

CITY OF LAMBERTVILLE
Parks & Recreation Commission
August 9, 2023
7:00 P.M. @ Phillip L. Pittore Justice Center
MINUTES

1. Call to order and statement of compliance with the Open Public Meetings Act: 7:02pm

This meeting is being held in compliance with the Open Public Meetings Act with notice advertised in the Trenton Times, provided to the Hunterdon County Democrat and the Trenton Times. The meeting agenda was posted on the bulletin board at City Hall and on the city's website at www.lambertvillenj.org.

2. Roll Call PRESENT: Barry Middleberg, Jim Troutman, Mary Anne Borge, Russ Lambert, Scott Conner ABSENT: Mike Harriett, Patricia Walker, Melissa Lide
3. Pledge of Allegiance
4. Approval of July Minutes Motion to Approve: Barry; 2nd Mary Anne; All in favor.
5. Public Comment
6. Old Business
 - N. Union/Cherry Street
 - i. Close out Sustainable Jersey Grant
 1. Interpretive signs Two will be installed. Mary Anne and Scott will meet with Hollywood Fence to get the signs from Lester and choose the locations.
 2. If sufficient funds, add shrubs at south end
 - ii. Select bench standard, advertise opportunity to donate Awaiting Missy's research.
 - Mary Sheridan Park No updates.
 - i. Jamie Fox memorial
 - ii. Seed lawn – offer from Joel Simmons, Earthworks
 - iii. Landscape improvements George Street side of park and around gazebo
 - Nature Trail Improvements Avid Trails signed the contract on Wed. 8/9. Substantial completion is expected by the end of October. Flagging is scheduled to begin on Monday 8/14.
 - Music Mountain project funding
 - i. Federal Earmark No updates.

- ii. Alexander Bioswale and other improvements – Looking for another grant opportunity.
- Holcombe Park –NFWF Grant submitted, additional information requested; results in August They requested more information at end of July. Should know by the end of August if it's been approved.
- Adult pick-up Volleyball and basketball Has not been occurring.
 - i. Volleyball equipment purchased It has been suggested to just continue with volleyball one night a week.
 - ii. Managing events, waivers, age restriction
- Summer Concert Series Finished for the year.
Reimbursement for damaged monitor on 8/4 Motion to Approve \$399 Yamaha DBR10 if city insurance does not cover by Mary Anne Russ 2nd. All in Favor.
- Green Fair, Saturday, September 30
 - i. Who will represent Parks & Rec? Russ, Barry, Mary Anne so far.
Following a brief discussion about food, it was suggested to just have a snack table available.
 - ii. What display(s) do we want? Information about the Nature Trail improvements and Holcombe Park.
- Pickleball – will not be pursued.
- Cavallo Park port-a-potty Russ met with NJ Event Services. They charge \$165/month, which includes a weekly cleaning (Friday preferred). Location in Cavallo has been chosen.
Mary Anne contacted Veolia for possible funding. They have no interest in financing. Mary Anne suggests speaking with the Chamber of Commerce.
2024 time frame – May-October. No permit necessary or permission from the State Park needed.
Jim Troutman will donate 3 months rental from the joint Baseball, Softball, Basketball, and Cheer for the remainder of 2023. City Council needs to approve this.

7. New Business

- Broken Playground equipment at Cavallo, Ely There are two at Ely and three at Cavallo. Mary Anne Motions to Approve \$2000 max for repairs. Scott 2nd. All in Favor.
Mary Anne will pursue the cost of repairs.
Funds available include \$770 in the budget, \$3,500 in the Recreation Trust Fund, and a possible donation from Councilman Lide of his stipend of \$1100.

- Planting Trees at Cavallo, Ely Mary Anne would like to plant 5-7 trees, mostly in Cavallo, as some have been removed, and a couple in Ely.
- Stewardship/Invasive Species Strike Team It is suggested to utilize our existing volunteer list to form a group to help maintain the parks.
- Summer Camp 2024? Not pursuing camp for 2024.
Mary Anne suggests pursuing a sub-contracting arrangement if camp is pursued in the future. Possibly reevaluating when school construction is finished. Consensus of the commission members was that without a guaranteed indoor venue, summer camp may not be viable.
- Parks & Rec on the City's website To be reviewed next month.
- Jim requests 3 Bollard Posts in Ely Park entrance openings. Need to find out price to get installed and if it needs approval. Mary Anne will check. Jim will send pictures of the bollards.

8. Facility use requests

- Ok to refund deposit? Sarah Walsh, Cavallo Park pavilion, Saturday, August 5, 11am - 4pm, for a 4th birthday party Jim Motion to Approve. Barry 2nd. All in Favor.
- Denise Nardi, Mary Sheridan Park, Saturday, October 21, 10:30-2:30, Rain date Saturday, October 28, Animal Alliance Pet Masquerade Barry Motion to Approve. Scott 2nd. All in Favor.

9. Adjournment Motion to Approve Mary Anne. 2nd Jim. All in Favor. Meeting adjourned at 8:10pm.