



**CITY OF LAMBERTVILLE
VOTING SESSION
7:00 P.M. THURSDAY, JULY 20, 2023
PHILLIP L. PITTORE JUSTICE CENTER
25 SOUTH UNION STREET
MEETING AGENDA**

I. STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT

The meeting agenda offers planned action items at the time of publication and is subject to change.

II. ROLL CALL

III. PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

IV. APPROVAL OF MINUTES

June 1, 2023 Work Session Minutes – draft complete

June 15, 2023 Voting Session Minutes – draft complete

June 22, 2023 Special Session Minutes -draft complete

June 22, 2023 Special Session Closed Minutes – draft complete

V. ADMINISTRATIVE REPORTS

Clerk’s Report, Construction Office (Lambertville and Frenchtown), Court Report, Fire Official, Police Department, Public Works Department, and Tax Collector

VI. PUBLIC PARTICIPATION

VII. RESOLUTIONS

CONSENT AGENDA: The following resolutions on a consent agenda are considered routine and shall be enacted by one motion. Should any member of City Council seek separate discussion of any item, that item shall be removed and discussed separately.

RESOLUTION NUMBER 98-2023: *A Resolution to Authorizing the Tax Collector to Proceed with An Electronic Tax Sale for Delinquent 2023 Real Estate and Sewer Taxes*

RESOLUTION NUMBER 98-2023

A Resolution Authorizing the Tax Collector to Proceed with An accelerated Tax Sale for Delinquent 2022 Real Estate and Sewer Taxes

WHEREAS, NJSA 54:5-19.1 authorizes electronic tax sales pursuant to rules and regulations to be promulgated by the Director of the Division of Government Services; and

WHEREAS, the Director of the Division of Local Government Services has promulgated rules and regulations for electronic tax sales; and

WHEREAS, the rules and regulations authorize a municipality to conduct an electronic tax sale; and

WHEREAS, an electronic tax sale is innovative and provides a greater pool of potential lien buyers, thus creating the environment for a more complete tax sale process; and

WHEREAS, the municipality of Lambertville City wishes to participate in an electronic tax sale.

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the City of Lambertville, New Jersey, that the Tax Collector is hereby authorized to participate in an electronic tax sale and submit same to the Director of the Division of Local Government Services if necessary.

BE IT FURTHER RESOLVED that the City of Lambertville does hereby authorize the Tax Collector to begin the Electronic Tax Sale process for delinquent 2022 charges; and

BE IT FURTHER RESOLVED that the Tax Collector is hereby authorized to charge \$25.00 per mailing of each Tax Sale notice to the property owner, as allowable by state statute; and

BE IT FURTHER RESOLVED that a certified copy of this resolution will be forwarded to the City of Lambertville's Tax Collector, CFO and Deputy Clerk.

The foregoing resolution was duly adopted by the City Council of the City of Lambertville at a public meeting held on July 20, 2023.

RESOLUTION NUMBER 99-2023: *A Resolution to Authorize the Extension of the Contract with Advanced Animal Control for Animal Control Services through December 31, 2023.*

RESOLUTION NUMBER 99-2023

A Resolution to Appoint a Company to Provide Animal Control for the City of Lambertville Expiring December 31, 2023

WHEREAS, the City of Lambertville solicited for quotes for Animal Control Officer from Advanced Animal Control for animal control services; and

WHEREAS, Advanced Animal Control was awarded a six-month contract on February 16, 2023; and the Governing Body wishes to extend that contract through the end of the year; and

WHEREAS, the Certified Municipal Finance Officer has provided a certificate of funds available; and

NOW THEREFORE BE IT RESOLVED by the Governing Body of the City of Lambertville, in the County of Hunterdon, in the State of New Jersey that the Mayor, City Attorney and City Clerk are hereby authorized to sign the agreement with Advanced Animal Control, LLC in an amount not to exceed \$4,585.00 for the term of five (5) months, at a rate of \$917.00 per month, inclusive of vetting and housing for all strays for the period of this contract, as set forth in its proposal, dated January 25, 2023.

BE IT FURTHER RESOLVED the appointment is subject to the following conditions: the auto insurance policy will list the City of Lambertville as additional insured; the ACO will file reports with the police department in a timely manner; and new employees of Advanced Animal Control will be the subject of a background check.

BE IT FURTHER RESOLVED that this contract will begin with the signing of the contract and expire On December 31, 2023.

RESOLUTION NUMBER 100-2023: *A Resolution to Authorize the Refund of Facility Use Deposits in the Amount of \$250.00 to Marissa Bellino, Shannon McCarthy, Sarah Russo, and Erin Ingwerson*

RESOLUTION NUMBER 100-2023

A Resolution to Authorize the Refunds

NOW THEREFORE BE IT RESOLVED by the Governing Body of the City of Lambertville, in the County of Hunterdon, in the State of New Jersey, that the following refunds for Facility Use Agreements in the amount of \$250.00 each are hereby authorized: Marissa Bellino, Shannon McCarthy, Sarah Russo, and Erin Ingwerson.

RESOLUTION NUMBER 101-2023: *A Resolution Authorizing the Use of the Holcombe House for the 2023 Lambertville Historic Society's House Tour, October 22, 2023 from 11 am to 5 pm*

NOW THEREFORE BE IT RESOLVED by the Governing Body of the City of Lambertville, in the County of Hunterdon, that the request of the Lambertville Historical Society for the use of the Holcombe House for the 2023 Annual Tour from 11 am to 5 pm on October 22, 2023 is hereby authorized subject to the submission of a certificate of insurance that names the City of Lambertville as additional insured.

RESOLUTION NUMBER 102-2023: *A Resolution to Authorize the Cyber Security Incident Management Plan and the Technology Policy As Recommended by the Municipal Excess Liability Fund and the Public Alliance Insurance Fund*

RESOLUTION NUMBER 102-2023

A Resolution to Authorize the Cyber Security Incident Management Plan and the Technology Policy As Recommended by the Municipal Excess Liability Fund and the Public Alliance Insurance Fund

WHEREAS, the City of Lambertville takes Cybersecurity seriously and has trained the employees on the importance of protecting City property, and

WHEREAS, the Municipal Excess Liability Fund (MEL) and the Public Alliance Insurance Fund (PAIC) have guidelines and limitations on insurance for cyber security; and

WHEREAS, the City Clerk and the Deputy Clerk have been working with the City's technology professionals to implement strategies and to purchase hardware and firewalls that aid in the protection from cyberattacks.

NOW THEREFORE BE IT RESOLVED by the governing body of the City of Lambertville, in the County of Hunterdon, in the State of New Jersey that the City of Lambertville's Technology Policy and the Incident Response Plan are hereby approved.

ADOPTED: July 20, 2023

RESOLUTION NUMBER 103-2023: *A Resolution to Authorize the Change Order for the Contract with Kyle Conti Construction Co., in the Amount of \$-177.50, for the Tropical Storm Ida Restoration Projects for Swan Creek, Ely Creek, and York Street*

RESOLUTION NUMBER 103-2023

A Resolution to Authorize the Change Order for the Contract with Kyle Conti Construction Co., in the Amount of \$-177.50, for the Tropical Storm Ida Restoration Projects for Swan Creek, Ely Creek, and York Street

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NOW THEREFORE BE IT RESOLVED by the Governing Body of the City of Lambertville, in the County of Hunterdon, in the State of New Jersey, that Change Order Number 1, dated December 12, 2022, received in the Clerk's Office in May of 2023, in the amount of \$-177.50 is hereby authorized.

ADOPTED: July 20, 2023

RESOLUTION NUMBER 104-2023: A Resolution to Award or Reject the Bids Received for the City of Lambertville, Nature Trail Renovation and Construction Phase I

RESOLUTION NUMBER 104-2023

A Resolution to Award or Reject the Bids Received for the City of Lambertville, Nature Trail Renovation and Construction Phase I.

WHEREAS, the City of Lambertville advertised for bids for Phase I of the City of Lambertville, Nature Trail Renovation and Construction Project, and

WHEREAS, on June 20, 2023, the City received two bids which were open and read aloud in the conference room at City Hall; and

WHEREAS, the following bids were received:

Avid Trails, Lambertville, NJ, in the amount of \$110,350.00

Sunset Creations, Inc., Belle Mead, NJ, in the amount of \$141,600.00

WHEREAS, the Parks and Recreation Commission has reviewed the bids submitted and recommends the award of the bid to Avid Trails proposal; and

WHEREAS, the City Attorney has reviewed the bids and has determined that they are responsive and responsible; and

WHEREAS, the Certified Municipal Finance Officer has certified that funds are available through the grant received from the County of Hunterdon Open Space Funds.

NOW THEREFORE BE IT RESOLVED by the Governing Body of the City of Lambertville, in the County of Hunterdon, in the State of New Jersey, that the bid for the City of Lambertville, Nature Trail Renovation and Construction for Phase I is hereby awarded to Avid Trails of Lambertville, NJ, in an amount not to exceed \$110,350.00;

BE IT FURTHER RESOLVED that the Mayor, City Attorney and City Clerk are hereby authorized to execute an agreement with Avid Trails.

ADOPTED: July 20, 2023

RESOLUTION NUMBER 105-2023: A Resolution to Authorize the City Clerk to File the Discharge of Mortgage for 42 Swan Street, Block 1045, Lot 27, in the Amount of \$62,589.20

NOTE: the resolution is pending the receipt of the check from the closing that was scheduled for July 12.

RESOLUTION NUMBER 105-2023

A Resolution to Authorize the City Clerk to File the Discharge of Mortgage for 42 Swan Street, Block 1045, Lot 27, in the Amount of \$62,589.20

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WHEREAS, on July 7, 2023, the City of Lambertville received the payoff of the mortgage note with Ann Davis for the property known as 42 Swan Street, Block 1045, Lot 27 in the amount of \$62,589.20.

NOW THEREFORE BE IT RESOLVED by the Governing Body of the City of Lambertville, in the County of Hunterdon, that the City Clerk is hereby authorized to file the discharge of mortgage with the County of Hunterdon for 42 Swan Street, Block 1045, Lot 27, in the amount of \$62,589.20

RESOLUTION NUMBER 106-2023: *A Resolution to Authorize the Lien Redemption, Certificate Number 20-00010, for 42 Swan Street, Block 1045, Lot 27, in the Amount of \$36,735.81, Plus a Premium of \$22,500.00 to Be Paid to Bala Partners LLC*

NOTE: the resolution is pending the receipt of the check from the closing that was scheduled for July 12.

RESOLUTION 106-2023

A Resolution Authorizing the Redemption of a Tax Lien for Block 1045, Lot 27, 42 Swan Street In the Amount of \$36,735.81, Plus a Premium in the Amount of \$22,500.00

WHEREAS, Tax Lien Certificate 20-00010 issued on Block 1045 Lot 27 was sold to Bala Partners LLC, PO Box 303, Pottersville, NJ, 07979 on 10/19/2020 and

WHEREAS, payment has been received by the Tax Collector for redemption of the tax lien from a purchaser.

NOW THEREFORE BE IT RESOLVED by Mayor and Council of the City of Lambertville, in the County of Hunterdon, in the State of New Jersey that the check is hereby authorized to Bala Partners LLC for tax lien certificate 20-00010 in the amount of \$36,735.81

In addition, the city is holding a premium in the amount of \$22,500.00

and upon redemption this is due back to the lienholder.

2 checks for the lienholder –

Check 1= \$36,735.81

Check 2= for premium= \$22,500.00

ADOPTED: July 20, 2023

RESOLUTION NUMBER 107-2023: *A Resolution to Authorize the Contract with Rich Tree Service for the Removal of Trees, Through State Contract Process, Pursuant to N.J.S.A. 40A:11-12a and N.J.A.C. 5:34-7.29(c), in an Amount Not to Exceed \$25,000.00*

RESOLUTION NUMBER 107-2023

A Resolution to Authorize the Contract with Rich Tree Service for the Removal of Trees, Through the State Contract Process, Pursuant to N.J.S.A. 40A:11-12a and N.J.A.C. 5:34-7.29(c), in an Amount Not to Exceed \$18,290.74

Whereas, the City of Lambertville, pursuant to N.J.S.A. 40A:11-12a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

Whereas, the City of Lambertville has the need on a timely basis to purchase goods or services utilizing State contracts; and

Whereas, the City of Lambertville intends to enter into contracts with the attached Referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts;

Now, Therefore, Be It Resolved, that the City of Lambertville authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors on the attached list, pursuant to all conditions of the individual State contracts; and

Be It Further Resolved, that the governing body of the City of Lambertville pursuant to N.J.A.C. 5:30-5.5(b), the certification of available funds, shall either certify the full maximum amount against the budget at the time the contract is awarded, or no contract amount shall be chargeable or certified until such time as the goods or services are ordered or otherwise called for prior to placing the order, and a certification of availability of funds is made by the Chief Finance Officer; and

Be It Further Resolved, that the duration of the contracts between City of Lambertville and the Rich Tree Services shall be from June 1, 2023 to December 31, 2023, State Contract Number 18-DPP-00645, in an amount not to exceed \$25,000.00.

RESOLUTION NUMBER 108-2023: A Resolution to Authorize the Amendment to the Deed Filed for 26 South Main Street, Removing the Words “At Least” From the 10 Year Deed Restriction for the Affordable Housing Unit

RESOLUTION NUMBER 108-2023

A Resolution to Authorize the Filing of a Corrective Deed for 26 South Main Street to Remove the Words “At Least” from the 10 Year Deed Restriction for the Affordable Housing Unit

WHEREAS, Laura Scully and Aissa Abed, the property owners of 26 South Main Street, entered into an Accessory Apartment Agreement with the City of Lambertville in April of 2021; and

WHEREAS, the policies and procedures call for specific terms and conditions for participation in the program, which are included in the signed agreement; and

WHEREAS, Laura Scully and Aissa Abed have completed all of the requirements as outlined in the signed agreement, and have filed the Mandatory Deed Restriction with the County of Hunterdon; and

WHEREAS, Article 3. Affordable Housing Covenants of the Mandatory Deed Restriction states: “... A restricted unit must remain subject to the requirements of this subchapter for a period of at least 10 years.” And

WHEREAS, it is the request of the property owners to remove the words “at least” from the wording so it will now read “ ... A restricted unit must remain subject to the requirements of this subchapter for a period of 10 years.”

WHEREAS, the City’s Affordable Housing Advisor has reviewed the request and indicated that the current language has created a control period with no endpoint, and therefore correction is appropriate.

NOW THEREFORE BE IT RESOLVED by the Governing Body of the City of Lambertville, in the County of Hunterdon, in the State of New Jersey that the language in the Mandatory Deed Restriction for Rental Projects for the property known as 26 South Main Street, Block 1046, Lot 5, shall be hereby amended to provide for a definitive period of 10 years, and

BE IT FURTHER RESOLVED by the Mayor, City Clerk and City Attorney are hereby authorized to file a corrective Mandatory Deed Restriction with the County of Hunterdon's Hall of Record.

RESOLUTION NUMBER 109-2023: A Resolution Requesting the Insertion of a Special Item of Revenue in the Budget of Any County or Municipality Pursuant to N.J.S.A. 40A:4-87 (Chapter 159 P.L. 1948)

RESOLUTION – 109-2023

**RESOLUTION REQUESTING THE INSERTION OF A SPECIAL ITEM OF REVENUE
IN THE BUDGET OF ANY COUNTY OR MUNICIPALITY PURSUANT TO N.J.S.A.
40A:4-87 (Chapter 159 P.L. 1948)**

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Finance may approve the insertion of any special item if revenue in the budget of any County or Municipality when such item have been made available by Law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for equal amount.

WHEREAS, the Chief Financial Officer has certified that the City has received a grant in the amount of **\$3,080.00; Somerset County Distracted Driving April 2023 Grant.**

NOW THEREFORE, BE IT RESOLVED that the City of Lambertville hereby requests the Director of Division of Local Finance to approve the insertion of an item of revenue in the 2023 CY Budget in the amount of **\$3,080.00** which item is now available as revenue from the receipt of the **; Somerset County Distracted Driving April 2023 Grant.**

BE IT FURTHER RESOLVED that a like sum of **\$3,080.00** is hereby appropriated under the caption of:

OPERATIONS "EXCLUDED FROM CAP"

Distracted Driving Grant \$3,080.00

BE IT FURTHER RESOLVED that the City Clerk forward two certified copies of this resolution to the Director of Local Government Services for approval, with a copy of the letter awarding the Grant.

RESOLUTION NUMBER 110-2023: A Resolution to Authorize the Approval to submit a grant application and execute a grant contract with the New Jersey Department of Transportation for the MA-2024-Church Street & South Franklin Street-00438 application for the Improvements to Church Street & South Franklin Street project.

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Resolution No. 110-2023

Resolution: Approval to submit a grant application and execute a grant contract with the New Jersey Department of Transportation for the MA-2024-Church Street & South Franklin Street-00438 application for the Improvements to Church Street & South Franklin Street project.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and City Council of the City of Lambertville formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED that Mayor Andrew J. Nowick and the City Clerk are hereby authorized to submit an electronic grant application identified as MA-2024-Church Street & South Franklin Street-00438 to the New Jersey Department of Transportation on behalf of City of Lambertville.

BE IT FURTHER RESOLVED that Mayor Andrew J. Nowick and the City Clerk are hereby authorized to sign the grant agreement on behalf of City of Lambertville and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

I, Cynthia L. Ege, City Clerk of the City of Lambertville, hereby certifies the foregoing Resolution to be a true and correct copy adopted by the Mayor and City Council at a regular meeting of said governing body held on July 20, 2023.

RESOLUTION NUMBER 111-2023: Resolution Requesting The Insertion Of A Special Item Of Revenue In The Budget Of Any County Or Municipality Pursuant To N.J.S.A. 40a:4-87 (Chapter 159 P.L. 1948) Alcohol Education Rehab Grant In The Amount Of \$1,168.15

RESOLUTION REQUESTING THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE BUDGET OF ANY COUNTY OR MUNICIPALITY PURSUANT TO N.J.S.A. 40A:4-87 (Chapter 159 P.L. 1948)

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of local Finance may approve the insertion of any special item if revenue in the budget of any County or Municipality when such item have been made available by Law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for equal amount.

WHEREAS, the Chief Financial Officer has certified that the City has received a grant in the amount of \$1,168.15 Alcohol Education Rehab Grant.

NOW THEREFORE, BE IT RESOLVED that the City of Lambertville hereby requests the Director of Division of Local Finance to approve the insertion of an item of revenue in the 2017 CY Budget in the amount of \$1,168.15 which item is now available as revenue from the receipt of the Alcohol Education Rehab Grant.

BE IT FURTHER RESOLVED that a like sum of \$1,168.15 is hereby appropriated under the caption of:

OPERATIONS "EXCLUDED FROM CAP"

Alcohol Education Rehab Grant \$1,168.15

BE IT FURTHER RESOLVED that the City Clerk forward two certified copies of this resolution to the Director of Local Government Services for approval, with a copy of the letter awarding the Grant.

RESOLUTION NUMBER 112-2023: Resolution Requesting The Insertion Of A Special Item Of Revenue In The Budget Of Any County Or Municipality Pursuant To N.J.S.A. 40a:4-87 (Chapter 159 P.L. 1948), Clean Communities In The Amount Of \$11,726.25

RESOLUTION 112-2023

**RESOLUTION REQUESTING THE INSERTION OF A SPECIAL ITEM OF REVENUE
IN THE BUDGET OF ANY COUNTY OR MUNICIPALITY PURSUANT TO N.J.S.A.
40A:4-87 (Chapter 159 P.L. 1948), Clean Communities in the Amount of \$11,726.25**

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of local Finance may approve the insertion of any special item if revenue in the budget of any County or Municipality when such item have been made available by Law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for equal amount.

WHEREAS, the Chief Financial Officer has certified that the City has received a grant in the amount of \$11,726.25 for Clean Communities Grant.

NOW THEREFORE, BE IT RESOLVED that the City of Lambertville hereby requests the Director of Division of Local Finance to approve the insertion of an item of revenue in the 2023 CY Budget in the amount of \$11,726.25 which item is now available as revenue from the receipt of the Clean Communities Grant.

BE IT FURTHER RESOLVED that a like sum of \$11,726.25 is hereby appropriated under the caption of:

OPERATIONS "EXCLUDED FROM CAP"

Clean Communities Grant \$11,726.25

BE IT FURTHER RESOLVED that the City Clerk forward two certified copies of this resolution to the Director of Local Government Services for approval, with a copy of the letter awarding the Grant.

RESOLUTION NUMBER 113-2023: Resolution Requesting The Insertion Of A Special Item Of Revenue In The Budget Of Any County Or Municipality Pursuant To N.J.S.A.

40a:4-87 (Chapter 159 P.L. 1948) for the Sustainable Jersey Grant in the Amount of \$2,000.00

RESOLUTION NUMBER 113-2023

RESOLUTION REQUESTING THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE BUDGET OF ANY COUNTY OR MUNICIPALITY PURSUANT TO N.J.S.A. 40A:4-87 (Chapter 159 P.L. 1948)

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of local Finance may approve the insertion of any special item of revenue in the budget of any County or Municipality when such item have been made available by Law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for equal amount.

WHEREAS, the Chief Financial Officer has certified that the City has received a grant in the amount of \$2,000.00 for Sustainable Jersey Grant (funded by PSEG Foundation.

NOW THEREFORE, BE IT RESOLVED that the City of Lambertville hereby requests the Director of Division of Local Finance to approve the insertion of an item of revenue in the 2023 CY Budget in the amount of \$2,000.00 which item is now available as revenue from the receipt of the Sustainable Jersey Grant (funded by PSEG Foundation.

BE IT FURTHER RESOLVED that a like sum of \$2,000.00 is hereby appropriated under the caption of:

OPERATIONS "EXCLUDED FROM CAP"

Sustainable Jersey Grant \$2,000.00

BE IT FURTHER RESOLVED that the City Clerk forward two certified copies of this resolution to the Director of Local Government Services for approval, with a copy of the letter awarding the Grant.

End of Consent Agenda

RESOLUTION NUMBER 114-2023: A Resolution to Authorize the Mayor, City Attorney and City Clerk to Sign the Grant Agreement with the New Jersey League of Conservation Voters Education Fund in the Amount of \$70,000.00 to Conduct a Feasibility Study to Explore Establishing a Stormwater Utility in the City of Lambertville.

RESOLUTION NUMBER 114-2023

A Resolution to Authorize the Mayor, City Attorney and City Clerk to Sign the Grant Agreement with the New Jersey League of Conservation Voters Education Fund in the Amount of \$70,000.00 to Conduct a Feasibility Study to Explore Establishing a Stormwater Utility in the City of Lambertville.

WHEREAS, the City of Lambertville is exploring the establishment of a Stormwater Utility in the City of Lambertville; and

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WHEREAS, the New Jersey League of Conservation Voters Educational Fund will make a grant to the City of Lambertville in the amount of \$70,000.00 to conduct a feasibility study to explore establishing a stormwater utility in the City; and

WHEREAS, the purpose of this grant is to support the City of Lambertville to achieve a detailed and extensive understanding of the benefits and costs of implementing a stormwater utility within the unique context of the City; and

WHEREAS, the grant would fund work with a consulting/engineering firm to conduct a feasibility study regarding the costs and benefits of creating a stormwater utility that assesses potential projects, fee calculations and municipal budget savings; and

WHEREAS, the amount of the grant is up to \$70,000 or the cost of the stormwater utility feasibility study, whichever is less; and

WHEREAS, the city's obligations to the New Jersey League of Conservation Voters Education Fund are outlined in the Grant Agreement dated July, 2023.

NOW THEREFORE BE IT RESOLVED by the Governing Body of the City of Lambertville, in the County of Hunterdon, in the State of New Jersey that the Mayor, City Attorney and City Clerk are hereby authorized to sign the Grant Agreement with the New Jersey League of Conservation Voters to conduct a feasibility study to explore establishing a Stormwater Utility.

BE IT FURTHER RESOLVED, if the proposals the City receives exceeds the grant amount, the City can decide to decline the grant.

APPROVAL OF THE BILLS LIST

VIII. ORDINANCES – FIRST READING

ORDINANCE NUMBER 23-2023: *An Ordinance of the City of Lambertville, County of Hunterdon, New Jersey Establishing Procedures to Adopt Personnel Practices and Authorizing the Mayor to Implement Said Practices With All Officials, Appointees, Employees, Prospective Employees, Volunteers, and Independent Contractors of the City*

ORDINANCE NUMBER 23-2023

An Ordinance of the City of Lambertville, County of Hunterdon, New Jersey Establishing Procedures to Adopt Personnel and Volunteer Policies and Practices and Authorizing the Mayor to Implement Said Practices With All Officials, Appointees, Employees, Prospective Employees, Volunteers, and Independent Contractors of the City

NOW THEREFORE BE IT ORDAINED by the Mayor and City Council of the City of Lambertville, County of Hunterdon, State of New Jersey that:

Section 1. The City of Lambertville (the “City”) shall by ordinance establish titles for public employment by the City and salary ranges for City employees. Said titles shall conform to the New Jersey Civil Service Act and regulations promulgated by the New Jersey State Department of Personnel.

Section 2. The City shall by resolution adopt and amend from time to time personnel and volunteer policies and procedures including rules concerning the hiring and termination of

employees, terms and conditions of employment, and regulations required to comply with applicable Federal and State employment related law. The personnel and volunteer policies and procedures adopted pursuant to said resolution(s) shall be applicable to all officials, appointees, employees, prospective employees, volunteers and independent contractors of the City.

Section 3. Pursuant to the Lambertville Municipal Code (the “Code”), Chapter 2, the Mayor shall be responsible for implementing and enforcing the personnel and volunteer practices adopted by ordinance or resolution authorized pursuant to this section. If there is a conflict between said personnel and volunteer practices and any duly adopted and lawful collective bargaining agreement, personnel services contract or Federal or State law, the terms and conditions of that contract or law shall prevail. In all other cases, the practices adopted pursuant to this ordinance shall prevail.

Section 4. to the extent inconsistent with the provisions set forth herein, Section 3-10 of the Code is hereby repealed.

Section 5. This ordinance shall take effect immediately upon passage and publication as required by law.

INTRODUCTION AND FIRST READING: July 20, 2023

PUBLIC HEARING AND SECOND READING: August 17, 2023

ORDINANCE NUMBER 25-2023: *An Ordinance to Amend the Lambertville City Code, 2014, Chapter 10, Section 1.6, Waiver of Construction Permit Fees.*

ORDINANCE NUMBER 25-2023

An Ordinance To Amend The Lambertville City Code, 2014, Chapter 10, Section 1.6, Waiver Of Construction Permit Fees

§ 10-1.6 Waiver of Construction Permit Fees.

- a. The Mayor and Council shall have the authority to waive construction permit fees for residents and businesses when impacted by a natural disaster such as a flood or pandemic.
- b. Construction permit fees shall be waived by the Construction Office where residents and businesses decide to undertake mitigation efforts to reduce potential damage due to flooding, which efforts shall include any of the following: elevating the first floor of a structure to two (2) feet above the base flood elevation (BFE), filling a basement and adding flood vents to a structure, elevating mechanical equipment to a minimum of two (2) feet above the BFE, flood-proofing a commercial building, relocating a structure to outside of the floodplain and/or demolishing a structure.

INTRODUCTION AND FIRST READING: July 20, 2023

PUBLIC HEARING AND SECOND READING: August 17, 2023

ORDINANCE NUMBER 26-2023: *Storm Sewer Inlet Protection Standards*

ORDINANCE 26-2023

WHEREAS, the City of Lambertville (the “City”) is a municipal corporation of the State of New Jersey; and

WHEREAS, the City desires to regulate, in a manner consistent with the interests, and to insure the protection and safety of the citizens, of the City, the use of storm sewer inlet protection to intercept and retain sediment at active construction sites, so as to prevent the entrance of sediment into the storm sewer system; and

WHEREAS, the primary benefit to water quality is the removal of sediment from stormwater runoff prior to entering the storm sewer system, while other floatable debris, such as vegetative matter and litter, may also be filtered out of the runoff; and

WHEREAS, to ensure proper notice to the residents of the City with respect to enforcement of the Regulations, the Governing Body desires to amend Chapter 10 of the City Code of Ordinances (the “Code”), Building and Housing, to include the following new Section 10-9:

10-9 STORM SEWER INLET PROTECTION STANDARDS

§ 10-9.1 Declaration of Intent.

The Mayor and Council hereby declare the intent to regulate, in a manner consistent with the interests and to insure the protection and safety of the citizens of the City, the use of storm sewer inlet protection to intercept and retain sediment at active construction sites, so as to prevent the entrance of sediment into the storm sewer system. The primary benefit to water quality is the removal of sediment from stormwater runoff prior to entering the storm sewer system. Other floatable debris, such as vegetative matter and litter may also be filtered out of the runoff.

§ 10-9.2 Compliance Required.

Storm sewer inlet protection is required for any construction or major landscaping activities on any street, highway, public lane, alley, sidewalk or other public place in the City that could result in debris or sediment entering a storm sewer inlet within 100' of the work site when the construction activity occurs on the street side of the work site.

§ 10-9.3 Definitions.

As used in this chapter:

CONSTRUCTION

Any work requiring issuance of a permit, pursuant to the New Jersey Uniform Construction Code, Chapter 23 of Title 5 of the New Jersey Administrative Code (N.J.A.C. 5:23-1 et seq.), that provides the authorization to begin work subject to the conditions and requirements established under the provisions set forth therein.

ENFORCEMENT OFFICER

Shall mean the Construction Code Official of the City of Lambertville.

MAJOR LANDSCAPING ACTIVITIES

Shall mean any activity that includes the complete removal of all vegetation on the street side of the property, or the soil disturbance of 500 square feet or more.

STORM SEWER INLET PROTECTION

Shall mean a temporary barrier and settling facility installed at a storm sewer inlet.

§ 10-9.4 Applicability and Design Criteria.

a. Storm sewer inlet protection is required where:

1. A storm sewer or the outlet channel of a storm sewer requires protection from sediment and debris based on its location within 100' of a construction or major landscaping work site when the proposed activity occurs on the street side of said work site; or
2. Traffic will not destroy or cause ongoing maintenance of the storm sewer inlet protection; or
3. The storm sewer inlet protection will not create a traffic hazard; or
4. The storm sewer inlet protection will not create a flooding hazard.

b. The following applies to all methods of storm sewer inlet protection:

1. Must slow the storm water, provide the coarse sediment particles a chance to settle, and provide an area to retain the particles that have settled.
2. In all cases, inlet protection must not completely close off the inlet. Provision must be made to allow stormwater to overflow or bypass the filter.
3. The protection device must be designed to capture or filter runoff from the 1 year, 24-hour storm event and shall safely convey higher flows directly into the storm sewer system.
4. Other methods that accomplish the purpose of storm sewer inlet protection may be used if approved by the Construction Official.

c. This section shall not be construed to prohibit construction and landscaping activities on private property, except for those meeting the definitions stated herein that are planned in close proximity to a sidewalk, street, or other public place such that it may cause entrance of sediment into the storm sewer system.

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§ 10-9.5 Application for Permit.

An application for a permit pursuant to subsection 10-9.4 shall be made on forms approved and made available by the Construction Official. Such application shall include, but not be limited to, the following information:

- a. The name and address of the applicant;
- b. A description or diagram of the location where the applicant proposes to place the storm sewer inlet protection. A signed sealed engineers drawing may be required for certain construction projects, as determined by the Construction Official;
- c. A description of the storm sewer inlet protection which the applicant proposes to install in the storm sewer inlet;
- d. The length of time the applicant plans to install the storm sewer inlet protection on the site.

§ 10-9.6 Fee.

A minimum fee of \$50.00 is required before any permit is issued pursuant to this section. The Construction Office shall approve the subsequent renewals and an additional minimum fee of \$25.00 shall be due and payable upon issuance of all renewals.

§ 10-9.7 Insurance.

Each application for a permit authorized under this section shall be accompanied by a policy or certificate of insurance, including the applicant and the City as named insured and evidencing general liability coverage to protect the public from bodily injury or property damage sustained as a result of the regulated activity. Such policy or certificate shall contain limits of at least \$100,000 for public property damage and shall provide at least 30 days' notice of cancellation to be afforded to the Construction Official.

§ 10-9.8 Permit Term; Expiration.

- a. No permit shall be granted by the Construction Official for a term longer than required for the project. This time frame shall be determined by the Construction Official upon the initial issuance of the permit. Initial fees and renewal fees to be as stated in this chapter up to the term required for the project.
- b. Upon the expiration of the permit or any renewals thereof, the applicant shall remove, or cause to be removed, the storm sewer inlet protection.

§ 10-9.9 Revocation of Permit.

- a. Any permit granted pursuant to the provisions of this section may be revoked by the Construction Official if:

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1. The permit holder has made any false statements in his application for a permit;
or
 2. The permit fails to conform to the provisions of this section; or
 3. In the opinion of the Construction Official, the work necessitating the storm sewer inlet protection is not proceeding in a normal fashion.
- b. A decision by the Construction Official to revoke any permit issued pursuant to the provisions of this section shall be submitted in writing to the permit holder by registered or certified mail. Such decision shall state clearly the grounds for the revocation.
- c. The permit holder may appeal the revocation to the Mayor and Council. An appeal must be filed by the permit holder with the City Clerk within seven days after the notice of revocation was mailed to him. Such appeal must state in writing the grounds for the appeal. The Mayor and Council shall then set a time and place for the hearing and notify the permit holder in writing at least five days in advance of the hearing by mailing a notice to his last known address. The decision and order of the Mayor and City Council shall be final and conclusive.
- d. The City reserves the right to install storm sewer inlet protection if any applicant fails to do so appropriately, with the applicant bearing the cost of the storm sewer inlet protection installation.

§ 10-9.10 Violation and Penalties.

Any person violating the terms of this section shall, upon conviction in Municipal Court, be liable to the penalty in Chapter 1, Section 1-5. A person shall be guilty of a separate offense for each day he fails to comply with an order of the Construction Official validly issued.

NOW THEREFORE BE IT ORDAINED by the Governing Body of the City of Lambertville, in the County of Hunterdon, New Jersey, as follows:

Section 1. The foregoing recitals are hereby incorporated by reference as if fully repeated herein.

Section 2. The Governing Body hereby amends Chapter 10 of the Code to incorporate the foregoing regulations to be set forth in Section 10-9.

Section 3. If any section, paragraph, subdivision, clause, sentence, phrase or provision of this Ordinance is declared unconstitutional or invalid by a court of competent jurisdiction, such decision shall not affect the remaining portions of this Ordinance.

Section 4. If any provision of the Code is in conflict with or inconsistent with the provisions of this Ordinance, it shall be rescinded upon approval hereof.

Section 5. A copy of this Ordinance shall be available for public inspection at the offices of the City Clerk.

Section 6. This Ordinance shall take effect after twenty (20) days of its final passage by the Governing Body, upon approval by the Mayor and publication as required by law.

IX. ORDINANCES PENDING

- a. Air BnB

X. ORDINANCES – SECOND READING

ORDINANCE NUMBER 07-2023: *An Ordinance By The City Council Of The City Of Lambertville Amending The City Of Lambertville Code Of Ordinances To Repeal Chapter 19; To Adopt A New Chapter 19; To Adopt Flood Hazard Maps; To Designate A Floodplain Administrator; And Providing For Severability And An Effective Date.*

Due to the length of the Ordinance, it has been posted separately.

Amendments include, but are not limited to:

Section 103.1 Floodplain Administrator Designation;

Section 103.14 Substantial improvement and substantial damage determinations;

Section 201.2 Definitions, 2.3 Historic Structure, and 3 Market Value

ORDINANCE NUMBER 14-2023: *An Ordinance to Amend the Lambertville Zoning Ordinances, Chapter Z-1500 to Add Section .16, Private Storm Drain Inlet Retrofitting*

ORDINANCE NUMBER 14-2023

An Ordinance to Amend the Lambertville Zoning Ordinances, Chapter Z-1500 to Add Section .16, Private Storm Drain Inlet Retrofitting

Ordinance # [§Z-1500.16] – Private Storm Drain Inlet Retrofitting Ordinance

A. Purpose:

1. An ordinance requiring the retrofitting of existing storm drain inlets which are in direct contact with repaving, repairing, reconstruction, or resurfacing or alterations of facilities on private property, to prevent the discharge of solids and floatables (such as plastic bottles, cans, food wrappers and other litter) to the municipal separate storm sewer system(s) operated by the City of Lambertville so as to protect public health, safety and welfare, and to prescribe penalties for the failure to comply.

B. Definitions:

For the purpose of this ordinance, the following terms, phrases, words, and their derivations shall have the meanings stated herein unless their use in the text of this Chapter clearly demonstrates a different meaning. When not inconsistent with the context, words used in the present tense include the future, words used in the plural number include the singular number, and words used in the singular number include the plural number. The word “shall” is always mandatory and not merely directory.

MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4)

A conveyance or system of conveyances (including roads with drainage systems, municipal streets, catch basins, curbs, gutters, ditches, manmade channels, or storm drains) that is owned or operated by the City of Lambertville or other public body, and is designed and used for collecting and conveying stormwater. MS4s do not include combined sewer systems, which are sewer systems that are designed to carry sanitary sewage at all times and to collect and transport stormwater from streets and other sources.

PERSON

Any individual, corporation, company, partnership, firm, association, or political subdivision of this State subject to municipal jurisdiction.

STORM DRAIN INLET

An opening in a storm drain used to collect stormwater runoff and includes, but is not limited to, a grate inlet, curb-opening inlet, slotted inlet, and combination inlet.

WATERS OF THE STATE

Means the ocean and its estuaries, all springs, streams and bodies of surface or ground water, whether natural or artificial, within the boundaries of the State of New Jersey or subject to its jurisdiction.

C. Prohibited Conduct:

1. No person in control of private property shall authorize the repaving, repairing (excluding the repair of individual potholes), resurfacing (including top coating or chip sealing with asphalt emulsion or a thin base of hot bitumen), reconstructing or altering any surface that is in direct contact with an existing storm drain inlet on that property without first obtaining a Zoning Permit to ensure that the existing inlet meets one of the following conditions:
 - a. Already meets the design standard below to control passage of solid and floatable materials; or
 - b. Is retrofitted or replaced to meet the standard in Section IV below prior to the completion of the project.

D. Design Standard:

Storm drain inlets identified in Section C above shall comply with the following standard to control passage of solid and floatable materials through storm drain inlets. For purposes of this paragraph, "solid and floatable materials" means sediment, debris, trash, and other floating, suspended, or settleable solids. For exemptions to this standard see Section E.3 below.

1. Design engineers shall use either of the following grates whenever they use a grate in

pavement or another ground surface to collect stormwater from that surface into a storm drain or surface water body under that grate:

- a. The New Jersey Department of Transportation (NJDOT) bicycle safe grate, which is described in Chapter 2.4 of the NJDOT Bicycle Compatible Roadways and Bikeways Planning and Design Guidelines (April 1996); or
- b. A different grate, if each individual clear space in that grate has an area of no more than seven (7.0) square inches, or is no greater than 0.5 inches across the smallest dimension.

Examples of grates subject to this standard include grates in grate inlets, the grate portion (non-curb-opening portion) of combination inlets, grates on storm sewer manholes, ditch grates, trench grates, and grates of spacer bars in slotted drains. Examples of ground surfaces include surfaces of roads (including bridges), driveways, parking areas, bikeways, plazas, sidewalks, lawns, fields, open channels, and stormwater basin floors.

2. Whenever design engineers use a curb-opening inlet, the clear space in that curb opening (or each individual clear space, if the curb opening has two or more clear spaces) shall have an area of no more than seven (7.0) square inches, or be no greater than two (2.0) inches across the smallest dimension.
3. This standard does not apply:
 - a. Where the municipal engineer agrees that this standard would cause inadequate hydraulic performance that could not practicably be overcome by using additional or larger storm drain inlets that meet these standards;
 - b. Where flows are conveyed through any device (e.g., end of pipe netting facility, manufactured treatment device, or a catch basin hood) that is designed, at a minimum, to prevent delivery of all solid and floatable materials that could not pass through one of the following:
 - i. A rectangular space four and five-eighths inches long and one and one-half inches wide (this option does not apply for outfall netting facilities); or
 - ii. A bar screen having a bar spacing of 0.5 inches.
 - c. Where flows are conveyed through a trash rack that has parallel bars with one-inch (1") spacing between the bars; or
 - d. Where the New Jersey Department of Environmental Protection determines, pursuant to the New Jersey Register of Historic Places Rules at N.J.A.C. 7:4-7.2(c), that action to meet this standard is an undertaking that constitutes an encroachment or will damage or destroy the New Jersey Register listed historic property.

E. Enforcement:

1. This ordinance shall be enforced by the Police Department and/or other Municipal

Officials of the City of Lambertville.

F. Penalties:

1. Any person(s) who is found to be in violation of the provisions of this ordinance shall be subject to the following for each storm drain inlet that is not retrofitted to meet the design standard:
 - a. The assigned Municipal Official of the City of Lambertville shall issue a memo to the person in violation informing them of the requirement to obtain Municipal approval. The person shall have a time limit of 30 days, from the issuance of the memo, to comply.
 - b. Failure to comply within the given time limit will result in the following:
 - i. First offense penalty not to exceed \$250.00,
 - ii. Second offense penalty not to exceed \$2,000.00,
 - iii. Third offense shall include a court summons be issued to the person for non-compliance.

G. Severability:

1. Each section, subsection, sentence, clause and phrase of this Ordinance is declared to be an independent section, subsection, sentence, clause and phrase, and the finding or holding of any such portion of this Ordinance to be unconstitutional, void, or ineffective for any cause, or reason, shall not affect any other portion of this Ordinance.

H. Effective date:

This Ordinance shall be in full force and effect from and after its adoption and any publication as may be required by law.

INTRODUCTION AND FIRST READING: April 20, 2023

PUBLIC HEARING AND SECOND READING: May 18, 2023, June 15, 2023

ORDINANCE NUMBER 20-2023: *An Ordinance of the City of Lambertville, Office of Emergency Management, Emergency Operating Procedures, Debris Management Plan*

**CITY OF LAMBERTVILLE
ORDINANCE NUMBER 20-2023**

An Ordinance of the City of Lambertville, Office of Emergency Management, Emergency Operating Procedures, Debris Management Plan

WHEREAS, The City of Lambertville has been heavily impacted by flooding dating as far back as in 1952, and

WHEREAS, the recovery process after a disaster includes the requirement of a Debris Management Plan; and

WHEREAS, the Office of Emergency Management has worked to develop a Debris Management Plan to identify the types of debris and develop a process for disposal.

NOW THEREFORE BE IT RESOLVED by the Governing Body of the City of Lambertville, in the County of Hunterdon, in the State of New Jersey, that the Debris Management Plan dated July, 2023, attached hereto and made part of the record, is hereby adopted.

BE IT FURTHER RESOLVED, that the Office of Emergency Management will add this to the Emergency Operating Procedures to be used as a guide in the planning and recovery process.

BE IT FURTHER RESOLVED, that the City will consult with the State of New Jersey, Department of Environmental Protection to assure the latest language and procedure is up-to-date.

INTRODUCED FOR FIRST READING: June 15, 2023

PUBLIC HEARING AND SECOND READING: July 20, 2023

CITY OF LAMBERTVILLE
DEBRIS MANAGEMENT PLAN
OFFICE OF EMERGENCY MANAGEMENT

PRE-INCIDENT DEBRIS MANAGEMENT PLAN OUTLINE

- I. Plan Overview
 - a. Scope
 - b. Planning assumptions
 - c. List of officials who should be notified in the case of an incident and contact information
 - d. Roles and responsibilities for waste management activities
 - e. Regulatory Requirements
 - f. Documentation of plan development process
 - g. Record of plan approvals, reviews, and updates to include any changes made
- II. Materials and Debris Streams
 - a. List of anticipated debris streams
 - b. Description of each debris stream
- III. Debris Quantities
 - a. Forecast quantity of each type of anticipated debris stream
 - b. Method for estimating actual debris quantities during/after a disaster
- IV. Waste Characterization Sampling and Analysis
 - a. Sampling
 - b. Analysis
 - c. Quality assurance
- V. Debris Management Strategies/Option
 - a. Procedure and Approaches
 - i. Minimization
 - ii. Collection
 - iii. Segregation
 - iv. Decontamination (equipment, people, waste/materials)
 - v. Accumulation/Storage
 - vi. Monitoring of Debris Management Activities

- b. Pre-selected debris management sites
 - i. Debris staging and storage (short-term and long-term) locations
 - ii. Equipment staging and storage (short-term and long-term) locations
 - iii. Decontamination and treatment stations
- VI. Waste Management Facilities
 - a. Anticipated types of waste management facilities needed
 - b. Specific facilities identified
- VII. Transportation
 - a. Logistical options
 - b. Routes (including maps)
 - c. Hauler information
- VIII. Debris and Material Tracking and Reporting System
 - a. General principles
 - b. Database and other tracking software to be used
 - c. Debris tracking report templates
- IX. Community Communications/Outreach Plan
 - a. Strategy
 - b. Contact information for key stakeholder groups
 - c. Pre-scripted information for debris management activities involving the public
 - d. Information for a response website once a disaster occurs
- X. Health and Safety for Debris Management Activities
- XI. Resource Summary
 - a. Resource needs
 - b. Resources sources
 - i. Mutual Aid Agreements
 - ii. Pre-negotiated contracts
 - iii. Specialized experts
 - c. Specialized technical assistance contacts
 - d. Contracting
 - i. Emergency procurement procedures
 - ii. Contract oversight plan
 - e. Cost accounting/financial management
 - f. FEMA eligibility guidance
- XII. Appendices
 - a. Job aids for debris management staff positions
 - b. List of training classes available for different debris management roles
 - c. Pre-written debris management emergency ordinances, orders, directives, declarations, designations, permits, etc.
 - d. Maps of waste management facilities and sites, transportation routes, critical waste management infrastructure and key resources
 - e. Links to health and safety information
 - f. Protective Actions Guides
 - g. Glossary and list of acronyms

PLAN OVERVIEW

SCOPE: The City of Lambertville is a historic community dating back to the early 1600's and is located at the bottom of the Sourland Mountains where it feeds into the Delaware River. Once designated as an industrial community, Lambertville was the home to the Lace Works, Jockey Underwear, Luggage Factory, and Corn Curl's. C.A. Niece Lumber and Finkle's Hardware Store are iconic and have survived for many generations and recessions.

The historic part of Lambertville runs parallel to the Delaware River. While most of the land is flat in nature, the north and south ends are the low spots and the areas that suffer most from back flooding from the Delaware River and flash flooding.

Cottage Hill, Connaught Hill and Music Mountain border the flatlands and are comprised mostly of single family units. The age of homes varies throughout all three developments and except for Lamberts Hill, Woodcrest and Northfield Court, differ vastly in design.

PLANNING ASSUMPTIONS: Lambertville will continue to flood from the Delaware River and flash flooding.

LIST OF OFFICIALS WHO SHOULD BE NOTIFIED IN THE CASE OF AN INCIDENT AND CONTACT INFORMATION

OEM Coordinator, Deputy Coordinators
Mayor
Police Director/Chief
City Clerk and Deputy Clerk
Public Works Director
Fire Department
Lambertville Municipal Utilities Authority
Veolia – Water Company

ROLES AND RESPONSIBILITIES FOR WASTE MANAGEMENT ACTIVITIES

Regulatory Requirements: The Mayor will declare a State of Emergency and at that time, the OEM Coordinator will take charge of all emergency activities. A copy of the Proclamation will be posted on the City’s website, bulletin board, and a signed copy will be kept in the safe at City Hall.

Documentation of plan development process: The Debris Management Plan is a goal in the city’s Hazard Mitigation Plan and is also a regulatory requirement for all major disasters. This draft will be reviewed by the following officials: OEM Coordinator, Deputy Coordinators, Mayor Police Director/Chief, City Clerk and Deputy Clerk, and Public Works Director,

Record of plan approvals, reviews, and updates to include any changes made: The City of Lambertville will adopt by ordinance the Debris Management Plan that will outline the procedure and process.

MATERIALS AND DEBRIS STREAMS

The City of Lambertville suffers mostly from flood events and the debris streams are limited to household items, building materials, heating oil, gas, vehicles, and houses.

List of anticipated debris streams

Vegetative Debris; C&D Debris; Building Contents; Animal Carcasses; Displaced soils and sediments;

Description of each debris stream

C&D Debris: mixed metals, Cylinders and tanks;
masonry materials, concrete,
lumber, asphalt shingles

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Electronics waste (e-waste)(televisions, computers, cell phones)

Food Waste

Hazardous waste: batteries, pesticides, solvents, paint thinners, mercury-containing devices

HHW: household cleaners, freezer and refrigerator coolant;

Lead-based paint;

Marine or waterway debris;

Medical waste;

Metals;

Mixed waste (waste containing both radioactive and hazardous waste components)

Municipal Solid Waste

PCB-containing waste (transformers, capacitor, other electrical equipment);

Pharmaceuticals;

Radiological-contaminated waste (hospital equipment)

Scrap tires;

Soils, sediments and sandbags;

Treated wood (utility poles, fencing, decks);

Used oil and oil-contaminated waste;

Vegetative Debris: plants, uprooted trees, branches, vegetation (green waste);

Vehicles and vessels;

White goods (household appliances)

DEBRIS QUANTITIES

The tax books maintained by the Assessor list the following:

Vacant Land: 186

| | | |
|-----------------------------|--------------------------|-----------------------|
| Residential Units: 1,633 | Industrial (4b): 8 | Charitable: 28 |
| Farm (3a): 1 | Apartment (4c): 39 | Cemetery: 3 |
| Farm (3b): 11 | Public School: 1 | Miscellaneous : 20 |
| Commercial (4a): 174 | Other School: 1 | |

Forecast quantity of each type of anticipated debris stream

Vegetative Debris; C&D Debris; Building Contents; Animal Carcasses; Displaced soils and sediments;

Method for estimating actual debris quantities during/after a disaster

Tonnage from the most recent disaster (Hurricane Ida) was reviewed to help determine a base estimate for each of the following categories:

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Vegetative Debris;
C&D Debris;
Building Contents;
Animal Carcasses;
Displaced soils and sediments;

WASTE CHARACTERIZATION SAMPLING AND ANALYSIS

Waste characterization will depend on the type of disaster. Flooding will result in white goods, and municipal waste, while a high wind event will increase vegetative debris (brush).

- a. Sampling
- b. Analysis
- c. Quality assurance

DEBRIS MANAGEMENT STRATEGIES/OPTION

Procedure and Approaches: The City of Lambertville will adopt by ordinance the Debris Management Plan that will outline the procedure and process.

Minimization: in order to maintain order and control illegal dumping, the police department will oversee and manage the Temporary Debris Management Area. Residents will need to:

Show proof of residency;
Record damages and categorize their waste

COLLECTION

CVS Parking Lot (40.376694,-74.9501668)
Phillip L. Pittore Justice Center (40.3645394,-74.9472444)
Brunswick Avenue east of the gas station (40.3645475,-
74.9472444)
Parking Lot by Ely Field (40.3690957,-74.9464228)
Holcombe Park (40.3748017,-74.9501022)

SEGREGATION

Each site will contain one dumpster for Municipal Waste; and staging areas for white goods, vegetative items, hazardous waste (will be separated into categories)

DECONTAMINATION (EQUIPMENT, PEOPLE, WASTE/MATERIALS)

LMUA will be used as a decontamination site. We will use portable wastewater pretreatment equipment; all waste-water will be contained in storage units and disposed of in a manner as prescribed by NJDEP.

ACCUMULATION/STORAGE: In an effort to keep the streets clean of debris and animals, the city will conduct a Request for Proposals for emergency events only so that when the city has an event, we have already contracted with a vender who is state approved and has the equipment necessary for debris management.

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MONITORING OF DEBRIS MANAGEMENT ACTIVITIES: The police department will oversee all Debris Management Areas; The Director of Public Works will oversee the collection of all debris.

PRE-SELECTED DEBRIS MANAGEMENT SITES

Debris staging and storage (short-term and long-term) locations

Short-term:

- a. CVS Parking Lot
- b. Phillip L. Pittore Justice Center
- c. Brunswick Avenue east of the gas station
- d. Parking Lot by Ely Field
- e. Holcombe Park

Long-term:

- f. Public Works Department will maintain an open area that is clear of debris to assist with emergencies.

Equipment staging and storage (short-term and long-term) locations

The city will contract with a company that is state approved for municipal waste and hazardous waste.

Decontamination and treatment stations

LMUA
Fire Department
Police Department

WASTE MANAGEMENT FACILITIES: Anticipated types of waste management facilities needed: Dumpsters, Garbage Trucks, and Recycling Trucks.

SPECIFIC FACILITIES IDENTIFIED: Transportation will be the sole responsibility of the company who is awarded the contract.

Logistical options

Routes (including maps)

Hauler information

DEBRIS AND MATERIAL TRACKING AND REPORTING SYSTEM: The OEM Deputy Coordinator will be responsible for completing the TDMA's (Temporary Debris Management Areas) as required by the State of NJ DEP.

General principles: The city will:

Pre-disaster: determine the locations for the TDMA's.

North Union and Cherry Street

South Union Street at the Justice Center

Brunswick Avenue by the Gas Station

Dumpsters were also placed on Streets close to the flood area.

Disaster: complete and submit the TDMA's to the State of NJ Department of Environmental Commission.

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Database and other tracking software to be used: each contractor picking up municipal waste, e-waste or any other item will submit a day total with a tonnage report for tracking purposes.

Debris tracking report templates: the city will use the tracking templates provided by the State of NJ DEP and FEMA.

COMMUNITY COMMUNICATIONS/OUTREACH PLAN: Strategy: to mitigate the build-up of municipal waste and prevent an overflow into the waterways; mitigate animal control (rats); and rid the area of waste in the most efficient and effective manner.

Contact information for key stakeholder groups: Debris Management information will be maintained in the database by the OEM Deputy Coordinator which will be shared on a google drive and access will be given to all members to ensure good record keeping.

Pre-scripted information for debris management activities involving the public: the police department will oversee the TDMA to ensure only city residents are using the dumpsters provided and for crowd control.

Information for a response website once a disaster occurs: the OEM Deputy will maintain the templates and will insert pertinent data directly related to the event into the templates. They will then be reviewed for correctness and disseminated through the city's listserv, website, and hardcopies will be available at city hall.

HEALTH AND SAFETY FOR DEBRIS MANAGEMENT ACTIVITIES: All employees and volunteers will wear facemasks and gloves provided by the City of Lambertville. All cuts and puncture wounds will be reported immediately to the Field Supervisor. The Field Supervisor will determine if a visit to emergent care is required.

RESOURCE SUMMARY

Resource needs

Resources sources

- ii. Mutual Aid Agreements
 - 1. LMUA
 - 2. Township of West Amwell
- iii. Pre-negotiated contracts
 - 1. Waste Management
- iv. Specialized experts
 - 1. NJDEP

Specialized technical assistance contacts

Contracting

- v. Emergency procurement procedures
- vi. Contract oversight plan

Cost accounting/financial management

FEMA eligibility guidance

APPENDICES

Job aids for debris management staff positions

List of training classes available for different debris management roles

Pre-written debris management emergency ordinances, orders, directives, declarations, designations, permits, etc.

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Maps of waste management facilities and sites, transportation routes, critical waste management infrastructure and key resources
Links to health and safety information
Protective Actions Guides
Glossary and list of acronyms

INTRODUCED FOR FIRST READING: June 15, 2023

PUBLIC HEARING AND SECOND READING: July 20, 2023

ORDINANCE NUMBER 21-2023: *An Ordinance Authorizing the Execution of a Lease Agreement Between the City of Lambertville and the South Hunterdon Regional School District for use of the City-Owned North Union Street Parking Lot, Justice Complex Parking Lot, or Portions of Both Parking Lots, Pursuant to the Terms Set Forth Herein*

ORDINANCE NUMBER 21-2023

An Ordinance Authorizing the Execution of a Lease Agreement Between the City of Lambertville and the South Hunterdon Regional School District for use of the City-Owned North Union Street Parking Lot, Justice Complex Parking Lot, or Portions of Both Parking Lots, Pursuant to the Terms Set Forth Herein

WHEREAS, the City of Lambertville (the “**City**”), a municipal corporation of the State of New Jersey, with offices located at 18 York Street, Lambertville New Jersey 08530, owns the properties shown on the City Tax Maps as Block 1039, Lot 8.01, commonly known as 14 N. Union Street, the site of the N. Union Street Parking Lot (the “**N. Union Parking Lot**”), and Block 1044, Lot 14, commonly known as 25 S. Union Street, site of the parking lot at the Phillip L. Pittore Justice Center (the “**Justice Complex Parking Lot**,” and together, the “**Properties**”); and

WHEREAS, the South Hunterdon Regional School District (the “**SHRSD**”) has requested to lease the N. Union Parking Lot or the Justice Complex Parking Lot, or portions of both, from the City to accommodate parking demand during the school year; and

WHEREAS, the SHRSD is a regional school district operating pursuant to N.J.S.A. 18A-1, et seq., and a public body of the State of New Jersey; and

WHEREAS, the SHRSD desires to continue to provide adequate parking for its employees working within the City, and has requested the use of nineteen (19) parking spaces on all school days from August 28, 2023 to June 12, 2024, from 7:30 a.m. to 4:00 p.m., and has agreed to make payments to the City in the total amount of \$25,000.00, payable in installments of \$15,000.00 on or before November 15, 2023, and \$10,000.00 on or before May 31, 2024; and

WHEREAS, the SHRSD will be responsible for the installation of appropriate signage at either the N. Union Parking Lot, or the Justice Complex Parking Lot, or portions of both, while the City will continue to provide snow plowing services and make accommodations for street sweeping at the Properties; and

WHEREAS, the City may lease the N. Union Parking Lot or the Justice Complex Parking Lot, or portions of both, to SHRSD by ordinance, pursuant to N.J.S.A. 40A:12-14(b) of the Local Lands and Buildings Law; and

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WHEREAS, there is a desire to approve a lease agreement with SHRSO for use of the N. Union Parking Lot or the Justice Complex Parking Lot, or portions of both, to memorialize the terms set forth herein, in the form attached hereto as Exhibit A (the “**Lease Agreement**”).

NOW, THEREFORE, BE IT ORDAINED by the Governing Body of the City of Lambertville, as follows:

1. The aforementioned recitals are incorporated herein as though fully set forth at length.
2. The Governing Body approves the execution of the Lease Agreement with SHRSO for use of the Properties, as more fully described in the Lease Agreement.
3. The Mayor is authorized to execute the Lease Agreement in substantially the same form attached hereto as Exhibit A, and subject to such additions, deletions, modifications or amendments deemed necessary by the Mayor in his discretion and in consultation with counsel, which additions, deletions, modifications or amendments do not alter the substantive rights and obligations of the parties thereto.
4. If any section, paragraph, subdivision, clause, sentence, phrase or provision of this Ordinance is declared unconstitutional or invalid by a court of competent jurisdiction, such decision shall not affect the remaining portions of this Ordinance.
5. The City Clerk is hereby directed to publish this Ordinance as required by applicable law and make the same available for public inspection.
6. This Ordinance shall take effect after twenty (20) days of its final passage by the Governing Body, upon approval by the Mayor and publication as required by law.

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ORDINANCE NUMBER 22-2023: *An Ordinance to Amend the Lambertville City Code, 2014, Chapter 8, Municipal Parking Areas and Parking Meters, to Create a Parking Services Agency*

ORDINANCE 22-2023

An Ordinance to Amend the Lambertville City Code, 2014, Chapter 8, Municipal Parking Areas and Parking Meters, to Create a Parking Services Agency

WHEREAS, the City of Lambertville (the “**City**”) is a municipal corporation of the State of New Jersey; and

WHEREAS, in accordance with *N.J.S.A. 2B:12-30*, the Administrative Office of the Courts of the State of New Jersey provided for the procurement and maintenance of hand-held data

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entry devices and related equipment for use by the New Jersey parking authorities or agencies in connection with the Parking Authority Tickets System (the "PATs System"); and

WHEREAS, the viability of the PATs System in the City would promote efficiency in the administration of parking enforcement in the City; and

WHEREAS, the City desires that, upon the effective date of the within ordinance, the PATs System will be utilized in the City under the supervision of the Parking Services Agency which is hereby created in the City as a division of the City government, as follows:

§ 2-10.5 Creation of Parking Services Agency.

Within the Department of Public Safety there is hereby created a Parking Services Agency. Under the supervision and direction of the Police Director, or in the absence of a Police Director, the Officer in Charge of the Lambertville Police Department, the Parking Services Agency shall have oversight over and control of the City's parking system that consists of on-street parking and parking within City lots and garages, as well as equipment owned, leased or otherwise under the control of the City of Lambertville.

a. Function of Agency. The functions of the Parking Services Agency shall be to manage parking within the City, including, but not necessarily limited to, on-street parking and parking within City lots as well as any equipment owned, leased or otherwise under the control of the City of Lambertville and used for parking regulation enforcement.

b. Employees. The Parking Services Agency shall be managed by the Police Director or Officer in Charge, who shall be appointed by the Mayor. This division shall include the Police Director or Officer in Charge, and may include Parking Enforcement Officers and such additional support, maintenance and enforcement staff as may be approved from time to time by the Mayor.

c. Enforcement responsibilities. Enforcement of parking regulations in the City, including but not limited to time limits and general prohibitions, shall be by the Police Director or Officer in Charge, City Police Officers and any Parking Enforcement Officers.

NOW THEREFORE BE IT ORDAINED by the Governing Body of the City of Lambertville, in the County of Hunterdon, New Jersey, as follows:

Section 1. The foregoing recitals are hereby incorporated by reference as if fully repeated herein.

Section 2. The Governing Body hereby amends Chapter 8 of the Code to establish the Parking Services Agency

Section 3. The City Clerk is hereby instructed to forward a certified copy of this Ordinance to Administrative Office of the Courts.

Section 4. If any section, paragraph, subdivision, clause, sentence, phrase or provision of this Ordinance is declared unconstitutional or invalid by a court of competent jurisdiction, such decision shall not affect the remaining portions of this Ordinance.

Section 5. If any provision of the Code is in conflict with or inconsistent with the provisions of this Ordinance, it shall be rescinded upon approval hereof.

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Section 6. A copy of this Ordinance shall be available for public inspection at the offices of the City Clerk.

Section 7. This Ordinance shall take effect after twenty (20) days of its final passage by the Governing Body, upon approval by the Mayor and publication as required by law.

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ORDINANCE NUMBER 24-2023: *An Ordinance to Amend the Lambertville City Code, 2014, Chapter 5, Mechanical Music Machines, Amusement Devices and Vending Machines.*

*ORDINANCE NUMBER 24-2023
An Ordinance to Amend the Lambertville City Code, 2014, Chapter 5, Mechanical Music
Machines, Amusement Devices and Vending Machines*

*§ 5-2 MECHANICAL MUSIC MACHINES, AMUSEMENT DEVICES AND VENDING
MACHINES.*

*§ 5-2.1 Definitions. As used in this section:
[1990 Code § 5-2.1]*

ARCADE

An amusement center offering mechanical, automated, electronic games and music for purchase through any means, including but not limited to coin, cash, game or membership card, credit card, admittance fee, or similar method of payment.

Any Arcade offering redemption prizes is required to file an application with the State of New Jersey, Legalized Games of Chance Control Commission, as well as with the City of Lambertville.

**AUTOMATIC, AUTOMATED, MECHANICAL OR VIDEO AMUSEMENT DEVICE OR
ELECTRONIC AMUSEMENT DEVICE**

Shall mean a machine of the type commonly known and designated as bagatelle, baseball, football, or pinball amusement games or similar machines and particularly, but not by way of limitation, any and all coin-operated amusement devices of any and all types and kinds, which, upon the payment of a user fee, including but not limited to coin, slugs, credit card, game card, or membership card used to operate or may be operated for use as a game, contest, amusement or entertainment of any description, or which may be used for any such game, contest, amusement or entertainment, and which contain no automatic payoff device for the return of slugs, money, coins, checks, tokens, or merchandise, or which provide for no such pay-off by any other means or in any other manner whatsoever.

AUTOMATIC, AUTOMATED VENDING MACHINE

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Shall mean any method of payment, including, but not limited to coin, slugs, credit cards, membership card or game card, operated machine used for the purpose of selling liquids, candy, food or general merchandise. Up to six coin-operated non-electrical bulk vending machines, located on the same stand, shall be considered to be one machine and require one license. The license fee shall be calculated based on the highest dispensing fee of the bulk vending machines.

AUTOMATIC, AUTOMATED VENDING MACHINE

Shall mean any method of payment, including, but not limited to coin, slugs, credit cards, membership card or game card, used to operate a machine for the purpose of selling liquids, candy, food or general merchandise.

Non-Electric Vending Machines (AKA Gumball Type)

Up to six coin-operated non-electrical bulk vending machines, located on the same stand, shall be considered as one machine and require one license. Annual fee of \$10.00

MECHANICAL MUSIC MACHINE

Shall mean any method of payment, including but not limited to coin, slugs, credit cards, membership cards or game card used to operate a musical machine or device over and through which music by transcription is played.

PERSON

Includes any natural person, association, partnership, firm or corporation, company, utility or organization of any kind.

PROPRIETOR

Any person, firm, corporation, partnership, association, entity or club who, as the owner, leaseholder, or proprietor, has under his, her or its control any establishment, place or premises in or at which any mechanical, electronic or video amusement device is placed or kept for use or play or on exhibit for the purpose of use or play. In addition to aforesaid, the above-designated definition of "proprietor" shall include any lawful, separate business entity which engages in its primary operation the use of the aforesaid devices.

RESTRICTIONS

1. Issuance to person or proprietors convicted of a crime is restricted, except as provided by State of New Jersey law, no license shall be issued to or held by any person who has been convicted of a crime or by any corporation, partnership or association, a member or officer, director or holder of ten percent 10% or more of the stock of which has been convicted of any crime.

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2. No license shall be approved for any applicant unless he, she and or they shall be twenty-one (21) years of age.
3. Four (4) or fewer mechanical, electronic or video amusement devices or jukeboxes in any premises are subject to the Zoning laws of the City of Lambertville.
4. Gambling and Gambling devices are prohibited. Nothing in this chapter shall in any way be construed to authorize, license or permit any gambling, game and/or device whatsoever, including but not limited to card games, not any machine or mechanism that has judicially been determined to be a gambling device or to be in any way contrary to any present or future laws of the City of Lambertville, County of Hunterdon or State of New Jersey.
5. Maintenance of order: the person or proprietor in charge of the place or premises where any jukebox or mechanical, automated, electronic or video amusement device is kept or located shall maintain good order on or about the place or premises in which any jukebox or mechanical, automated, electronic or video amusement device is kept or located, which shall include but shall not be limited to the following:
 - a. Possession or consumption of alcoholic beverages without a license issued by the State of New Jersey Alcoholic Beverage Control Commission;
 - b. ;
 - c. Gambling of any type
 - d. The use of cannabis products.
6. Hours of Operation
 - a. No jukebox or mechanical, electronic or video amusement device may be operated between the hours of 10:00 p.m. and 9:00 a.m. on any day, under any circumstances.

SOCIAL CLUB

An organization established for social, or recreational purposes that provides related opportunities exclusively for its members and is primarily supported by dues, fees, charges or other funds paid by its members.

TRANSFER OF LICENSE is prohibited.

§ 5-2.2 License Required.
[1990 Code § 5-2.2]

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It shall be unlawful for any person to maintain, operate or use within the City any mechanical coin machine, automatic, automated or electronic amusement device, automatic vending machine, without first having obtained a license from the City or without complying with all provisions concerning the same contained in this section; and the maintaining, operating or using of such mechanical music machines, automatic or electronic amusement devices, automatic vending machines, without first having obtained a license from the City, or without complying with any and all provisions contained in this section, shall constitute a separate violation for each and every day that such machines and devices are maintained, operated or used.

§ 5-2.3 License Fees; License Transfer Not Permitted.

[1990 Code § 5-2.3]

Vending Machines. The annual license fee, per machine or device, for maintaining, operating or using such mechanical music machines, automatic amusement devices and automatic vending machines in any one place shall be as follows:

- a. Mechanical Music Machines - \$75 per year per machine (previously \$100.00).
- b. Automatic Amusement Devices - \$75 per year per machine for the first ten machines, and \$25.00 for each additional machine (previously \$100.00 per machine).
- c. Automatic Vending Machines - yearly fee: \$40.00

The licenses granted pursuant to this section are not transferable.

§ 5-2.4 Application for License.

[1990 Code § 5-2.4]

- a. Application. Every person maintaining, operating or using such mechanical music machines, automatic amusement devices and automatic vending machines, shall, on or before May 1 annually, make application to the City Clerk for a license to maintain, operate or use such machines or devices. The application shall be filed with the City Clerk and shall be accompanied by the license fee required in subsection **5-2.3**.
- b. Investigation. The City Clerk shall cause an investigation of each application to be made by the Police Department to determine whether the owner, occupant or tenant of the premises upon which or within these machines or devices are to be maintained, operated or used, is complying with all laws of the State of New Jersey and ordinances of the City of Lambertville relating and pertaining to the preservation and protection of the lives, health, morals and general welfare of the inhabitants of the City; and for the purpose of such investigation, such applicants for licenses shall allow and permit the inspection of any such place or premises at all reasonable hours by any Police Officer of the City of Lambertville. The Police Department shall make a report of their investigation to the City Clerk.
- c. Favorable Report. If the investigation report is favorable, the City Clerk shall issue the licenses. The effective date of each license shall be June 1 annually and such license shall expire on May 31 annually. Every person maintaining, operating or using these machines or

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devices shall keep said license posted and exhibited, while in force, in some conspicuous part of the premises.

- d. Unfavorable Report. If the investigation report is unfavorable, it shall be the duty of the City Clerk to refuse the issuance of the license in question. This action of the City Clerk may be appealed to the City Council who shall, after notice and hearing, determine whether the action of the City Clerk shall be affirmed or reversed.
- e. Licenses are not Prorated. When any such machine or device is installed on any premises in the City before or after May 1 in any year, an application for a license for such machine or device must be made immediately and the same procedure must be followed as outlined above in the case of the annual application. In such cases there will be no pro-rating of the annual license fee and any license issued upon such application shall be effective only to the time for the next annual license.
- f. Licensee to Be Proprietor, Tenant or Occupant. All licenses hereunder shall be issued to and in the name of the proprietor, tenant or occupant of the premises where the machine or device is to be installed for the maintenance, operation and use thereof.
- g. Investigation Charge. Whenever any application for a license hereunder is rejected, the City Clerk shall retain for the use of the City 20% of the annual license fee as an investigation charge.

§ 5-2.5 Operation of the Machine Regulated.
[1990 Code § 5-2.5]

The payment of the license fee required by this section, its acceptance by the City, and the issuance of a license to any person, shall not entitle the holder thereof to use any such machine or device so licensed in any manner which would be in violation of any law or ordinance.

§ 5-3 CIRCUSES, SHOWS, AND CARNIVALS.
§ 5-3.1 License Required.
[1990 Code § 5-3.1]

It shall be unlawful for any person whether as principal or agent, clerk or employee, either for himself or any other person, or for anybody corporate or as an officer of any corporation, or otherwise, to commence or carry on any traveling circus, traveling show or carnival, whether under canvas or not in the City without first having procured a license from the City and without complying with the provisions contained in this section or in any other ordinance heretofore or hereafter adopted by the City which is or may be in full force and effect; and the carrying on of any traveling circus, traveling show or carnival, whether under canvas or not, without having first procured a license from the City, or without complying with any and all of the provisions contained in this section, or in any other ordinance adopted by the City which is or may be in full force and effect, shall constitute a separate violation of this section for each and every day that such business is so carried on.

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§ 5-3.2 Fees.
[1990 Code § 5-3.2]

The license fees which are fixed for the raising of revenue and for regulation and control, to be paid to the City for the conducting of or engaging in any traveling circus, traveling show or carnival, whether under canvas or not, shall be as follows: \$250 per day.

§ 5-3.3 Issuance of License; Posting.
[1990 Code § 5-3.3]

It shall be the duty of the City Clerk to issue a license under this section for every person liable to pay a license hereunder and to state in each license the amount thereof, the period of time covered thereby, the name of the person, firm or corporation to whom issued, the particular business licensed, and the location or place of business where the same is to be carried on. Every person having a license under the provisions of this section and the carrying on such a licensed business shall keep such license posted and exhibited while in force, in some conspicuous part of the place of business. No refund shall be made on any license fee paid on account of a cessation of business after such license shall have been issued.

§ 5-3.4 Inspections; Violations.
[1990 Code § 5-3.4]

Every person licensed under this section shall comply with all laws of the State of New Jersey and ordinances of the City relating and pertaining to the preservation and protection of the lives, health, morals and the general welfare of the inhabitants of the City, and, for that purpose, such licensees shall allow and permit inspection of any place licensed under this section at all reasonable hours of the Chief of the Fire Department, the Health Officer and any Police Officer of the City, which officers are hereby authorized and directed and it shall be their duty to make such inspections and report any violation of any laws of the State of New Jersey or of the ordinances of the City of Lambertville relating to the preservation and protection of the lives, health, morals and the general welfare of the inhabitants of the City, to the Mayor and Council, who shall order and direct the officers aforementioned to take such steps that they may deem necessary and lawful to remedy and correct any such violations.

§ 5-4 BILLIARDS, POOL PARLORS AND MOVIE THEATERS.

§ 5-4.1 Licenses Authorized.
[1990 Code § 5-4.1]

The Mayor and Council are hereby authorized to grant licenses to carry on or conduct billiard parlors, pool parlors and movie theaters.

§ 5-4.2 Fees.
[1990 Code § 5-4.2]

The charges for such licenses shall be as follows, for each billiard or pool table, \$25 for the first table per year and \$15 for each additional table per year; for each movie theater \$240 per year.

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XI. BOARD APPOINTMENTS

HUMAN RIGHTS COUNCIL:

Mary Inzana to serve as liaison to the Senior community in the City. Mary has served as the Senior Service Rep. four years now and would, I believe, benefit from the support and dedication of the HRC. She's a wonderful person and would be a terrific addition to the HRC.

SHADE TREE COMMISSION: Deborah Mercer and Matt DeProspero

ZONING BOARD OF ADJUSTMENT:

Kevin Brady will move from the second alternate position to the first alternate position, term ending 12/31/24.

Brian Kelly will move from the first alternate position into Bill Neely's position, term ending 12/31/25.

Wayne Brengel to serve as the second alternate, with a term ending 12/31/2023.

XII. CORRESPONDENCE

- a. SOUTH HUNTERDON REGIONAL MUNICIPAL ALLIANCE: Letter from John Dupuis, Coordinator, asking the City to take over the administration of the grant.
- b. DUBOIS & ASSOCIATES: Freshwater Wetland Individual Permit, Flood Hazard Area Individual Permit, Veolia Swan Creek Water Main Replacement & Bank Stabilization, Block 1059, Lot 29, Lambertville City, Block 16, Lot 3, West Amwell Township. Plans are on file in the Clerk's Office.
- c. LAMBERTVILLE MUNICIPAL UTILITIES AUTHORITY: North Union Street Pumping Station, Project to Replace Pumping Station Temporary Access Areas for Construction. The request is to prohibit parking along North Union Street from the pumping station to Cherry Street and for a temporary construction easement on the City property as shown on the plans.

XVII. MAYOR'S UPDATES

SHORT TERM RENTALS

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SIGNAGE IN THE CENTRAL BUSINESS DISTRICT

XVIII. ANNOUNCEMENTS

GREENHOUSE AND CONTENTS: The City of Lambertville is accepting sealed bids for the purchase of the Greenhouse and the contents. Sealed bids will be opened and read aloud on Thursday, July 20, 2023 at 10:00 a.m. Additional information can be found on the City's website at www.lambertvillenj.org. The City accepts the right to reject all bids.

CONVENIENCE CENTER HOURS

Saturday, August 5 and 19

Wednesday, August 16

IXX. PUBLIC PARTICIPATION

XX. ADJOURNMENT