

Trustees of the Lambertville Free Public Library
Minutes October 13, 2020
Lambertville Free Public Library
6 Lilly St, Lambertville, NJ 08530 6PM
Meeting was held Virtually via zoom

The meeting of the Trustees of the Lambertville Free Public Library was called to order at 7:03 PM by Matt Larkin. In addition to Mr. Larkin present were Trustees, Paul Hamilton, Jacqueline Sornstein, Stephanie Volmer, Karen Riedeburg, Amy Connelly, Rose King, Albert Bauer, Maureen Smyth and Library Director Jen Sirak.

In compliance with the open public meeting act, it was announced that this was the October meeting which had been published in *The Democrat* and filed with the City Clerk for posting on the bulletin board located in City Hall.

Matt Larkin was the host for the zoom meeting and explained how a zoom meeting works, including public comment.

Oath of Office: Maureen Smyth was appointed to the Library Board as the school representative. She took her oath of office. The board welcomes Maureen and looks forward to working with her.

Presentation of the Minutes: Minutes from the September 8, 2020 meeting were reviewed. On a motion by Matt Larkin and seconded by Amy Connelly, the Board unanimously approved the September, 2020 minutes as amended. An affirmative voice vote was taken in favor of the motion by all members. MOTION CARRIED. Minutes from the closed session need to be recorded and shared with the board.

Treasury Report: On a motion by Matt Larkin and seconded by Amy Connelly, the Board unanimously approved the payment of bills as presented. An affirmative voice vote was taken in favor of the motion by all members. MOTION CARRIED. The City received the state aid and will pay the library

Director's Report: Presented by Director Jen Sirak!

See attached. On a motion by Matt Larkin and seconded by Amy Connelly, the Board moved to create a position for a web designer and for a bookkeeper at a rate of \$14.50 per hour each. An affirmative voice vote was taken in favor of the motion by all members. MOTION CARRIED. We are working on getting a library Purchase card. A program manager is needed in addition to a Library Director.

Trustee Committee Reports: The committees have been restructured and are as follows:

Building and Grounds - Matt (lead), Paul, Jacqui, Albert

Community Relations - Matt (lead), Stephanie, Rosemary, Maureen

Finance- Paul, Albert, Jacqui

Personnel and Policy- Karen (lead), Matt, Amy, Rosemary

Collection and Technology- Amy (Lead), Karen, Maureen, Albert

One Book, One City- Met to review program and see if it can proceed before Thanksgiving

Policy- Karen updated the by-laws. All board members should review and provide any feedback. Matt to provide Karen with the new rules on term expiration. Board will vote on the by-laws at the November 2020 meeting.

Correspondence- Correspondence regarding the city book program was received and will be reviewed at the committee meeting on Thursday

Public Participation- None

Adjournment: A motion was made by Matt Larkin, seconded by Amy Connelly, to adjourn at 9:07 PM. An affirmative voice vote was taken in favor of the motion by all members present. MOTION CARRIED.

Respectfully submitted by Jacqueline Sornstein.