition to Rose King, Albert Bauer will be joining the board. Evan Straley will be resigning from the board to serve the city in another capacity. The board thanks Evan for his service and wishes him luck in his future endeavors.

Presentation of the Minutes: Minutes from the July 14, 2020 meeting were reviewed. On a motion by Matt Larkin and seconded by Amy Connelly, the Board unanimously approved the July 14, 2020 minutes. An affirmative voice vote was taken in favor of the motion by all members. MOTION CARRIED.

Treasury Report: On a motion by Matt Larkin and seconded by Amy Connelly, the Board unanimously approved the payment of bills as presented. An affirmative voice vote was taken in favor of the motion by all members. MOTION CARRIED.

Director's Report: Presented by acting Director Jen Sirak.

Working on building preparing for reopening. Verizon has been cancelled and Comcast is up and running with a few minor snafus. Initial reopening hours were presented. May need to explore options for the Cloud library again. Summer reading program is going well. Sending more rolls to Beacon to digitize. The plexiglass for the door has arrived and we are waiting on Lester. The elevator is working and we are waiting on tech visit. Jen has been exploring a training with the school district. It is a school/public relations partnership and training but it may have to move to a quieter time. Updating city web page is being worked on with Cindy and Jacqui.

On a motion by Matt Larkin and seconded by Amy Connelly, the Board unanimously approved the amended Patron Policy Covid 19 guidelines. It was amended to read: This policy is subject to change at the discretion of the library director and it takes effect as of August 11, 2020. An affirmative voice vote was taken in favor of the motion by all members. MOTION CARRIED

Trustee Committee Reports

Director Search Committee- Search Committee will conduct interviews and then bring a recommendation to the board.

Policy- On a motion by Amy Connelly and seconded by Steph Vogel, the Board unanimously approved the draft of the New Trustee Standard Operating Procedure. An affirmative voice vote was taken in favor of the motion by all members. MOTION CARRIED. A draft of the new by-laws was reviewed and all board members were asked to review for additional edits.

FOL- Scott Hengst presented a MOU to the FOL. There are some questions and Evan is working with him on clarification and will get approved this week.

Building and Grounds- Kevin Craven and another contractor are looking at the porches

Correspondence- None.

Public Participation-

Adjournment: A motion was made by Matt Larkin, seconded by Amy Connelly, to adjourn at 8:37 PM. An affirmative voice vote was taken in favor of the motion by all members present. MOTION CARRIED.

Respectfully submitted by Jacqueline Sornstein.