



City of Lambertville
REGULARLY SCHEDULED SESSION
THURSDAY, JULY 9, 2020, 6:00 PM
VIRTUAL MEETING USING ZOOM
AGENDA

Please use this link to obtain information for meeting participation:
<http://lambertvillenj.org/virtualmeetings>

I. STATEMENT OF COMPLIANCE WITH OPEN PUBLIC MEETINGS ACT

This meeting is being held in compliance with the Open Public Meetings Act with the Annual Notice advertised in Trenton Times, provided to the Hunterdon County Democrat and Trenton Times, the posting of the meeting agenda on the Bulletin Board at City Hall, on the City's website at www.lambertvillenj.org, on the exterior door of the Elevator Entrance at City Hall, and to department heads and the listserv.

This meeting is being recorded using the Zoom Meeting profile. The video will be uploaded to YouTube, and a link to the meeting will be made available on the City's website at www.lambertvillenj.org/virtualmeetings approximately two business days following the meeting.

Recording will begin upon the meeting's call to order and will conclude upon adoption of the motion to adjourn the meeting. The meeting recording may be formatted to enhance to quality of the video and audio but will not be edited for content. The meeting minutes will continue to serve as the official record of the City of Lambertville and the meeting recording is being provided to the members of the public as a convenience.

Instructions on how to participate in the meeting were emailed through the City's listserv, provided on a call-in message at City Hall, posted on the City's website at www.lambertvillenj.org and will be read into the record at the beginning of the meeting and again during Public Participation.

II. ROLL CALL

Councilman Sanders, Councilwoman Taylor, Councilwoman Urbish, Council President Asaro, Mayor Fahl

III. CLOSED SESSION: *A Resolution to go into Closed Session to discuss personnel issues related to the Business Administrator Contract and also Shared Services Contract with the Borough of Flemington and will reopen to the public at 7 p.m.*

RESOLUTION

"Authorizing a Closed Session at the July 9, 2020 Lambertville City Council Meeting to Discuss Personnel Issues Related to the Business Administrator Contract and also Shared Services Contract with the Borough of Flemington"

WHEREAS, the Council of the City of Lambertville is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6, et seq.; and

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that a closed session, not open to the public, may be held for certain specified purposes when authorized by N.J.S.A 10:4-12(b).

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Lambertville that a closed session shall be held on July 9, 2020, via Zoom, to discuss the

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following matters: *Personnel Issues Related to the Business Administrator Contract and also Shared Services Contract with the Borough of Flemington.*

BE IT FURTHER RESOLVED that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Lambertville Mayor and City Council.

ADOPTED:

Mayor Fahl and City Council convened in closed session at _____ p.m. with a motion made by _____ and seconded by _____. An affirmative voice/roll call vote was taken in favor of the motion by all members present. MOTION CARRIED.

Mayor Fahl and City Council re-convened in regular session at _____ p.m. with a motion made by _____ and seconded by _____. An affirmative voice/roll call vote was taken in favor of the motion by all members present. MOTION CARRIED.

IV. PLEDGE OF ALLEGIANCE

V. MOMENT OF SILENCE

VI. INSTRUCTIONS FOR THE PUBLIC ON HOW TO PARTICIPATE USING ZOOM AND CALLING IN

The public participation portion of the meeting will be taken under Agenda Item Number 14.

PARTICIPATION BY COMPUTER: If you are currently utilizing a computer to participate, you would click the "Raise Hand" button on the bottom of the screen. This will place you in a queue that I can see for when it is time to take public comments. People are sorted in the order they raised their hands. When I call on you, a message will pop-up asking if you want to unmute yourself. If you choose to move forward and place a public comment or question, choose to unmute, if you have changed your mind then choose to deny.

PARTICIPATION BY PHONE: If you are dialing in on your phone

DISPLAY OF YOUR PHONE NUMBER: To avoid having your phone number displayed on the screen, first dial *67, then the meeting phone number followed by the meeting identification number. Your phone number will not be displayed.

RAISE YOUR HAND: dial *9 to be placed in the queue. When called on, the system will ask you to confirm being un-muted to proceed.

You will be asked to state your full name and address into the record, then please feel free to make your comment or ask a question. You will remain unmuted while the governing body responds. Please make sure there is no background noise such as the T.V. on, music or loud chatter.

When public comments are finished, participants will be placed back on mute for the duration of the meeting.

Members of the Governing Body will raise their hand to make a comment or ask a question.

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VII. CITY ATTORNEY STATEMENT REGARDING COUNCIL SESSIONS

Based on the public health emergency caused by the COVID-19 virus, the State of New Jersey and the City of Lambertville have taken necessary action to ensure the continued regular operation of government.

Pursuant to the Open Public Meetings Act, formal action by the Governing Body must be taken in public, at a meeting that is adequately noticed to invite public participation and maximum transparency. **Such requirements are not set aside during times of emergency, and therefore the City and its Governing Body MUST proceed with conducting these necessary meetings, in accordance with State law, and in a manner that ensures optimum transparency.**

Despite recent amendments to OPMA providing for electronic notice of any meeting, the City will continue to provide the standard statutory notice for its meetings by posting such notice in City Hall and publishing notice with The Trenton Times and Hunterdon County Democrat.

We would like to note the following, as the City has formulated a specific plan as to how to proceed with Governing Body meetings for the foreseeable future:

The OPMA, as amended, authorizes governing bodies to conduct public meetings through use of streaming services and other online meeting platforms. The City will utilize Zoom video conferencing, which also provides a dial-in feature if residents would prefer to participate by phone rather than video, as well as teleconferencing for those who wish to connect by phone only.

The City will continue to rely on the procedures currently in place for public comments directed to City officials during all meetings. **There will be no change to the City's public comment policy for virtual meetings.**

The City, at all times, will act within the requirements of the OPMA for meetings conducted during this public health emergency so that the City government can continue to provide services to the community, and the public can continue to participate and provide comments, without interruption.

VIII. COUNCIL DISCUSSION

- a. Urgent Repairs to the Library – Matt Larkin
- b. Community Advisory Team Presentation – Paul Kuhl & Sarah Gold

IX. BILLS LIST

Approval to pay to Maple Direct, Inc. for the postage/mailing of the estimated tax bills in the amount of \$1,024.50.

X. RESOLUTIONS

Draft reports, contracts and other documentation in draft form will be provided to the members of the public if they are adopted by the Governing Body.

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CONSENT AGENDA:

1. RESOLUTION NUMBER 83-2020: *A Resolution to Cancel Resolution Number 71-2020 Authorizing the Contract with Suburban Engineering.*

RESOLUTION NUMBER 83-2020

WHEREAS, The City of Lambertville adopted Resolution Number 71-2020 Authorizing the Contract to Suburban Engineering for the Swan Creek Stabilization Grant on May 21, 2020; and

WHEREAS, the City has decided to move forward with Princeton Hydro.

NOW THEREFORE BE IT RESOLVED by the Governing Body of the City of Lambertville, in the County of Hunterdon, in the State of New Jersey hereby cancels Resolution Number 71-2020.

2. RESOLUTION NUMBER 84-2020: *A Resolution to Authorize the Insertion of a Special Item of Revenue in the 2020 Calendar Year Budget (Chapter 159).*

RESOLUTION NUMBER 84-2020

A Resolution to Authorize the Contract with Princeton Hydro for Engineering Services for the Grant Filed for Stream Stabilization for 37 South Main Street, Block 1045, Lots 21 and 22, in an Amount Not to Exceed \$25,191, Funded through a Grant from FEMA.

WHEREAS, the Hibernia Fire Company through the City of Lambertville filed a grant with FEMA for stabilization of the embankment of the Swan Creek; and

WHEREAS, engineering services will be reimbursed through the grant; and

WHEREAS, Princeton Hydro responded to the City's request for a proposal for engineering services which includes a field assessment, hydrologic and hydraulic modeling, engineering plan set, engineering memorandum, NJDEP pre-application meeting for a total of \$25,191.00.

WHEREAS, the Certified Municipal Finance Officer and Qualified Purchasing Agent has certified funds are available and that the proposal is both responsible and responsive.

NOW THEREFORE BE IT RESOLVED by the Governing Body of the City of Lambertville, in the County of Hunterdon, in the State of New Jersey, that the Business Administrator is hereby authorized to execute a contract with Princeton Hydro for engineering services related to the grant with FEMA for Hibernia Fire Company in an amount of \$25,191.00.

BE IT FURTHER RESOLVED that the engineering services will be funded through the grant application filed by the Hibernia Fire Company through the City of Lambertville with FEMA (Federal Emergency Management Authority).

ADOPTED: July 9, 2020

3. RESOLUTIONNUMBER 85-2020: *A Resolution to Authorize the Contract with Spatial Data Logic, Inc., For the Purchase of Software off State Contract, Award*

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Number SHIA89851, Which Includes Maintenance and Support and Professional Services, in An Amount Not to Exceed \$64,250.00 the First Year and \$13,650 for the Ongoing Licensing Cost after Year Five.

RESOLUTION NUMBER 85-2020

WHEREAS, Spatial Data Logic, Inc. (SHI) has an approved State Contract with the State of New Jersey for the sale of software, Award Number SHIA89851; and

WHEREAS, the City Business Administrator and Qualified Purchasing Agent has certified the funds are available, the contract is responsive and responsible.

NOW THEREFORE BE IT RESOLVED that the Governing Body of the City of Lambertville, in the County of Hunterdon hereby authorizes the Contract with Spatial Data Logic, Inc. (SHI), a State Contract Vender, ID Number SHIA89851, in an amount not to exceed \$64,250.00.

BE IT FURTHER RESOLVED that the Business Administrator is authorized to sign the contract.

4. **RESOLUTION NUMBER 86-2020:** *A Resolution Requesting Approval from the DCA for the Insertion of a Special Item of Revenue in the 2020 Calendar Year Budget.*

XI. BUSINESS ADMINISTRATOR – Alex Torpey

XII. COUNCIL MEMBER UPDATES

a. COVID19 BUSINESS UPDATE – Mayor Fahl

b. CENSUS – Councilman Sanders

Cut and paste this link in your browser:

<https://2020census.gov/?msckid=d5669b5e0b1d1fd97e13c5343c771c39>

XIII. ANNOUNCEMENTS

a. STREET SWEEPER WILL RESUME ON MONDAY, July 27, 2020.

b. PLANNING BOARD VACANCY: If you are interested in serving on the Planning Board, please submit your letter of interest and resume to mayorfahl@lambertvillenj.org; councilpresidentasaro@lambertvillenj.org or to cityclerk@lambertvillenj.org. The Planning Board meetings the first and third Wednesday of every month at 7:00 p.m.

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- c. CONVENIENCE CENTER HOURS: The Public Works Department is open Wednesday (July 15, 2020) from 3 to 5 pm for residents to drop off leaves and brush. They will also be open on Saturday, July 11, 2020 from 9 am to noon. For additional information, please visit the city's website at: <https://lambertvillenj.org/newsfeed-pages/389-the-city-of-lambertville-convenience-center>
- d. SPARKLE WEEK UPDATE: Sparkle Week will be held the first two weeks of August. Details can be found on the City's website: <https://lambertvillenj.org/sparkle-week>

ZONE ONE, TUESDAY PICK-UP – AUGUST 4: Begins at Church Street and goes south to Route 29, includes Bridge Street, Ferry Street, Swan Street, Mount Hope Street and Canal Street. It also includes Curley Lane, Grants Alley and Washington Street.

ZONE TWO, WEDNESDAY PICK-UP – AUGUST 5: Includes Cottage Hill, Connaught Hill, and Music Mountain.

ZONE THREE, THURSDAY PICK-UP – AUGUST 13: Begins at Church Street, runs north to Delaware Avenue.

ZONE FOUR, FRIDAY PICK-UP – AUGUST 14: Begins the north side of Delaware Avenue, runs north to Cherry Street, and includes Lamberts Hill and Blair Tract.

XIV. PUBLIC PARTICIPATION/PUBLIC CONCERN

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XV. ADJOURNMENT

C: Department Heads, City Attorney, City Engineer, Posting on the bulletin board at City Hall, the exterior glass doors by the elevator room at City Hall, on the exterior glass door of the Justice Center, the website (www.lambertvillenj.org) and notice was sent to the Democrat, the Trenton Times, various individuals on the list serve, Delaware River Towns Chamber of Commerce listserv, and the Bucks County Herald.