

Trustees of the Lambertville Free Public Library
Minutes July 13, 2021
Lambertville Free Public Library
6 Lilly St, Lambertville, NJ 08530 6PM
Meeting was held in person and via zoom

The meeting of the Trustees of the Lambertville Free Public Library was called to order at 7:03 PM by Matt Larkin. In addition to Mr. Larkin present were Trustees, Rose King, Karen Riedeburg, Albert Bauer, Paul Hamilton, Ricardo Zapata, Jacqui Sornstein and Library Director Jen Sirak. Absent was Maureen Smyth and Stephanie Volmer.

In compliance with the open public meeting act, it was announced that this was the July meeting which had been published in *The Democrat* and filed with the City Clerk for posting on the bulletin board located in City Hall.

Matt Larkin was the host for the zoom meeting and explained how a zoom meeting works, including public comment.

Presentation of the Minutes: Minutes from the June 8, 2021 meetings were reviewed. On a motion by Matt Larkin and seconded by Albert Bauer, the Board approved the minutes. An affirmative voice vote was taken in favor of the motion by all members. MOTION CARRIED

Treasury Report: On a motion by Matt Larkin and seconded Albert Bauer, the Board unanimously approved the payment of bills list. An affirmative voice vote was taken in favor of the motion by all members. MOTION CARRIED.

Director's Report: See attached.

On a motion by Matt Larkin and seconded Albert Bauer, the Board unanimously approved abolishing the current patron time limits that were put in place due to Covid. There will no longer be a time limit in the library. An affirmative voice vote was taken in favor of the motion by all members. MOTION CARRIED.

Trustee Committee Reports:

Space Planning Committee: The library architect and vision board specialists are coming Thursday, July 15 at 11 am.

Grant: On a motion by Matt Larkin and seconded Albert Bauer, the Board unanimously approved the submitting of documents for the grant application through the FY22 Grant Opportunity, American Rescue Plan Act of 2021 Grants for New Jersey Public Libraries. An affirmative voice vote was taken in favor of the motion by all members. MOTION CARRIED.

Policy: The policy manual for staff is almost completed. The following policies are all in first draft: Volunteer, Internet Usage, Video Surveillance, Patron Conduct, Community Room and Unattended Children.

Public/Community Relations: Working on a grant. 4 ideas include signage in Spanish, staff member with the ability to translate to Spanish, Translate website to Spanish and more Spanish materials. Also exploring donor software.

Correspondence: Peter Markowitz selected the LFPL as the recipient of his Facebook fundraiser and raised \$297! Once the funds are received Jen will provide Jacqui with his contact information for a thank you.

New Business:

Matt is trying to determine who the city architect is.

\$60,000 annual charge from the Coty of Lambertville to the Library. Mayor Julia Fahl has not responded to Matt Larkin's request for a detailed account of the charges and Cindy Ege directs Matt to Mayor Fahl. Matt would like to attend a city council meeting and speaking as board president, ask for an accounting of the charges.

Space Planning committee is Paul, Albert, Karen and Matt.

Adjournment: A motion was made by Matt Larkin, seconded by Albert Bauer, to adjourn at 8:02 PM. An affirmative voice vote was taken in favor of the motion by all members present. MOTION CARRIED.

Respectfully submitted by Jacqueline Sornstein.